

**RESOLUTION NO. 2024-27**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPROVING THE SALARY AND WAGE SCHEDULE FOR EMPLOYEES OF THE CITY OF CANYON LAKE FOR FISCAL YEAR 2024-25**

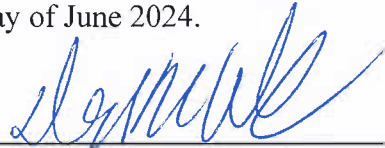
**WHEREAS**, the City Council annually adopts a resolution which establishes salaries and wages for its employees; and

**WHEREAS**, the City Manager has reviewed the staff positions and the organizational structure of the City and identified positions necessary for the City of Canyon Lake.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:**

- Section 1.** The above recitals are true and correct and are incorporated herein by reference.
- Section 2.** Exhibit "A" has been modified to incorporate employee positions, salaries, and wages.
- Section 3.** All other terms and conditions of employment shall remain the same.
- Section 4.** This Resolution supersedes the provisions of any prior resolution that established a salary schedule for employees in the City of Canyon Lake.
- Section 5.** That the City Clerk shall certify the adoption of this Resolution and that the same shall be in full force and effect.
- Section 6.** These changes shall be effective July 1, 2024, and shall continue until modified.

**PASSED, APPROVED AND ADOPTED** the 12<sup>th</sup> day of June 2024.

  
\_\_\_\_\_  
Dale Welty, Mayor

ATTEST:  
  
\_\_\_\_\_  
Sheryl L. Garcia, MMC, CPM  
City Clerk

EXHIBIT "A"

Employee Positions, Salaries and Wages

[to be attached]



## SALARY SCHEDULE

**Proposed - Effective July 1, 2024**

Salaried Employees					
Job Title	Step A	Step B	Step C	Step D	Step E
City Manager	Per Contract - \$200,000				
City Clerk	\$128,547.00	\$134,974.35	\$141,723.07	\$148,809.22	\$156,249.68
Administrative Services Director	\$133,903.13	\$140,598.28	\$147,628.20	\$155,009.61	\$162,760.09
Management Analyst I	\$85,698.00	\$89,982.90	\$94,482.05	\$99,206.15	\$104,166.45
Accountant / HR Specialist	\$91,054.13	\$95,606.83	\$100,387.17	\$105,406.53	\$110,676.86
Dep Bldg Official / Sr. Bldg Inspector	\$91,054.13	\$95,606.83	\$100,387.17	\$105,406.53	\$110,676.86
Code Enforcement Supervisor	\$80,341.88	\$84,358.97	\$88,576.92	\$93,005.76	\$97,656.05
Executive Assistant / Analyst	\$69,629.63	\$73,111.11	\$76,766.66	\$80,604.99	\$84,635.24

Hourly Full-Time Employees					
Job Title	Step A	Step B	Step C	Step D	Step E
Code Enforcement Officer	\$65,344.73	\$68,611.96	\$72,042.56	\$75,644.69	\$79,426.92
Building Permit Technician II	\$69,629.63	\$73,111.11	\$76,766.66	\$80,604.99	\$84,635.24
Building Permit Technician I	\$62,131.05	\$65,237.60	\$68,499.48	\$71,924.46	\$75,520.68
Executive Asst. / Accounting Tech. I	\$58,917.38	\$61,863.24	\$64,956.41	\$68,204.23	\$71,614.44

Hourly Part-Time Employees					
Job Title	Step A	Step B	Step C	Step D	Step E
Senior Administrative Assistant	\$24.10/hr.	\$25.31/hr.	\$26.57/hr.	\$27.90/hr.	\$29.30/hr.
Code Enforcement Officer	\$33.07/hr.	\$34.72/hr.	\$36.46/hr.	\$38.28/hr.	\$40.20/hr.



## **SALARY SCHEDULE - FIRE DEPARTMENT**

**Adopted - Effective July 1, 2024**

<b>Salaried Employees</b>		
<b>Class</b>	<b>Position</b>	<b>Annual Salary</b>
CFD-01	Fire Chief	Per Contract * Base Pay \$147,038
CFD-02	Battalion Chief	Per Contract * Base Pay \$103,006

<b>Hourly Employees</b>						
<b>Class</b>	<b>Position</b>	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>
CFD-03	Captain	\$26.17/hr.	\$27.48/hr.	\$28.85/hr.	\$30.29/hr.	\$31.81/hr.
CFD-04	Captain/Paramedic	\$27.47/hr.	\$28.84/hr.	\$30.28/hr.	\$31.80/hr.	\$33.39/hr.
CFD-05	Engineer	\$23.79/hr.	\$24.98/hr.	\$26.23/hr.	\$27.54/hr.	\$28.92/hr.
CFD-06	Engineer/Paramedic	\$24.98/hr.	\$26.23/hr.	\$27.54/hr.	\$28.92/hr.	\$30.36/hr.
CFD-07	Firefighter/Paramedic	\$21.64/hr.	\$22.72/hr.	\$23.85/hr.	\$25.05/hr.	\$26.30/hr.

<b>Paid Call Positions</b>		
<b>Class</b>	<b>Position</b>	<b>Hourly Rate</b>
CFD-8	Paid/Call Captain	\$26.17/hr.
CFD-9	Paid/Call Engineer	\$23.79/hr.
CFD-10	Paid/Call Firefighter	\$21.64/hr.

<b>Volunteer Positions</b>		
<b>Class</b>	<b>Position</b>	<b>Stipend</b>
CFD-11	Reserve Firefighter	\$50.00 per 24-hour shift

\*= Other terms and conditions of employment, including performance pay and benefits subject to City Manager Approved agreement.