



**REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Wednesday, August 3, 2016
Open Session – 6:30 p.m.**

**City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587**

Please turn off your cell phones during the meeting

OPEN SESSION – 6:30 P.M.

1. **Call Open Session to Order**
2. **Invocation**

Flag Salute
3. **Roll Call:** Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty, Mayor Brown
4. **Approval of City Council Agenda**
5. **Special Presentations and Proclamations:**
 - 5.1 **Chamber of Commerce Announcements**
6. **Public Comments** – Any person wishing to address the City Council on any matter within the jurisdiction of the City, whether or not it appears on this agenda, is asked to complete a “Speaker Request Form” available on the back counter. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. The City Council has adopted a time limitation of three (3) minutes per person. If you are commenting on the agenda item, your comments will be heard at the time that particular item is scheduled on the agenda. *Please note that if you are addressing the City Council on items NOT on the agenda, the Brown Act does not allow discussion of such items. Therefore, the City Council may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response.*
7. **Consent Calendar:**

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous City Council action. The items listed on the Consent Calendar may be enacted in one motion. With the concurrence of the City Council, a Council Member may request that an item be removed for further discussion. Staff recommends approval of all items. (Roll Call Vote)

- 7.1 **Waiver of Reading in Full of all Ordinances by Title only**
- 7.2 **City Council Meeting Minutes**
 - 7.2.1 July 5, 2016 – Regular Meeting Page 5
- 7.3 **Adoption of Resolution No. 2016-27, Approving Claims and Demands of the City** Page 15
- 7.4 **Designation of Voting Delegate and Alternates for League of California Cities Annual Conference – October 5 – October 7, 2016 in the City of Long Beach** Page 45
- 8. **Pulled Consent Calendar Items**
- 9. **Schedule of Future Events:**
 - 9.1 Administration and Finance Committee Meeting
Tuesday, September 6, 2016 at 8:00 a.m., City Council Chambers
 - 9.2 Public Safety Committee Meeting
Wednesday, August 31, 2016 at 6:00 p.m., City Council Chambers
 - 9.3 Canyon Lake City Council Meeting
Wednesday, September 7, 2016 at 6:30 p.m., City Council Chambers
 - 9.4 Water Committee Meeting
Thursday, August 18, 2016 at 9:00 a.m., City Council Chambers
 - 9.5 Planning Committee Meeting
Meeting Date To Be Determined
 - 9.6 Economic Development and Healthy Communities Meeting
Meeting Date To Be Determined
 - 9.7 Veterans Committee Meeting
Meeting Date To Be Determined
 - 9.8 Fire Department Start-Up Committee
Meeting Date To Be Determined
- 10. **Business Items**
 - 10.1 **Report from Charles Abbot Regarding Trusted Contractors for Non-Inspection of General Installations/Building Permits** Page 51
 - 10.2 **Cafeteria Benefit Increase** Page 53
 - 10.3 **Discussion Regarding Options for City Council Stipend Increase** Page 63
- 11. **City Manager Comments**
- 12. **Committee and Council Reports/Comments**
 - 12.1 Council Member Ehrenkranz
 - 12.2 Council Member Warren

- 12.3 Council Member Zaitz
- 12.4 Mayor Pro Tem Haggerty
- 12.5 Mayor Brown

13. Announcements

The next regular City Council meeting is scheduled for **September 7, 2016 at 5:30 p.m. for Closed Session and 6:30 p.m. for Open Session.**

14. Adjournment

VISION STATEMENT

The vision of the City of Canyon Lake is to be a City that provides a quality of life that makes Canyon Lake the premier place to live in Southern California.

ATTENTION RESIDENTS:

Supporting documents, including staff reports, are available for review at City Hall in the City Clerk’s Office or on the City’s website at www.cityofcanyonlake.org once the agenda has been publicly posted. Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk’s Office during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or participant at this meeting, you will need special assistance beyond what is normally provided, the City of Canyon Lake will attempt to accommodate you in every reasonable manner. Please contact Ariel M. Hall, City Clerk, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

August 3, 2016 City Council Meeting

**STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE } SS. AFFIDAVIT OF POSTING
CITY OF CANYON LAKE }**

I, Ariel M. Hall, being duly sworn, depose and say that I am the duly appointed and qualified City Clerk of the City of Canyon Lake and that on July 28, 2016 before the hour of 5:00 p.m., I caused the above notice to be posted as required by Resolution 2015-36 of the City Council of the City of Canyon Lake.

**Ariel M. Hall
City Clerk**

MINUTES
MEETING OF THE
CANYON LAKE CITY COUNCIL
Wednesday, July 06, 2016
Open Session - 6:30 p.m.

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

1. Call Open Session to Order

Mayor Brown called the meeting to order at 6:32 p.m.

2. Invocation

The Invocation was led by resident Nancy Horton.

Flag Salute

Flag Salute was led by resident Bruce Yarbrough.

3. Roll Call

Present: Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty and Mayor Brown

4. Approval of the City Council Agenda

City Manager Palmer requested to remove Item 10.1 from the agenda because the public nuisance had been abated since the notice.

Jean Voshall, Code Enforcement Officer, spoke on her meeting with the property owner and stated that the pool had been drained and would remain drained. The windows had been secured and the broken window had been boarded. The property owner, over the following two weeks, would continue to clean up the property.

Moved by Haggerty, seconded by Zaitz, to approve the City Council Agenda with Item 10.1 pulled.

Motion carried 5-0.

5. Special Presentations and Proclamations:

5.1 Chamber of Commerce Announcements

Jim Randall, Chamber of Commerce President, spoke on the next Chamber Luncheon that will be held Wednesday, July 13, 2016, in the Council Chambers. Randolph Beasley, from LegalSheild, would be discussing identity theft, and how to protect themselves. The luncheon would be catered by Sports Stop and A Cup Above, and would be \$8.00.

There was also discussion on the July mixer to be held on July 22, 2016, at 5:30 p.m. at The Cup Above to celebrate Trusted Business Partners. There would also be an Ice Cream Social hosted by The Cup Above that day.

It was announced that on September 14, 2016, Mayor Brown would speak on how to get things signed from Sacramento.

It was discussed that the Annual October Fest, Saturday, October 15, 2016, was being worked on as well as the 20th Annual Parade of Frights, October 29, 2016 from 9:00 to 12:30.

There was discussion on a new business directory being distributed to surrounding places outside Canyon Lake.

It was discussed that the Toastmasters received the honor of being distinguished as a club and anyone that wished to improve their communication skills was invited to come on Tuesdays at noon.

6. Public Comment

Bruce Yarbrough, President of the Property Owners Association (POA), was asked to give an update on the Main Gate construction. It was discussed that all functions of the gate were working. The guards were in the process of being trained. It was discussed what each lane is designated for, the new license plate reader for better protection, the cost for the Radio Frequency Identification Device (RFID) tag was a \$20.00 one-time fee. There was discussion on a few bugs that were being worked on and corrected.

There was discussion on receiving the RFID when registering a golf cart and the RFID cost was included in the registration cost.

There was discussion on the ability to make a right onto Golden Gate Drive coming from the Main Gate, but not being able to make a left from Golden Gate Drive.

There was discussion regarding having your vehicle present when receiving the RFID so the tag could be correctly placed.

7. Consent Calendar

7.1 City Council Minutes

7.1 Waiver of Reading in Full of all Ordinances by Title only

7.2 City Council Meeting Minutes

- 7.2.1 June 1, 2016 – Regular Meeting
- 7.2.2 June 15, 2016 – Adjourned Regular Meeting ****PULLED****
- 7.2.3 June 15, 2016 – Adjourned Regular Meeting Verbatim Item

7.3 Adoption of Resolution No. 216-25, Approving Claims and Demands of the City

Council Member Zaitz requested to pull check no. 22485, check no. 22473, and check no. 22469.

A member of the public requested to speak on Item 7.2.2.

Moved by Ehrenkranz, seconded by Zaitz, to approve the Consent Calendar with check no. 22485, check no. 22473 and check no. 22469 pulled from Claims and Demands and Item 7.2.2 pulled.

Motion carried 4-1 with Council Members Ehrenkranz, Warren, Zaitz and Mayor Brown voting aye and Mayor Pro Tem Haggerty voting no.

8. Pulled Consent Calendar Items

7.2.2 June 15, 2016 – Adjourned Regular Meeting

Resident, Barry Talbot, spoke on council members leaving the last council meeting and it was discussed that there was still a quorum to continue the meeting.

Moved by Zaitz, seconded by Haggerty, to approve Item 7.2.2 as presented.

Motion carried 5-0 with Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty and Mayor Brown voting aye.

Mayor Brown ask Council Member Zaitz to give a briefing on the pulled checks that were discussed by the Finance Committee.

There was discussion on check no. 22485 to Riverside County Sheriff, in the amount of \$6,308.19, for extra duty at Fiesta Days. City Manager Palmer stated the City was waiting for confirmation on the breakdown of the cost to verify the amount was correct.

Mayor Pro Tem Haggerty requested the number of staff that the POA paid for and suggested hiring volunteers or Securitas instead of police officers.

There was discussion on check no. 22473 to Emergency Services Consulting International, in the amounts of \$61, \$164, \$3,520, and \$9,600, for the fire consultant. It was explained

that the \$9,600 was for the second month of service, the \$3,520 was for the partial month of January, and the \$61 and \$164 were for other expenses still being verified.

There was discussion that the check no. 22473 should be approved.

There was discussion on check no. 22469 to Advent, LLC, in the amount of \$4,755, for website design.

Moved by Zaitz, seconded by Haggerty, to approve check no. 22473 as presented.

Motion carried 5-0 with Council Members Ehrenkranz, Warren, Zaitz, Mayor Pro Tem Haggerty and Mayor Brown voting aye.

Mayor Brown commented on moving check no. 22485 and check no. 22469 to the next Regular City Council Meeting, August 3, 2016.

9. Schedule of Future Events:

There was discussion on going dark for August or keeping the scheduled meeting for Regular City Council.

Moved by Zaitz, seconded by Haggerty, to keep Schedule of Future Events as presented for Regular City Council.

Motion carried 5-0

10. Public Hearings – Pulled

10.1 Public Hearing – Approve Resolution No. 2016-26 – Declaring 22921 Sandpiper Court to be a public nuisance and authorizing the City staff to take the necessary steps to cause abatement of that nuisance.

Item 10.1 was removed from the agenda because the public nuisance had been abated since the notice.

11. Business Items

11.1 Discussion regarding potential development of Bureau of Land Management (BLM) property in City limits

City Manager Palmer introduced the item.

Mayor Brown gave the presentation on the areas of BLM land and a neighboring portion of land possibly being incorporated by the City of Lake Elsinore for housing.

The Regional Conservation Authority (RCA) and the Conservation Corridor was explained.

There was discussion of where the Conservation Corridor was located.

Council Member Zaitz gave a brief history on the BLM land in 2008 when Canyon Lake tried to annex part of that land for a commercial development and was denied. The developer then sold the land to the RCA.

It was discussed that the City had the steps to move forward and there needed to be a plan to take action, as needed, in cases such as the City of Lake Elsinore annexation of BLM land.

There was discussion on what the potential land incorporated could do for the City and POA.

A resident, Gary Bradford, spoke about the effects more homes would have on the City.

Resident Jack Wamsley spoke in regards to Gary Bradford's comment and stated if someone was going to build on the BLM land, then it should be the City of Canyon Lake to control what was going to be built.

Resident Rebecca Sims spoke on the areas available to ride on horseback and what areas were not rideable, also that public opinions and comments did matter and residents needed to come out and speak.

Resident Kathy Mulcahy spoke on the areas available for recreational use and what effect more home would do to the City's streets and amenities.

Resident Erin Mulcahy spoke on the area Temescal Canyon High School uses for Mountain Bike Club and the areas used for recreation, and she felt building in the area would be a mistake.

Resident Gary Bradford spoke on the issues of more cars and residents driving through Canyon Lake.

Resident Ray Phillmore spoke on developing the areas being a mistake.

Resident John Guzman spoke on the concern for the potential project and thanked the Council for bringing up the topic to inform the public. Mr. Guzman brought up the possibility of working with developers and getting feedback from residents and not being too quick to get into a heated discussion and to discuss concerns in a respectful manner.

Resident Jack Wamsley discussed the POA being the ones that would decide on whether or not to bring in the new development, the possibility of cutting trails in

the unusable land, and stated the Council was trying to inform the public of what was going on.

Mayor Pro Tem Haggerty discussed plans on working with a possible developer to enhance the quality for everyone, and Council and the City being involved from the beginning on what could be developed and what could be brought to the City.

Resident Ted Horton spoke on working with a developer to enhance Canyon Lake and POA, and the City and residents working together.

Council Member Zaitz explained the County Trail System.

Mayor Brown spoke about an estimated number of fifteen million that would be contributed to the POA for amenities for POA.

City Manager Palmer discussed his conversation with a planning consultant and what would go best in the areas and what would work best for the City. It was discussed that he would work with the consultant to come up with specific plans for each area and have them ready to go if the property became available.

It was discussed that there needs to be a conversation with the RCA and Fish and Game before opposing the Lake Elsinore annexation of 100 acres of homes and that hopefully lines of communication would stay open with Lake Elsinore.

Resident Jack Wamsley suggested that there be a committee formed that would discuss plans for the BLM land with the POA and a builder involved.

11.2 Approval of Contracts for Fire Services

11.2.1 Approval of Cooperative Agreement to provide Fire Protection, Fire Prevention, Rescue and Medical Emergency Services for the City of Canyon Lake.

11.2.2 Approval of Cooperative Cost Sharing Agreement between the City of Canyon Lake, the City of Lake Elsinore, the City of Menifee, and the County of Riverside to provide Fire services in the City of Canyon Lake.

11.2.3 Provide direction to the City Manager to inform the County of Riverside to the City's decision regarding whether or not the City will be starting its own fire department.

City Manager Palmer provided staff report for the Cooperative Cost Sharing Agreement between the City of Canyon Lake and the County, and the Cooperative Cost Sharing Agreement between the City of Canyon Lake, the City of Menifee, the City of Lake Elsinore and the County. It was discussed that the new agreement

is just like the previous years with updated dates to a fiscal year and costs would be \$1,208,000.00.

City Manager Palmer gave a recommendation to not start the City's own fire department because of startup costs coming from and depleting the City's reserves. The savings of \$150,000.00 a year from starting the City's own station would quickly be depleted in workers comp situations as well as more CalPERS retirement debt if disincorporation were to happen.

There was discussion on the average response time for the City's current situation.

There was discussion on what the plan was for Station 60.

There was discussion on what was happening with Calimesa and getting more information when it becomes available.

There was discussion on what a two person engine would consist of and what the County would approve of.

There was discussion on the progress made in negotiations with the County and the State regarding the cost to open Station 60, and the time frame to have more answers. City Manager Palmer hoped to have more information from the State by the end of the year in the worst case, and hopefully by the end of September he would know how the state was going to fall. City Manager Palmer stated that the County was feeling the pressure in the negotiations.

There was discussion on the financial stability of the City and what the City could afford in the upcoming years. It was stated that the City would get multiyear agreements with detailed cost proposals and increases from the County. If the City went straight to the State or joined a Joint Power Association the City would see what every year would cost.

Mayor Pro Tem Haggerty discussed that once fire was under control the City would be giving its attention to Riverside County Police and possible other options for Law Enforcement.

There was discussion regarding the negotiations with Chief Hawkins to open Station 60 with a medic, and Chief Hawkins knows of the communications with the State and stated there is room to negotiate, but it was unknown what amount was negotiable. By the end of December the plan was to open Station 60 with a paramedic through either the County, the State, or a JPA.

There was discussion regarding if the City decided to go with County there could be a mid-year agreement change to open the Station and Battalion Chief Pemberton could get Station 60 up and running within 90 days.

Mayor Pro Tem Haggerty gave thanks to City Manager Palmer for his hard work on the fire station.

Resident Jack Wamsley spoke on Station 60 moving outside the Canyon Lake gates if Lake Elsinore developed the BLM land with more houses. The response times, if the station was just outside the gates, would be the same.

Resident Gary Bradford spoke on Station 60 still not being opened and he felt the response times were not good enough in parts of the City. He went on to state that the City was in the same position as it was five years ago and other cities were deciding to go with the County instead of their own stations.

Moved by Brown, seconded by Warren, to approve the Cooperative Agreement to provide Fire Protection, Fire Prevention, Rescue and Medical Emergency Services for the City of Canyon Lake, approve the one year Cooperative Cost Sharing Agreement between the City of Canyon Lake, the City of Lake Elsinore, the City of Menifee, and the County of Riverside, and to authorize the City Manager to inform the County of Riverside that the City will not be starting their own fire department.

Motion carried 4-1 with Council Members Ehrenkranz, Warren, Mayor Pro Tem Haggerty and Mayor Brown voting aye and Council Member Zaitz voting no.

12. City Manager Comments

City Manager Palmer had no comments.

13. Committee and Council Reports/Comments

13.1 Council Member Ehrenkranz

Council Member Ehrenkranz spoke about the June 23, 2016, WRCOG General Assembly and the great presentation by Julia Gillard, the Prime Minister of Australia from 2010-2013. Council Member Ehrenkranz also discussed the June 24, 2016, WRCOG meeting about the Hero program, and stated that June 29, 2016, was the first Public Safety Meeting held at 6:00 p.m. and there was a need to spread the word of the new time so more residents could come.

Council Member Ehrenkranz also spoke on the extra duty of police during the Fourth of July and the help they provided, and Station 94 having their fire truck in Canyon Lake during the fireworks.

13.2 Council Member Warren

Council Member Warren commented on the water quality getting much clearer.

13.3 Council Member Zaitz

Council Member Zaitz spoke on the WRCOG meeting and the Quarter Ride on the RTA. He stated that it started on June 1 and students could ride the RTA bus for 25 cents each fare all the way to Oceanside.

13.4 Mayor Pro Tem Haggerty

Mayor Pro Tem Haggerty spoke on the Transportation Commission meeting and the financial cuts by Governor Brown and his Legislation. She went on to discuss how the State was spending more money on getting a train out to the desert area. There was also discussion on talking with the Mayor of Menifee and Lake Elsinore on the deterioration of Railroad Canyon Road and wanting to have the developer put money towards fixing it once construction is complete.

Mayor Pro Tem Haggerty also spoke on the attendance of the Public Safety Committee Meeting and the time change.

13.5 Mayor Brown

Mayor Brown spoke on the next conservation authority meeting being held the following Monday, June 11, and stated that he would report on that meeting in August.

14. Announcements

The next regular City Council meeting was scheduled for August 3, 2016 at 6:30 p.m. for Open Session.

15. Adjournment

Mayor Brown adjourned the meeting at 9:09 p.m.

Respectfully submitted,

Stephanie Hunter
Office Specialist

City of Canyon Lake
City Council
Staff Report

TO: Mayor and City Council
FROM: Michelle Gomez, Accountant
DATE: August 3, 2016
SUBJECT: List of Demands

Recommendation:

That the City Council adopts a resolution entitled: RESOLUTION NO. 2016-27

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF CANYON LAKE ALLOWING CERTAIN
CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

Background:

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of July 6, 2016.

Budget (or Fiscal) Impact:

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

Attachments:

Resolution
List of Demands

RESOLUTION NO. 2016-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

The City Council of the City of Canyon Lake does hereby resolve as follows:

Demands are approved as shown on the Demand\Warrant Register of August 3rd, in the amount of \$260,794.63 as follows:

Payroll Earnings (Gross)	\$	33,888.95	(2nd Half of June & 1st Half of July)
Payroll Taxes - Employer	\$	824.68	(2nd Half of June & 1st Half of July)
On-line Retirement		3,193.56	(2nd Half of June & 1st Half of July)
On-line Health		126.03	(For the Month of July)
General		222,761.41	(Accounts Payable)
TOTAL	\$	<u>260,794.63</u>	

PASSED, APPROVED AND ADOPTED this 3rd day of August 2016.

Mayor, Timothy Brown

ATTEST:

Rubi Manzano, Senior Office Specialist

State of California
County of Riverside) ss
City of Canyon Lake)

I, Rubi Manzano, Senior Office Specialist of the City of Canyon Lake, California, DO HEREBY CERTIFY, that the foregoing is a true and correct copy of the Resolution No. 2016-27 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting thereof, held on August 3, 2016, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Rubi Manzano, Senior Office Specialist

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/1/2016 Through 6/30/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22418	5/26/2016	MUNICIPAL MANAGEMENT ASST SO CAL	MMASC Membership Renewal 2016	(85.00)	10	GENERAL
Total 22418	5/26/2016			(85.00)		
22434	6/8/2016	ANIMAL FRIENDS OF THE VALLEYS	Animal Control Services Month April 2016	3,500.00	10	GENERAL
Total 22434	6/8/2016			3,500.00		
22435	6/8/2016	Corelogic Information Solutions, INC.	United States Property Detail Report Realquest.com	1.25	10	GENERAL
Total 22435	6/8/2016			1.25		
22436	6/8/2016	CR&R	Canyon Lake Refuse, 5/16/2016	458,089.04	50	AGENCY
Total 22436	6/8/2016			458,089.04		
22437	6/8/2016	CTAI PACIFIC GREENSCAPE	Landscape Maintenance for May 2016	5,200.00	20	GAS TAX
22437	6/8/2016	CTAI PACIFIC GREENSCAPE	Replaced irrigation filter & labor, 3/1/2016	1,775.00	20	GAS TAX
Total 22437	6/8/2016			6,975.00		
22438	6/8/2016	Department of Justice Accounting Office	Fingerprinting, Invoice Date: 06/03/2016	32.00	10	GENERAL
Total 22438	6/8/2016			32.00		
22439	6/8/2016	Executive Cleaning Services, LLC	Cleaning Services for June 2016	925.00	10	GENERAL
Total 22439	6/8/2016			925.00		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/1/2016 Through 6/30/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22440	6/8/2016	NEXTEL COMMUNICATIONS	Phone Bill, Billing Period: 4/25/16 to 5/24/16	175.15	10	GENERAL
Total 22440	6/8/2016			175.15		
22441	6/8/2016	JOHN REGUS	July Rent for Small Conference Room	250.00	10	GENERAL
Total 22441	6/8/2016			250.00		
22442	6/8/2016	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Contract Facility Expenses FY 15/16; Invoice Date: 5/26/2016	51,943.44	10	GENERAL
Total 22442	6/8/2016			51,943.44		
22443	6/8/2016	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Rate Adjustment FY16, Invoice Date: 5/26/2016	75,925.93	10	GENERAL
Total 22443	6/8/2016			75,925.93		
22444	6/8/2016	SOUTHERN CALIFORNIA EDISON	Electricity Bill, Billing Period: 4/22/16 to 5/23/16	92.73	20	GAS TAX
22444	6/8/2016	SOUTHERN CALIFORNIA EDISON	Electricity Bill, Billing Period: April 29 to May 31, 2016	400.36	20	GAS TAX
Total 22444	6/8/2016			493.09		
22445	6/8/2016	Sparkletts	Water Bill, May 2016	41.63	10	GENERAL
Total 22445	6/8/2016			41.63		
22446	6/8/2016	STAPLES	Office Supplies, Invoice Date: 5/21/16	191.09	10	GENERAL
22446	6/8/2016	STAPLES	Office Supplies, Invoice Date: 5/28/16	183.44	10	GENERAL
Total 22446	6/8/2016			374.53		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/1/2016 Through 6/30/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22447	6/8/2016	STATE COMP. INS. FUND	Workers Comp June 2016	1,534.08	10	GENERAL
Total 22447	6/8/2016			1,534.08		
22448	6/8/2016	STATE COMP. INS. FUND	Deposit for Workers Comp, June 2016	2,660.40	10	GENERAL
Total 22448	6/8/2016			2,660.40		
22449	6/8/2016	Synoptek	Managed Server & Help Desk, June 2016	1,725.00	10	GENERAL
Total 22449	6/8/2016			1,725.00		
22450	6/8/2016	XEROX	Black & Color Prints, May 2016	865.58	10	GENERAL
Total 22450	6/8/2016			865.58		
22451	6/8/2016	JOHN ZAITZ	Reimbursement for mileage & phone, June 2016	100.00	10	GENERAL
Total 22451	6/8/2016			100.00		
22452	6/9/2016	CASH	Petty Cash - Certified mailing, snacks & notice of exemption	193.87	10	GENERAL
Total 22452	6/9/2016			193.87		
22453	6/16/2016	AMERICAN FORENSIC NURSES INC	Drug Testing; Invoice Date: 5/31/16	100.00	10	GENERAL
Total 22453	6/16/2016			100.00		
22454	6/16/2016	CHARLES ABBOTT ASSOCIATES, INC.	Engineering Services, May 2016	13,334.82	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/1/2016 Through 6/30/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22454	6/16/2016	CHARLES ABBOTT ASSOCIATES, INC.	Permit & Plan Review, May 2016	8,625.05	10	GENERAL
Total 22454	6/16/2016			21,959.87		
22455	6/16/2016	Cota Cole LLP	Professional Services, June 6, 2016	3,740.00	10	GENERAL
Total 22455	6/16/2016			3,740.00		
22456	6/16/2016	Department of Justice Accounting Office	Drug Testing, May 2016	35.00	10	GENERAL
Total 22456	6/16/2016			35.00		
22457	6/16/2016	ELSINORE VALLEY MUNI WATER DIS	Water & Sewer, Billing Period: 04-25-16 to 5-25-16	106.52	10	GENERAL
Total 22457	6/16/2016			106.52		
22458	6/16/2016	Frontier	Fios Internet, Billing Period: 06/10/16 to 07/09/16	144.99	10	GENERAL
22458	6/16/2016	Frontier	Phones, Billing Period: 06/10/16 to 07/09/16	58.48	10	GENERAL
Total 22458	6/16/2016			203.47		
22459	6/16/2016	Regional Conservation Authority	MSHCP for June 2016	1,952.00	50	AGENCY
Total 22459	6/16/2016			1,952.00		
22460	6/16/2016	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	FY16 RMS/CLETS; Billing period: 7/1/15 to 6/30/16	8,323.00	10	GENERAL
Total 22460	6/16/2016			8,323.00		
22461	6/16/2016	SOUTHERN CALIFORNIA EDISON	Electricity, Billing period: 05/10/16 to 06/09/16	285.46	20	GAS TAX

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/1/2016 Through 6/30/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22461	6/16/2016			285.46		
22462	6/16/2016	STAPLES	Office Supplies, Invoice Date: 6/4/16	69.10	10	GENERAL
Total 22462	6/16/2016			69.10		
22463	6/16/2016	STATE COMP. INS. FUND	Premium for July; 6/1/16 to 7/1/16	1,664.23	10	GENERAL
Total 22463	6/16/2016			1,664.23		
22464	6/16/2016	TWO BROS. LOCKSMITH	2 Keys, June 6, 2016	4.86	10	GENERAL
Total 22464	6/16/2016			4.86		
22465	6/16/2016	U. S. Bank	U.S. Bank; June 2016	1,009.28	10	GENERAL
Total 22465	6/16/2016			1,009.28		
22466	6/16/2016	VERIZON CALIFORNIA	Cell Phones; May 4, 2016 to June 3, 2016	239.10	10	GENERAL
Total 22466	6/16/2016			239.10		
22467	6/16/2016	WRCOG	TUMF for June 2016	4,437.00	50	AGENCY
Total 22467	6/16/2016			4,437.00		
22468	6/30/2016	ANIMAL FRIENDS OF THE VALLEYS	Animal Control May 2016	3,500.00	10	GENERAL
Total 22468	6/30/2016			3,500.00		
22469	6/30/2016	Avenet LLC	Website Design Annual Fee	0.00	10	GENERAL
Total 22469	6/30/2016			0.00		

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 From 6/1/2016 Through 6/30/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22470	6/30/2016	BIO-TOX LABORATORIES	Blood Alcohol Test	769.00	10	GENERAL
Total 22470	6/30/2016			769.00		
22471	6/30/2016	CTAI PACIFIC GREENSCAPE	Landscape Maint Fire Station June 2016	250.00	20	GAS TAX
22471	6/30/2016	CTAI PACIFIC GREENSCAPE	Landscape Median & Parkways June 2016	5,200.00	20	GAS TAX
Total 22471	6/30/2016			5,450.00		
22472	6/30/2016	DATA TICKET	Code Enforcement Citation Processing	133.00	10	GENERAL
22472	6/30/2016	DATA TICKET	Monthly Parking May 2016	100.00	10	GENERAL
Total 22472	6/30/2016			233.00		
22473	6/30/2016	Emergency Services Consulting International	Cameron Phillips Mileage - January 2016	61.56	10	GENERAL
22473	6/30/2016	Emergency Services Consulting International	Cameron Phillips Mileage for 2/10/16 - Feb 2016	164.16	10	GENERAL
22473	6/30/2016	Emergency Services Consulting International	Consulting - Jan 21-30 development of project	3,520.00	10	GENERAL
22473	6/30/2016	Emergency Services Consulting International	Consulting - report research & development	9,600.00	10	GENERAL
Total 22473	6/30/2016			13,345.72		
22474	6/30/2016	Eastern Municipal Water District	Water bill; Billing Period: 4/26/16 to 5/27/16	2,108.45	20	GAS TAX
Total 22474	6/30/2016			2,108.45		
22475	6/30/2016	Frontier	Internet, Billing Period: 6/13/16 to 7/12/16	338.96	10	GENERAL
Total 22475	6/30/2016			338.96		

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 Check/Voucher Register - Council Report - Expenditures
 From 6/1/2016 Through 6/30/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22476	6/30/2016	Dawn Haggerty	Expense report, June 8, 2016	93.21	10	GENERAL
Total 22476	6/30/2016			93.21		
22477	6/30/2016	Ariel Hall	Cell Phone and Mileage reimbursement	86.35	10	GENERAL
Total 22477	6/30/2016			86.35		
22478	6/30/2016	NATIONWIDE RETIREMENT SOLUTIONS	Pay Period 06/15/2016	35.36	10	GENERAL
Total 22478	6/30/2016			35.36		
22479	6/30/2016	NATIONWIDE RETIREMENT SOLUTIONS	Pay Period 6/30/2016	39.93	10	GENERAL
Total 22479	6/30/2016			39.93		
22480	6/30/2016	Edward Aguirre, c/o Production Video	Coverage for CL council meetings, July 2016 - June 2017	1,250.00	10	GENERAL
Total 22480	6/30/2016			1,250.00		
22481	6/30/2016	Rogers, Anderson, Malody & Scott, LLP	Accounting April 2016	6,500.00	10	GENERAL
22481	6/30/2016	Rogers, Anderson, Malody & Scott, LLP	Accounting for May 2016	6,500.00	10	GENERAL
22481	6/30/2016	Rogers, Anderson, Malody & Scott, LLP	Accounting March 2016	6,500.00	10	GENERAL
Total 22481	6/30/2016			19,500.00		
22482	6/30/2016	JOHN REGUS	Suite C - Library, Rent for August 2016	983.45	10	GENERAL

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 From 6/1/2016 Through 6/30/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22482	6/30/2016			983.45		
22483	6/30/2016	County Executive Office	Miscellaneous/Admin Expense Southwest Communities Financing	741.20	10	GENERAL
Total 22483	6/30/2016			741.20		
22484	6/30/2016	County Executive Office, Finance	Quarterly Sheltering Services, July - Sept 2016	12,941.28	10	GENERAL
Total 22484	6/30/2016			12,941.28		
22485	6/30/2016	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Extra Duty - Fiesta Days	0.00	10	GENERAL
Total 22485	6/30/2016			0.00		
22486	6/30/2016	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Contract Law Enforcement April 2016	117,151.96	10	GENERAL
Total 22486	6/30/2016			117,151.96		
22487	6/30/2016	COUNTY OF RIVERSIDE-TLMA	Fy16 May SLF Costs; Invoice Date: 6/15/16	910.23	20	GAS TAX
Total 22487	6/30/2016			910.23		
22488	6/30/2016	SOUTHERN CALIFORNIA EDISON	Billing Period May 20- June 21 Small Conference Room	28.57	10	GENERAL
22488	6/30/2016	SOUTHERN CALIFORNIA EDISON	Electricity, Billing Period May 16, 2016 to June 15, 2016	1,211.77	10	GENERAL
22488	6/30/2016	SOUTHERN CALIFORNIA EDISON	Electricity, Billing Period: May 16, 2016 to June 15, 2016	247.59	10	GENERAL
22488	6/30/2016	SOUTHERN CALIFORNIA EDISON	Electricity, Billing Period: May 16, 2016 to June 15, 2016	185.82	20	GAS TAX

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 From 6/1/2016 Through 6/30/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22488	6/30/2016	SOUTHERN CALIFORNIA EDISON	Electricity; Billing Period: April 21, 2016 to May 20, 2016	17.18	20	GAS TAX
22488	6/30/2016	SOUTHERN CALIFORNIA EDISON	Billing Period 5/23/16 - 6/22/16	84.53	20	GAS TAX
Total 22488	6/30/2016			1,775.46		
22489	6/30/2016	Special District Risk Management Authority	Dental and Vision July 2016	0.00	10	GENERAL
Total 22489	6/30/2016			0.00		
22490	6/30/2016	STAPLES	Office Supplies - Copy Paper	88.54	10	GENERAL
22490	6/30/2016	STAPLES	Office Supplies-trash bag & white out; Invoice date: 6/11/16	154.94	10	GENERAL
Total 22490	6/30/2016			243.48		
22491	6/30/2016	TelePacific Communications	Phone June-July 2016	498.56	10	GENERAL
Total 22491	6/30/2016			498.56		
22492	6/30/2016	Tyco Integrated Security LLC	Alarm system; Billing period: 7/1/16 to 9/30/16	168.39	10	GENERAL
Total 22492	6/30/2016			168.39		
22493	6/30/2016	JOHN ZAITZ	Mileage, Phone & Internet Reimbursement	179.93	10	GENERAL
Total 22493	6/30/2016			179.93		
22494	6/30/2016	AMERICAN FORENSIC NURSES INC	Drug Testing, Invoice Date: 6/30/16	120.00	10	GENERAL

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 From 6/1/2016 Through 6/30/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22494	6/30/2016			120.00		
22495	6/30/2016	California Bulding Standards Commission	Building Standards Admin Revolving Fund, April - June 2016	117.00	10	GENERAL
Total 22495	6/30/2016			117.00		
22496	6/30/2016	CHARLES ABBOTT ASSOCIATES, INC.	Engineering Services, June 2016	7,285.50	10	GENERAL
Total 22496	6/30/2016			7,285.50		
22497	6/30/2016	Corelogic Information Solutions, INC.	U.S. Sale Doc Image, Property Detail report; June 2016	33.95	10	GENERAL
Total 22497	6/30/2016			33.95		
22498	6/30/2016	Cota Cole LLP	Professional Services, June 2016	4,207.50	10	GENERAL
Total 22498	6/30/2016			4,207.50		
22499	6/30/2016	Department of Justice Accounting Office	Blood Alcohol Analysis, June 2016	105.00	10	GENERAL
22499	6/30/2016	Department of Justice Accounting Office	Fingerprinting, June 2016	64.00	10	GENERAL
Total 22499	6/30/2016			169.00		
22500	6/30/2016	DEPARTMENT OF CONSERVATION	Motion & Seismic Hazard Mapping Fee, April through June 2016	320.27	10	GENERAL
Total 22500	6/30/2016			320.27		
22501	6/30/2016	ELSINORE VALLEY MUNI WATER DIS	Water, Billing Period: 4/26/16 to 5/27/16	246.46	10	GENERAL

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 From 6/1/2016 Through 6/30/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22501	6/30/2016	ELSINORE VALLEY MUNI WATER DIS	Water, Billing Period: 5/25/16 to 6/24/16	100.71	10	GENERAL
22501	6/30/2016	ELSINORE VALLEY MUNI WATER DIS	Water, Billing Period: 5/27/16 to 6/27/16	2,267.51	20	GAS TAX
Total 22501	6/30/2016			2,614.68		
22502	6/30/2016	Inland Urgent Care of Wildomar	Drug Testing, Invoice Date: 6/1/206	70.00	10	GENERAL
Total 22502	6/30/2016			70.00		
22503	6/30/2016	NEXTEL COMMUNICATIONS	Cell Phones, Billing Period: 5/25/16 to 6/24/16	176.40	10	GENERAL
Total 22503	6/30/2016			176.40		
22504	6/30/2016	CASH	Petty Cash Reimbursement, June 2016	77.17	10	GENERAL
Total 22504	6/30/2016			77.17		
22505	6/30/2016	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	SH-Contract Law, Billing Period 4/28/16 to 5/25/16	117,881.80	10	GENERAL
Total 22505	6/30/2016			117,881.80		
22506	6/30/2016	SOUTHERN CALIFORNIA EDISON	Electricity, Billing Period: May 31 to June 29, 2016	336.10	20	GAS TAX
Total 22506	6/30/2016			336.10		
22507	6/30/2016	Sparkletts	Drinking Water, June 2016	35.01	10	GENERAL
Total 22507	6/30/2016			35.01		
22508	6/30/2016	STAPLES	Office Supplies, Order Date: 6/27/2016	180.27	10	GENERAL

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 From 6/1/2016 Through 6/30/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22508	6/30/2016			180.27		
22509	6/30/2016	Synoptek	Adobe Acrobat Pro & Vertex SMB Tax	985.36	10	GENERAL
Total 22509	6/30/2016			985.36		
22510	6/30/2016	Verizon Wireless	Cell Phone Bill; Quick Bill: June 29 - July 3, 2016	1,413.78	10	GENERAL
22510	6/30/2016	Verizon Wireless	Verizon Cell Phone Bill, Quick Bill: June 4 - July 3, 2016	239.10	10	GENERAL
Total 22510	6/30/2016			1,652.88		
22511	6/30/2016	XEROX	Black & Color Copies, June 2016	1,181.26	10	GENERAL
Total 22511	6/30/2016			1,181.26		
22512	6/30/2016	ELSINORE VALLEY MUNI WATER DIS	Water Bill; July 2016	236.47	10	GENERAL
Total 22512	6/30/2016			236.47		
22536	6/30/2016	AMERICAN FORENSIC NURSES INC	Drug Testing, Invoice Date: 6/30/16	120.00	10	GENERAL
Total 22536	6/30/2016			120.00		
22537	6/30/2016	ANIMAL FRIENDS OF THE VALLEYS	Control Services, June 2016	3,500.00	10	GENERAL
Total 22537	6/30/2016			3,500.00		
22538	6/30/2016	BIO-TOX LABORATORIES	Blood Testing; Services for June 2016	197.40	10	GENERAL

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Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22538	6/30/2016			197.40		
22539	6/30/2016	CHARLES ABBOTT ASSOCIATES, INC.	Building & Safety, June 2016	15,444.00	10	GENERAL
22539	6/30/2016	CHARLES ABBOTT ASSOCIATES, INC.	Engineering Services - Janna Lee, June 2016	2,887.00	10	GENERAL
22539	6/30/2016	CHARLES ABBOTT ASSOCIATES, INC.	Engineering Services - Rae Beimer, June 2016	797.50	10	GENERAL
22539	6/30/2016	CHARLES ABBOTT ASSOCIATES, INC.	Engineering Services, June 2016	1,860.00	10	GENERAL
Total 22539	6/30/2016			20,988.50		
22540	6/30/2016	DATA TICKET	Citation Processing, June 2016	200.00	10	GENERAL
Total 22540	6/30/2016			200.00		
22541	6/30/2016	Division of the State Architech	Disability Access & Education Fee Report, April - June 2016	60.90	10	GENERAL
Total 22541	6/30/2016			60.90		
22542	6/30/2016	ELSINORE VALLEY MUNI WATER DIS	Water Bill, Billing Period: 4/26/16 to 5/27/16	2,108.45	20	GAS TAX
Total 22542	6/30/2016			2,108.45		
22543	6/30/2016	Lozano Smith, LLP - Attorney At Law	Legal Services, June 2016	106.00	10	GENERAL
Total 22543	6/30/2016			106.00		
22544	6/30/2016	Rogers, Anderson, Malody & Scott, LLP	Accounting Services, June 2016	6,780.00	10	GENERAL
Total 22544	6/30/2016			6,780.00		

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 From 6/1/2016 Through 6/30/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22545	6/30/2016	SOUTHERN CALIFORNIA EDISON	Electricity, Billing Period: 5/20 to 6/21	14.62	20	GAS TAX
Total 22545	6/30/2016			14.62		
22546	6/30/2016	U. S. Bank	US Bank Statement; June 2016	350.00	10	GENERAL
Total 22546	6/30/2016			350.00		
Report Total				1,004,299.29		①

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 From 6/1/2016 Through 6/30/2016

Before year end checks.

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22434	6/8/2016	ANIMAL FRIENDS OF THE VALLEYS	Animal Control Services Month April 2016	3,500.00	10	GENERAL
Total 22434	6/8/2016			3,500.00		
22435	6/8/2016	Corelogic Information Solutions, INC.	United States Property Detail Report Realquest.com	1.25	10	GENERAL
Total 22435	6/8/2016			1.25		
22436	6/8/2016	CR&R	Canyon Lake Refuse, 5/16/2016	458,089.04	50	AGENCY
Total 22436	6/8/2016			458,089.04		
22437	6/8/2016	CTAI PACIFIC GREENSCAPE	Landscape Maintenance for May 2016	5,200.00	20	GAS TAX
22437	6/8/2016	CTAI PACIFIC GREENSCAPE	Replaced irrigation filter & labor, 3/1/2016	1,775.00	20	GAS TAX
Total 22437	6/8/2016			6,975.00		
22438	6/8/2016	Department of Justice Accounting Office	Fingerprinting, Invoice Date: 06/03/2016	32.00	10	GENERAL
Total 22438	6/8/2016			32.00		
22439	6/8/2016	Executive Cleaning Services, LLC	Cleaning Services for June 2016	925.00	10	GENERAL
Total 22439	6/8/2016			925.00		
22440	6/8/2016	NEXTEL COMMUNICATIONS	Phone Bill, Billing Period: 4/25/16 to 5/24/16	175.15	10	GENERAL
Total 22440	6/8/2016			175.15		
22441	6/8/2016	JOHN REGUS	July Rent for Small Conference Room	250.00	10	GENERAL

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Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22441	6/8/2016			250.00		
22442	6/8/2016	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Contract Facility Expenses FY 15/16; Invoice Date: 5/26/2016	51,943.44	10	GENERAL
Total 22442	6/8/2016			51,943.44		
22443	6/8/2016	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Rate Adjustment FY16, Invoice Date: 5/26/2016	75,925.93	10	GENERAL
Total 22443	6/8/2016			75,925.93		
22444	6/8/2016	SOUTHERN CALIFORNIA EDISON	Electricity Bill, Billing Period: 4/22/16 to 5/23/16	92.73	20	GAS TAX
22444	6/8/2016	SOUTHERN CALIFORNIA EDISON	Electricity Bill, Billing Period: April 29 to May 31, 2016	400.36	20	GAS TAX
Total 22444	6/8/2016			493.09		
22445	6/8/2016	Sparkletts	Water Bill, May 2016	41.63	10	GENERAL
Total 22445	6/8/2016			41.63		
22446	6/8/2016	STAPLES	Office Supplies, Invoice Date: 5/21/16	191.09	10	GENERAL
22446	6/8/2016	STAPLES	Office Supplies, Invoice Date: 5/28/16	183.44	10	GENERAL
Total 22446	6/8/2016			374.53		
22447	6/8/2016	STATE COMP. INS. FUND	Workers Comp June 2016	1,534.08	10	GENERAL
Total 22447	6/8/2016			1,534.08		
22448	6/8/2016	STATE COMP. INS. FUND	Deposit for Workers Comp, June 2016	2,660.40	10	GENERAL

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Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22448	6/8/2016			2,660.40		
22449	6/8/2016	Synoptek	Managed Server & Help Desk, June 2016	1,725.00	10	GENERAL
Total 22449	6/8/2016			1,725.00		
22450	6/8/2016	XEROX	Black & Color Prints, May 2016	865.58	10	GENERAL
Total 22450	6/8/2016			865.58		
22451	6/8/2016	JOHN ZAITZ	Reimbursement for mileage & phone, June 2016	100.00	10	GENERAL
Total 22451	6/8/2016			100.00		
22452	6/9/2016	CASH	Petty Cash - Certified mailing, snacks & notice of exemption	193.87	10	GENERAL
Total 22452	6/9/2016			193.87		
22453	6/16/2016	AMERICAN FORENSIC NURSES INC	Drug Testing; Invoice Date: 5/31/16	100.00	10	GENERAL
Total 22453	6/16/2016			100.00		
22454	6/16/2016	CHARLES ABBOTT ASSOCIATES, INC.	Engineering Services, May 2016	13,334.82	10	GENERAL
22454	6/16/2016	CHARLES ABBOTT ASSOCIATES, INC.	Permit & Plan Review, May 2016	8,625.05	10	GENERAL
Total 22454	6/16/2016			21,959.87		
22455	6/16/2016	Cota Cole LLP	Professional Services, June 6, 2016	3,740.00	10	GENERAL

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Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22455	6/16/2016			3,740.00		
22456	6/16/2016	Department of Justice Accounting Office	Drug Testing, May 2016	35.00	10	GENERAL
Total 22456	6/16/2016			35.00		
22457	6/16/2016	ELSINORE VALLEY MUNI WATER DIS	Water & Sewer, Billing Period: 04-25-16 to 5-25-16	106.52	10	GENERAL
Total 22457	6/16/2016			106.52		
22458	6/16/2016	Frontier	Fios Internet, Billing Period: 06/10/16 to 07/09/16	144.99	10	GENERAL
22458	6/16/2016	Frontier	Phones, Billing Period: 06/10/16 to 07/09/16	58.48	10	GENERAL
Total 22458	6/16/2016			203.47		
22459	6/16/2016	Regional Conservation Authority	MSHCP for June 2016	1,952.00	50	AGENCY
Total 22459	6/16/2016			1,952.00		
22460	6/16/2016	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	FY16 RMS/CLETS; Billing period: 7/1/15 to 6/30/16	8,323.00	10	GENERAL
Total 22460	6/16/2016			8,323.00		
22461	6/16/2016	SOUTHERN CALIFORNIA EDISON	Electricity, Billing period: 05/10/16 to 06/09/16	285.46	20	GAS TAX
Total 22461	6/16/2016			285.46		
22462	6/16/2016	STAPLES	Office Supplies, Invoice Date: 6/4/16	69.10	10	GENERAL
Total 22462	6/16/2016			69.10		

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Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22463	6/16/2016	STATE COMP. INS. FUND	Premium for July; 6/1/16 to 7/1/16	1,664.23	10	GENERAL
Total 22463	6/16/2016			1,664.23		
22464	6/16/2016	TWO BROS. LOCKSMITH	2 Keys, June 6, 2016	4.86	10	GENERAL
Total 22464	6/16/2016			4.86		
22465	6/16/2016	U. S. Bank	U.S. Bank; June 2016	1,009.28	10	GENERAL
Total 22465	6/16/2016			1,009.28		
22466	6/16/2016	VERIZON CALIFORNIA	Cell Phones; May 4, 2016 to June 3, 2016	239.10	10	GENERAL
Total 22466	6/16/2016			239.10		
22467	6/16/2016	WRCOG	TUMF for June 2016	4,437.00	50	AGENCY
Total 22467	6/16/2016			4,437.00		
22468	6/30/2016	ANIMAL FRIENDS OF THE VALLEYS	Animal Control May 2016	3,500.00	10	GENERAL
Total 22468	6/30/2016			3,500.00		
22469	6/30/2016	Avenet LLC	Website Design Annual Fee	4,755.00	10	GENERAL
Total 22469	6/30/2016			4,755.00		VOID (A)
22470	6/30/2016	BIO-TOX LABORATORIES	Blood Alcohol Test	769.00	10	GENERAL
Total 22470	6/30/2016			769.00		
22471	6/30/2016	CTAI PACIFIC GREENSCAPE	Landscape Maint Fire Station June 2016	250.00	20	GAS TAX

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 From 6/1/2016 Through 6/30/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22471	6/30/2016	CTAI PACIFIC GREENSCAPE	Landscape Median & Parkways June 2016	5,200.00	20	GAS TAX
Total 22471	6/30/2016			5,450.00		
22472	6/30/2016	DATA TICKET	Code Enforcement Citation Processing	133.00	10	GENERAL
22472	6/30/2016	DATA TICKET	Monthly Parking May 2016	100.00	10	GENERAL
Total 22472	6/30/2016			233.00		
22473	6/30/2016	Emergency Services Consulting International	Cameron Phillips Mileage - January 2016	61.56	10	GENERAL
22473	6/30/2016	Emergency Services Consulting International	Cameron Phillips Mileage for 2/10/16 - Feb 2016	164.16	10	GENERAL
22473	6/30/2016	Emergency Services Consulting International	Consulting - Jan 21-30 development of project	3,520.00	10	GENERAL
22473	6/30/2016	Emergency Services Consulting International	Consulting - report research & development	9,600.00	10	GENERAL
Total 22473	6/30/2016			13,345.72		
22474	6/30/2016	Eastern Municipal Water District	Water bill; Billing Period: 4/26/16 to 5/27/16	2,108.45	20	GAS TAX
Total 22474	6/30/2016			2,108.45		
22475	6/30/2016	Frontier	Internet, Billing Period: 6/13/16 to 7/12/16	338.96	10	GENERAL
Total 22475	6/30/2016			338.96		
22476	6/30/2016	Dawn Haggerty	Expense report, June 8, 2016	93.21	10	GENERAL
Total 22476	6/30/2016			93.21		
22477	6/30/2016	Ariel Hall	Cell Phone and Mileage reimbursement	86.35	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/1/2016 Through 6/30/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22477	6/30/2016			86.35		
22478	6/30/2016	NATIONWIDE RETIREMENT SOLUTIONS	Pay Period 06/15/2016	35.36	10	GENERAL
Total 22478	6/30/2016			35.36		
22479	6/30/2016	NATIONWIDE RETIREMENT SOLUTIONS	Pay Period 6/30/2016	39.93	10	GENERAL
Total 22479	6/30/2016			39.93		
22480	6/30/2016	Edward Aguirre, c/o Production Video	Coverage for CL council meetings, July 2016 - June 2017	1,250.00	10	GENERAL
Total 22480	6/30/2016			1,250.00		
22481	6/30/2016	Rogers, Anderson, Malody & Scott, LLP	Accounting April 2016	6,500.00	10	GENERAL
22481	6/30/2016	Rogers, Anderson, Malody & Scott, LLP	Accounting for May 2016	6,500.00	10	GENERAL
22481	6/30/2016	Rogers, Anderson, Malody & Scott, LLP	Accounting March 2016	6,500.00	10	GENERAL
Total 22481	6/30/2016			19,500.00		
22482	6/30/2016	JOHN REGUS	Suite C - Library, Rent for August 2016	983.45	10	GENERAL
Total 22482	6/30/2016			983.45		
22483	6/30/2016	County Executive Office	Miscellaneous/Admin Expense Southwest Communities Financing	741.20	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/1/2016 Through 6/30/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22483	6/30/2016			741.20		
22484	6/30/2016	County Executive Office, Finance	Quarterly Sheltering Services, July - Sept 2016	12,941.28	10	GENERAL
Total 22484	6/30/2016			12,941.28		
22485	6/30/2016	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Extra Duty - Fiesta Days	6,308.19	10	GENERAL
Total 22485	6/30/2016			6,308.19		VOID (B)
22486	6/30/2016	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Contract Law Enforcement April 2016	117,151.96	10	GENERAL
Total 22486	6/30/2016			117,151.96		
22487	6/30/2016	COUNTY OF RIVERSIDE-TLMA	Fy16 May SLF Costs; Invoice Date: 6/15/16	910.23	20	GAS TAX
Total 22487	6/30/2016			910.23		
22488	6/30/2016	SOUTHERN CALIFORNIA EDISON	Billing Period May 20- June 21 Small Conference Room	28.57	10	GENERAL
22488	6/30/2016	SOUTHERN CALIFORNIA EDISON	Electricity, Billing Period May 16, 2016 to June 15, 2016	1,211.77	10	GENERAL
22488	6/30/2016	SOUTHERN CALIFORNIA EDISON	Electricity, Billing Period: May 16, 2016 to June 15, 2016	247.59	10	GENERAL
22488	6/30/2016	SOUTHERN CALIFORNIA EDISON	Electricity, Billing Period: May 16, 2016 to June 15, 2016	185.82	20	GAS TAX
22488	6/30/2016	SOUTHERN CALIFORNIA EDISON	Electricity; Billing Period: April 21, 2016 to May 20, 2016	17.18	20	GAS TAX
22488	6/30/2016	SOUTHERN CALIFORNIA EDISON	Billing Period 5/23/16 - 6/22/16	84.53	20	GAS TAX

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 6/1/2016 Through 6/30/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22488	6/30/2016			1,775.46		
22489	6/30/2016	Special District Risk Management Authority	Dental and Vision July 2016	198.79	10	GENERAL
Total 22489	6/30/2016			198.79		
22490	6/30/2016	STAPLES	Office Supplies - Copy Paper	88.54	10	GENERAL
22490	6/30/2016	STAPLES	Office Supplies-trash bag & white out; Invoice date: 6/11/16	154.94	10	GENERAL
Total 22490	6/30/2016			243.48		
22491	6/30/2016	TelePacific Communications	Phone June-July 2016	498.56	10	GENERAL
Total 22491	6/30/2016			498.56		
22492	6/30/2016	Tyco Integrated Security LLC	Alarm system; Billing period: 7/1/16 to 9/30/16	168.39	10	GENERAL
Total 22492	6/30/2016			168.39		
22493	6/30/2016	JOHN ZAITZ	Mileage, Phone & Internet Reimbursement	179.93	10	GENERAL
Total 22493	6/30/2016			179.93		
Report Total				843,539.78		

-4755.00 (A)
 -6308.19 (B)

 \$832,476.59 (2)

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 7/1/2016 Through 7/31/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22513	7/20/2016	All Signs Graphics and Designs	Sign with Digital Print; Invoice Date July 15, 2016	162.00	10	GENERAL
Total 22513	7/20/2016			162.00		
22514	7/27/2016	AMERICAN FORENSIC NURSES INC	Blood Testing; Invoice Date: 7/15/2016	160.00	10	GENERAL
Total 22514	7/27/2016			160.00		
22515	7/27/2016	Avenet LLC	GovOffice Annual Service Package; Invoice Date: 7/20/2016	4,755.00	10	GENERAL
Total 22515	7/27/2016			4,755.00		
22516	7/20/2016	Canyon Lake Marine and R. V. Repair	Repairs on Boat; Invoice Date:7/7/16	419.92	10	GENERAL
Total 22516	7/20/2016			419.92		
22517	7/20/2016	Executive Cleaning Services, LLC	Cleaning Services Rendered; July 2016	925.00	10	GENERAL
Total 22517	7/20/2016			925.00		
22518	7/20/2016	FRIDAY FLYER	Total Price of Ad; Date of Insertion: 7/15/16	77.00	10	GENERAL
Total 22518	7/20/2016			77.00		
22519	7/20/2016	Frontier	Fios Internet Bill; Billing Period: 7/10/2016 to 8/9/16	144.99	10	GENERAL
22519	7/20/2016	Frontier	Phone Bill; Billing Period: 7/10/16 to 8/9/16	59.41	10	GENERAL
22519	7/20/2016	Frontier	Phone Bill; Billing Period: 7/13/16 to 8/12/16	354.59	10	GENERAL

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 7/1/2016 Through 7/31/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22519	7/20/2016			558.99		
22520	7/20/2016	Genworth Life and Annuity Insurance Co.	Annual Planned Premium; July 2016	244.38	10	GENERAL
Total 22520	7/20/2016			244.38		
22521	7/27/2016	GOLDING PUBLICATIONS	Business Cards; Invoice Date: 7/6/16	151.20	10	GENERAL
Total 22521	7/27/2016			151.20		
22522	7/27/2016	League of California Cities	Division Meeting - Tim & Jordan; Invoice Date 7/11/2016	50.00	10	GENERAL
Total 22522	7/27/2016			50.00		
22523	7/27/2016	NATIONWIDE RETIREMENT SOLUTIONS	Deferred Compensation, 7/1/16 to 7/15/16	20.75	10	GENERAL
Total 22523	7/27/2016			20.75		
22524	7/20/2016	Public Entity Risk Management Authority	Crime Coverage Program Insurance; 16-17	557.00	10	GENERAL
22524	7/20/2016	Public Entity Risk Management Authority	Cyber Liability Program Insurance	543.00	10	GENERAL
22524	7/20/2016	Public Entity Risk Management Authority	ERMA Deposit Premium	1,586.00	10	GENERAL
22524	7/20/2016	Public Entity Risk Management Authority	General Liability Deposit Premium; 16-17	24,073.00	10	GENERAL
22524	7/20/2016	Public Entity Risk Management Authority	Property Program Insurance Premium	2,557.00	10	GENERAL
Total 22524	7/20/2016			29,316.00		
22525	7/27/2016	Regional Conservation Authority	MSHCP, July 2016	1,992.00	50	AGENCY

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 7/1/2016 Through 7/31/2016

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 22525	7/27/2016			1,992.00		
22526	7/27/2016	JOHN REGUS	Rent for Conference Room, Rent for August	250.00	10	GENERAL
Total 22526	7/27/2016			250.00		
22527	7/27/2016	JOHN REGUS	Library Rent, September 2016	983.45	10	GENERAL
Total 22527	7/27/2016			983.45		
22528	7/20/2016	Riverside County Auditor-Controller	LAFCO FY17 Admin Fees; July 2016	568.46	10	GENERAL
Total 22528	7/20/2016			568.46		
22529	7/27/2016	SOUTHERN CALIFORNIA EDISON	Electricity Bill; Billing Period: 6/21/16 to 7/21/16	26.27	10	GENERAL
22529	7/27/2016	SOUTHERN CALIFORNIA EDISON	Electricity Bill; Billing Period: 6/15/16 to 7/15/16	2,030.23	10	GENERAL
22529	7/27/2016	SOUTHERN CALIFORNIA EDISON	Electricity Bill; Billing Period: 6/15/16 to 7/15/16	177.35	20	GAS TAX
22529	7/20/2016	SOUTHERN CALIFORNIA EDISON	Electricity Bill; Billing Period: 6/9/16 to 7/11/16	330.74	20	GAS TAX
Total 22529	7/27/2016			2,564.59		
22530	7/27/2016	Special District Risk Management Authority	Dental & Vision Insurance; August 2016	198.79	10	GENERAL
22530	7/27/2016	Special District Risk Management Authority	Dental & Vision July 2016	198.79	10	GENERAL
Total 22530	7/27/2016			397.58		
22531	7/27/2016	STAPLES	Office Supplies; Invoice Date: 7/16/16	102.14	10	GENERAL
Total 22531	7/27/2016			102.14		

City of Canyon Lake
 Check/Voucher Register - Council Report - Expenditures
 From 7/1/2016 Through 7/31/2016

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
22532	7/27/2016	STATE COMP. INS. FUND	Workers Compensation, 6/1/16 to 9/1/16	479.69	10	GENERAL
Total 22532	7/27/2016			479.69		
22533	7/20/2016	Synoptek	Help Desk per User & Managed Server; July 2016	1,825.00	10	GENERAL
Total 22533	7/20/2016			1,825.00		
22534	7/27/2016	TelePacific Communications	Phone; Billing Period: 7/16/16 to 8/15/16	498.56	10	GENERAL
Total 22534	7/27/2016			498.56		
22535	7/27/2016	WRCOG	TUMF, July 2016	4,437.00	50	AGENCY
Total 22535	7/27/2016			4,437.00		
Report Total				50,938.71		

1004299.29 ①
- 832476.59 ②

\$222,761.41

City of Canyon Lake
City Council
Staff Report

TO: Mayor and City Council

FROM: Aaron Palmer, City Manager

BY: Ariel M. Hall, City Clerk

DATE: August 3, 2016

SUBJECT: Designation of Voting Delegate and Alternates at League of California Cities Annual Conference – Oct 5 – Oct 7, 2016 in the City of Long Beach

Recommendation:

Appoint Mayor Tim Brown as the voting delegate and Mayor Pro Tem Dawn Haggerty as his alternate to the League of California Cities Annual Conference Business Meeting on Friday, October 7, 2016; and direct City Staff to complete and file the necessary paperwork.

Background:

Consistent with the League of California Cities' bylaws, a City's voting delegate and up to two alternates must be designated by the City Council at a City Council Meeting. The voting delegate and alternates must be registered to attend the conference. In order to cast a vote, at least one person must be present at the Business Meeting and in possession of the voting delegate card.

Budget (or Fiscal) Impact:

Registration and expenses for the League of California Cities Annual Conference attendance was included in the Fiscal Year 2016/17 Budget.

Attachments:

1. Letter from the League of California Cities regarding Designation of Voting Delegates and Alternates



1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Council Action Advised by July 31, 2016

June 10, 2016

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – October 5 – 7, Long Beach**

The League's 2016 Annual Conference is scheduled for October 5 – 7 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for noon on Friday, October 7, at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, September 23, 2016. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.**
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Long Beach Convention Center, will be open at the following times: Wednesday, October 5, 8:00 a.m. – 6:00 p.m.; Thursday, October 6, 7:00 a.m. – 4:00 p.m.; and Friday, October 7, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city’s voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Friday, September 23. If you have questions, please call Kayla Gibson at (916) 658-8247.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: _____

**2016 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, September 23, 2016. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, September 23, 2016

League of California Cities
ATTN: **Kayla Gibson**
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: kgibson@cacities.org
(916) 658-8247

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

BY: Jim Barrett, Building Official

DATE: August 3, 2016

SUBJECT: Self-Certification and Permitting of Water Heaters

Recommendation

That the City Council consider adopting a policy for self-certification for replacement residential water heaters. Allowing contractors to install water heaters and self-certify that the installation is performed correctly and to minimum standards of the State plumbing codes.

Background

Currently, the City of Canyon Lake performs inspections of water heaters in conformance with the California Plumbing Code Section 103.1. This section of State code requires a Plumbing Permit for water heater installations and change outs to be issued by the jurisdiction having authority. Currently, a property owner or California licensed contractor can come into the City of Canyon Lake Building Division and submit an application to install a water heater, a permit fee is paid and an inspection is performed at the request of the permit holder. Staff performs an on-site inspection to verify proper installation and compliance with State code. Common items inspected are;

1. Earthquake strapping properly secured to structural members; ie, wall studs.
2. Proper connection of water connections, verification of proper isolation of dissimilar metals.
3. Installation of pressure relief valve ie. secured and proper termination.
4. Proper height of stand in garages.
5. Proper and adequate combustion air venting
6. Proper installation of heat vent and required clearances to combustible materials and
7. Energy standards

A survey was conducted by staff to establish if there are any other jurisdictions who have programs allowing Self Certification of water heater installations. The following cities were surveyed and their response is as follows:

1. City of Riverside - Yes
2. County of Riverside - No
3. City of Banning - No
4. City of Calimesa - No
5. City of Moreno Valley - No
6. City of Redlands - No

7. City of Highland - No
8. City of Beaumont - No
9. City of Fontana - No
10. City of Lake Elsinore - No
11. City of Menifee - No

City of Riverside Building and Safety Department is the only jurisdiction staff could find that is doing self-certification of water heaters. According to their building official, there has been very little participation in the program.

For some this program could be considered a positive move in that it would completely eliminate any wait time for a contractor or homeowner. Staff is keenly aware of the impacts of wait times and has implemented policies and procedures to drastically minimize wait times. The only time this becomes an issue is when a water heater is installed inside of a residence and someone would need to provide access to the interior for inspection.

- However, it is important to point out that a water heater is the single most dangerous appliance installed in a residence. While most failures are a result of age and maintenance, there are certain items that can cause a water heater to fail prematurely due to improper installation. One example is dielectric connectors used at connections with dissimilar metals such as galvanized pipe to copper. Electrolysis can cause corrosion and or damage to certain vital functions of a water heater such as the pressure relief valve. The biggest problem staff encounters in the field with regards to water heaters are the installations we see that were not installed with the benefit of permit or inspection. Also, while cities are granted a certain amount of immunities, there is a concern for costly litigation if we issue a permit and do not actually perform an inspection.

Fiscal Impact

None

Attachments

None

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

BY: Ariel M. Hall, City Clerk and Terry Shea, Accountant

DATE: August 3, 2016

SUBJECT: Consideration of Approving Amended Cafeteria Benefit Policy
With Increased Cafeteria Benefit Contribution

Recommendation

It is recommended that the City Council: Approve the amended Cafeteria Benefit Policy as proposed.

Background

To comply with the Internal Revenue Service Section 125 Plan requirements, the City must have a Cafeteria Benefit Policy. The original policy was adopted on October 1, 2014. The policy was aligned with the practices of the City for providing benefits for its employees, and additionally, contained legal requirements for the City to become compliant with Section 125.

The City Manager reviewed the City's Cafeteria Benefit Policy and is now suggesting an increase in the amount contributed to full-time employees from \$806.29 per month to \$1,350.00 per month. This increase would cover the basic HMO health plan for an employee and their dependents.

At the June 1, 2016 City Council Meeting, the City Council asked for additional information, comparing similar cities' contributions to the suggested amount in the amended Cafeteria Benefit Policy. A sheet comparing similar cities in the State, as well as cities in Riverside County was prepared by the City's Accountant for the City Council's review.

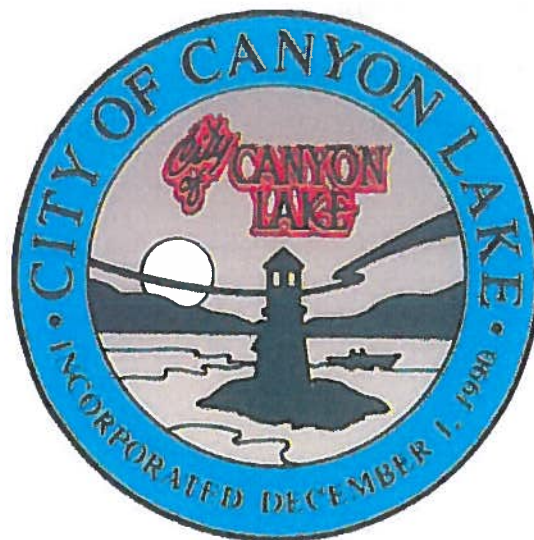
Budget (or Fiscal) Impact

The City will see an annual increase of approximately \$26,100 in employee benefit costs due to the increase.

Attachments

1. Proposed Cafeteria Benefit Policy
2. Comparison Sheet

Cafeteria Plan Benefit Policy



ADOPTED: DRAFT

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CHAPTER 1 – POLICIES AND PRACTICES

SECTION 1 – PURPOSE

This Cafeteria Plan allows the City to make a set contribution to each full-time employee, or full-time employee in their probation period, each month. This contribution may be used to purchase benefits offered within this policy. Additionally, this plan will allow each employee to contribute pre-tax dollars to purchase additional, qualified, benefits beyond what can be purchased with the monthly contribution from the City.

SECTION 2 – ELIGIBLE INDIVIDUALS

Full-time employees, full-time employees in their probation period, and part-time employees that work 1,000 hours or more in a single year will be eligible for coverage under this policy.

Employees that are eligible under this policy may elect to purchase eligible benefits for their spouse and/or qualified dependents.

SECTION 3 – CONTRIBUTIONS

The City will make a monthly contribution of \$1,350.00 towards the benefits of full-time employees, and full-time employees in their probation period.

- a. Part-time employees who work 1,000 hours or more in a single year may elect to make pre-tax contributions to purchase eligible benefits under this policy.
- b. Full-time employees, or full-time employees in their probation period, may elect to make pre-tax contributions in addition to the City contribution to purchase eligible benefits under this policy.
- c. The maximum contribution that an eligible employee may make pre-tax for qualified benefits is \$1000.00 per month.

SECTION 4 – ENROLLMENT/CHANGES/PLAN YEAR

All benefit selections made by an eligible employee are effective for the entire calendar year, January 1st to December 31st, unless the employee experiences an eligible change in status or other event as listed in this policy.

- a. Open Enrollment

All eligible employees will be notified annually of the open enrollment period. Typically, the open enrollment period will occur from the third Monday in September to the second Friday in October. Benefit options may be selected and/or changed during this period. Benefits selected during open enrollment will become effective January 1st.

b. **Change in Status**

All eligible employees may change their benefit selections during the plan year if they experience a change in status, and the change in benefits is consistent with the change in status. A selection change is consistent if that change is “on account of” and “corresponds with” a change in status event that affects eligibility for coverage. Change in status includes:

1. Change in marriage status
2. Change in number of dependents
3. Change in employment status
4. Changes in the eligibility of dependents
5. Changes in residence that directly affect coverage

c. **Family and Medical Leave Act (FMLA)**

Eligible employees who take unpaid FMLA leave may revoke their benefit selections during their unpaid leave. The eligible employee may reinstate their benefit selections on the same terms and conditions upon return from unpaid leave.

d. **Judgment, Decree or Order**

Eligible employees may revoke or change their benefit selections if a judgment, decree or order resulting from a divorce, legal separation, annulment, or change in legal custody requires health coverage for an eligible employee’s child.

e. **Entitlement to Medicare or Medicaid**

Eligible employees may revoke or change their benefit selections if the eligible employee, spouse, or other dependent becomes entitled to Medicare or Medicaid.

f. **Significant Cost or Coverage Changes**

1. **Cost Changes**

If the cost of an eligible employee’s selected Health, Dental, or Vision plan increase or decreases during the plan year by more than 20%, the eligible employee may change their selection, or make a corresponding change to any pre-tax contribution they are making.

2. Coverage Changes

If the plan coverage that an eligible employee has selected ceases or is significantly curtailed, the eligible employee may revoke their corresponding selection, and/or enroll in a similar plan.

Significantly curtailed means that there is an overall reduction in coverage provided by the plan. Loss of coverage means that there is a complete loss of coverage provided by the plan, such as an HMO ceasing to be available in the area that the eligible employee resides.

CHAPTER 2 – QUALIFIED BENEFITS

SECTION 1 – HEALTH BENEFITS

The City offers Health Maintenance Organization (HMO) Basic Health Plans, Preferred Provider Organization (PPO) Basic Health Plans, and Exclusive Provider Organization (EPO) Health Plans through the California Public Employee Retirement System (CalPERS) organization. Specific providers and rates may change from time to time. All employees will be notified of providers and rates each year during open enrollment.

SECTION 2 – DENTAL BENEFITS

The City offers Dental Insurance benefits. Specific providers and rates may change from time to time. All employees will be notified of providers and rates each year during open enrollment.

SECTION 3 – VISION BENEFITS

The City offers Vision Insurance benefits. Specific providers and rates may change from time to time. All employees will be notified of providers and rates each year during open enrollment.

SECTION 4 – LIFE INSURANCE BENEFITS

The City offers Life Insurance benefits for the employee only. Dependents and spouses are not eligible for Life Insurance coverage under this policy. Specific providers and rates may change from time to time. All employees will be notified of providers and rates each year during open enrollment.

- a. Life Insurance coverage may not exceed \$50,000 to be eligible under this policy for pre-tax contributions.

CHAPTER 3 – OTHER BENEFITS OFFERED

SECTION 1 – DEFERRED COMPENSATION

The City offers a 457(b) Deferred Compensation Plan through Nationwide that employees may make tax-deferred contributions to, subject to rules and regulations pertaining to such plans.

SECTION 2 – CASH OUT

If an eligible employee receives health insurance coverage through a source outside of the City's benefit plan, they may elect to receive the amount the employee would have paid equal to the current Kaiser single party rate, as taxable income. In order to take advantage of "cashing out" the City's contribution, the eligible employee MUST provide proof of health insurance coverage.

CHAPTER 4 – DEFINITIONS

Eligible Employee	Any full-time employee, full-time employee in their probation period, or part-time employee that works 1,000 or more hours in the calendar year
Spouse	Any person that the eligible employee is lawfully married to
Qualified Dependent(s)	Any person that is legally the child, step-child, adopted child, or legally placed foster child of the eligible employee, up to the age of 26.

**City of Canyon Lake
Cafeteria Plan Comparisons**

City	Population	Plan Amount	
Los Alamitos	11,779	\$ 1,222.00	
Loma Linda	23,751	\$ 1,100.00	
Tiburon	9,200	\$ 1,429.00	
Santa Fe Springs	17,627	\$ 1,389.98	Adjust Per CPI every January max 3%
Palos Verdes Estates	13,730	\$ 1,252.00	Cap increased each year by half of the percentage increase of the City's combined annual medical insurance premium
La Palma	15,965	\$ 865.00	PEMHCA adjusted annually, plus fringe benefit amount
		\$ 706.00	Emp + 2
		\$ 516.00	Emp + 1
		\$ 350.00	Emp
Pacific Grove	15,388		Plus PEMHCA minimum
Auburn	13,818		80% of Emp + Family
Scotts Valley	11,928		PERS HMO Rate
Hillsborough	11,420		Bay Area Blue Shield Health Plan
Half Moon Bay	12,051	\$ 1,800.00	PEMHCA minimum plus amount to cover 100% of costs up to the amounts listed
Emeryville	10,570	\$ 1,654.15	Emp + 2
		\$ 1,272.41	Emp + 1
		\$ 636.21	Emp
Truckee	16,211	\$ 1,264.45	Emp + 2
		\$ 1,064.80	Emp + 1
		\$ 695.75	Emp
Signal Hill	11,585	\$ 1,100.00	
Grass Valley	12,925	\$ 1,595.00	Emp + 2
		\$ 1,215.00	Emp + 1
		\$ 610.00	Emp
Avenal	13,159		100% for employees and up \$230 a month for dependents

Riverside County	Population	Plan Amount
Calimesa	8,353	\$ 800.00
Lake Elsinore	58,426	\$ 850.00
Hemet	82,253	\$ 1,028.81
Temecula	108,920	\$ 1,198.00
Banning	30,491	\$ 1,200.00
Wildomar	34,148	\$ 1,200.00
Norco	25,891	\$ 1,250.00
Murrietta	107,279	\$ 1,305.28
Jurupa Valley	98,885	\$ 1,400.00
Eastvale	60,663	\$ 1,500.00
Menifee	85,385	\$ 1,500.00
Beaumont	42,481	\$ 1,811.16

As of 1/1/14

Amount includes PEMHCA minimum, effective 7/1/12 adjusted annually by 50 percent of the increase in cost for the lowest Family

City pays 100% up to the family level, offers two insurances, Kaiser and Cigna HMO

**City of Canyon Lake
City Council
Staff Report**

ITEM 10.3

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

BY: Elizabeth Martin, City Attorney

DATE: August 3, 2016

SUBJECT: Increase of City Council Stipend - Options

Recommendation

None; this is a policy matter.

Background

At the November 3, 2015 Administration and Finance Committee Meeting, Mayor Pro Tem Brown asked Staff to research and place an item on the City Council agenda to consider providing a stipend to committee members who attend City committee meetings. At the December City Council meeting, as discussed below, staff indicated that the stipend cannot be increased to provide additional compensation for attendance at committee meetings based upon the language of Govt. Code Section 36516(c).

The Mayor now has asked that this matter be placed on the agenda to consider a prospective increase in compensation pursuant to state law.

Canyon Lake City Council members currently receive the following compensation:

1. A salary or stipend determined by City population, in the amount of \$300/month. This amount never has been increased.
2. Expense Reimbursements are separate from the salary or stipend. Canyon Lake Council members receive those pursuant to the expense reimbursement policy. It is unlikely this could be changed to a flat reimbursement policy because of the requirement to present receipts in order to be reimbursed. (See Govt. Code Sections 36514.5, 53235 and Canyon Lake Municipal Code Section 2.01.050).
3. By ordinance adopted by the Council, Councilmembers may receive health and welfare benefits, with a portion of the cost of that paid by the City subject to certain specific caps. Council members also may be members of PERS

Analysis

City Council compensation for general law cities is set by statute; a council member in a general law city may receive only the amount provided by law, and the law is construed strictly and narrowly. Government Code 36516 provides the statutory requirements for City Council compensation; a general law city such as Canyon Lake may adopt an ordinance providing for compensation consistent with that section. A copy of that section is attached.

City population determines base compensation (often called “salary” or “stipend”). (See Govt. Code Section 36516(a). For Canyon Lake, City Council compensation is set at or below \$300 per month, while applies to Council Members in cities with a population of 35,000 or less. Canyon Lake Municipal Code Section 2.01.050 provides for that compensation in the amount of \$300/month. That amount has not been increased since it was put in place after incorporation and is dated 12/90. Expense reimbursement and compensation authorized and paid by separate authority (such as that for County-wide JPA’s) is not included within that restriction. (See also Govt. Code Section 53232.1(c)).

Govt. Code Section 36516 (a) also allows for an annual increase of up to 5% if enacted by the City Council by amendment of Section 2.01.050. Government Code 36516(c) provides that the salary or stipend determined by population (whether or not increased by the allowable 5% per year) covers all council member duties, including services on committees, commissions and boards created by the Council.

As explained in 89 Ops Cal Atty Gen 159 (2006), this salary increase may only be 5% for each of the years since the ordinance was adopted, or \$15 x 26 years as of December, 2016, which is \$130. For each year thereafter, \$15 would be added to the total amount. In other words, the increase each year is only 5% of the original salary, or \$15 and those are added, not compounded.

Pursuant to Govt. Code Section 36516.5 the increase applies only when a new council member begins his or her term or an incumbent begins a new term; and 3) the increase cannot be made automatic but must be voted on each year. The increase could be less than 5% but the same non-compounding rule would apply. Therefore, if the Council wished to do so, it could adopt another ordinance in two years, applicable to new or re-elected Council member, which increased the salary to \$445/month.

Therefore, the option legally available to the Council is to increase the stipend now by ordinance amendment. The increase could be from \$300 to \$430 effective January 1, 2017, after the November 2016 election results were certified and the new Council members seated. To be effective on that date, the ordinance would have to be introduced by the October 2016 meeting, and adopted at the November meeting with that effective date. (See Govt. Code Section 36516.5).

Other options to increase the salary are to ask the electorate to approve this increase prospectively or to look at becoming a charter city, as a charter city may set different salaries. These options are not discussed here.

Options to increase reimbursement include review of the expense and reimbursement policy. The Council also may again look at providing benefits for Council members, although that option has been rejected within the past several years.

Budget (or Fiscal) Impact

None at present

Attachments

1. Government Code Section 36516



GOVERNMENT CODE - GOV

TITLE 4. GOVERNMENT OF CITIES [34000 - 45345] (Title 4 added by Stats. 1949, Ch. 79.)

DIVISION 3. OFFICERS [36501 - 41805] (Division 3 added by Stats. 1949, Ch. 79.)

PART 1. GENERAL [36501 - 36525] (Part 1 added by Stats. 1949, Ch. 79.)

36516. (a) (1) A city council may enact an ordinance providing that each member of the city council shall receive a salary based on the population of the city as set forth in paragraph (2).

(2) The salaries approved by ordinance under paragraph (1) shall be as follows:

(A) In cities up to and including 35,000 in population, up to and including three hundred dollars (\$300) per month.

(B) In cities over 35,000 up to and including 50,000 in population, up to and including four hundred dollars (\$400) per month.

(C) In cities over 50,000 up to and including 75,000 in population, up to and including five hundred dollars (\$500) per month.

(D) In cities over 75,000 up to and including 150,000 in population, up to and including six hundred dollars (\$600) per month.

(E) In cities over 150,000 up to and including 250,000 in population, up to and including eight hundred dollars (\$800) per month.

(F) In cities over 250,000 population, up to and including one thousand dollars (\$1,000) per month.

(3) For the purposes of this subdivision, the population of a city shall be determined by the last preceding federal census, or a subsequent census, or estimate validated by the Department of Finance.

(4) The salary of council members may be increased beyond the amount provided in this subdivision by an ordinance or by an amendment to an ordinance, but the amount of the increase shall not exceed an amount equal to 5 percent for each calendar year from the operative date of the last adjustment of the salary in effect when the ordinance or amendment is enacted. No ordinance shall be enacted or amended to provide automatic future increases in salary.

(b) Notwithstanding subdivision (a), at any municipal election, the question of whether city council members shall receive a salary for services, and the amount of that salary, may be submitted to the electors. If a majority of the electors voting at the election favor it, all of the council members shall receive the salary specified in the election call. The salary of council members may be increased beyond the amount provided in this section or decreased below the amount in the same manner.

(c) Unless specifically authorized by another statute, a city council may not enact an ordinance providing for compensation to city council members in excess of that authorized by the procedures described in subdivisions (a) and (b). For the purposes of this section, compensation includes payment for service by a city council member on a commission, committee, board, authority, or similar body on which the city council member serves. If the other statute that authorizes the compensation does not specify the amount of compensation, the maximum amount shall be one hundred fifty dollars (\$150) per month for each commission, committee, board, authority, or similar body.

(d) Any amounts paid by a city for retirement, health and welfare, and federal social security benefits shall not be included for purposes of determining salary under this section, provided that the same benefits are available and paid by the city for its employees.

(e) Any amounts paid by a city to reimburse a council member for actual and necessary expenses pursuant to Section 36514.5 shall not be included for purposes of determining salary pursuant to this section.

(f) A city council member may waive any or all of the compensation permitted by this section.

(Amended by Stats. 2009, Ch. 332, Sec. 68. Effective January 1, 2010.)

