

MINUTES
SPECIAL MEETING OF THE
CANYON LAKE CITY COUNCIL

Thursday, April 20, 2017
Open Session - 12:00 p.m.

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

Open Session – 12:00 p.m.

1. Call Open Session to Order

Mayor Haggerty called the meeting to order at 12:05 p.m.

2. Flag Salute

Flag Salute was led by City Manager Palmer.

3. Roll Call

Present: Council Members Bonner, Ehrenkranz, Greene, Mayor Pro Tem Warren, and Mayor Haggerty.

Council Member Greene was present by teleconference.

4. Approval of the City Council Agenda

Moved by Warren, seconded by Bonner, to approve the agenda as presented.

Motion carried 5-0 with Council Members Bonner, Ehrenkranz, Greene, Mayor Pro Tem Warren, and Mayor Haggerty voting aye.

5. Public Comments

There were no public comments

6. Business Items

6.1 Fire Agreement: A COOPERATIVE AGREEMENT TO PROVIDE FIRE PROTECTION, FIRE PREVENTION, RESCUE AND MEDICAL EMERGENCY SERVICES FOR THE CITY OF CANYON LAKE - Review and approve form of agreement and authorize the City Manager to execute the Agreement

City Manager Palmer introduced the item.

It was discussed that Riverside County quoted \$1,278,433.00 to staff Station 60 with a two person engine company, one of them being a medic.

It was discussed that there would be a one year agreement starting approximately July 17, 2017 through June of 2018 and by the end of December 2017 the City would have to decide whether or not extend the contract with the County and go to a three person engine company.

There was discussion regarding the Safer Grant that could help pay for staffing at Station 60, potentially enough to cover the third crew member required at the end of the one year contract if the City decided to extend it.

There was discussion regarding the purpose of the meeting. It was clarified that there was not an approved final contract from the County at the time of the meeting, but staff wanted to have the City on record as approving the potential language and cost to the City.

There was discussion regarding Section three of the draft fire contract and the City's history of issues with mutual agreement with the County.

There was discussion regarding Section three "B" of the draft fire contract. Specifically, there was discussion regarding which public agencies could push through amendments and/or requirements that would be passed down to the City.

There was discussion regarding the City owned fire engine and the option to lease a vehicle through the County for \$25,000.00 for the year contract.

There was discussion regarding the City owned fire engine and the status it was currently in.

There was discussion regarding incorrect dates listed in the staff report.

There was discussion regarding the difference in cost between the City of Canyon Lake's draft fire contract and the City of Calimesa's contract.

There was discussion regarding whether Station 60's rehab would be completed by July 1st.

Administrative Services Manager, Mike Borja, gave an update on the fire station rehabilitation. Staff was waiting on the assessment of the HVAC system and the potential grants to get that replaced. Staff was also looking into the condition of the carpet and tile in the station to see if it needed cleaned or replaced.

There was a discussion regarding the rough order and estimated cost for Station 60 repairs.

Mayor Haggerty stated that the City would be monitoring the project, the bids that went on for each project, and what responses were received. Administrative Services Manager Mike Borja stated that Charles Abbott and Associates would be leading the effort to get the bids for each part of the project, but the City would be overseeing it and approving everything.

Resident, Jack Wamsley, discussed the need for a medic when staffing Station 60 and to make sure all equipment is up to date. He went on to express concern about the City spending money to update the station and thought that the City should get credit with the County for maintaining the building.

City Manager Palmer clarified that the costs in the contract were only for staffing our station, and that most cities in the County owned and maintained fire stations with the County only providing staffing.

Resident Jack Wamsley went on to discuss other happenings in the County regarding fire costs.

Resident, John Zaitz, discussed the first responder areas. He stated that it appeared the new contract gave the north area of the City a faster response with one less person on the fire crew. He stated that he spoke to the other two cities that are currently providing responses into the Canyon Lake and they hadn't been contacted by anyone from Canyon Lake. He stated that he had been told that if Canyon Lake had its own two person crew that the other cities would no longer be responding into Canyon Lake as first responders.

Moved by Haggerty, seconded by Bonner, to approve the content and form of the Cooperative Agreement to provide Fire Protection, Fire Prevention, Rescue, and Medical Emergency Services for the City of Canyon Lake, and authorize the City Manager to execute the Agreement.

Motion carried 5-0 with Council Members Bonner, Ehrenkranz, Greene, Mayor Pro Tem Warren and Mayor Haggerty voting aye.

6.2 Pending Legislation: Authorize the Mayor to Draft and Sign a Letter in Opposition to State Assembly Bill 1250 regarding restricting on contracting for services

City Manager Palmer introduced the item.

Moved by Warren, seconded by Bonner, to authorize the Mayor to draft and sign the attached draft letter in opposition to State Assembly Bill 1250.

Motion carried 5-0 with Council Members Bonner, Ehrenkranz, Greene, Mayor Pro Tem Warren and Mayor Haggerty voting aye.

6.3 Update on City Council Reimbursements and presentation of draft Policy for consideration with the budget

City Manager Palmer introduced the item. He stated that the ad hoc committee looking at the reimbursement policy was auditing Council and staff expenses for 2016 to see if the current policy was followed and if there was any confusion to see if there was anything else that needed to be added to the new policy. Staff also recommended that while the reimbursement process was being reviewed and updated that all reimbursements be suspended until the policy is updated. Staff anticipated that the new policy would be brought back with the budget for approval in June.

Mayor Pro Tem Warren stated that some anomalies were found in the review process and her concern about how those had been processed through the finance committee.

There was discussion regarding what the process was and how to change the procedure of turning in an expense report.

There was discussion regarding what was discussed during the course of the Administrative, Finance and Planning Committee meetings.

There was further discussion regarding the potential changes needed to the procedure of turning in an expense report.

There was further discussion regarding corrections to the draft reimbursement policy. The draft policy would be updated and put on the agenda in June with the budget for final review and approval.

There was discussion regarding putting reimbursements on hold until a new policy was approved.

There was discussion regarding the Ad Hoc Committee and there would probably not be a need for further Ad Hoc meetings, and staff would be finalizing the policy that would be brought to the Council for approval at the June City Council Meeting.

Resident, John Zaitz, discussed the law regarding Council reimbursements, the wording on the draft reimbursement policy, and the current City policies.

There was discussion regarding the document that was presented was a draft policy and not a finalized document.

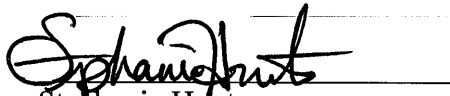
7. Announcements

The next regular City Council meeting is scheduled for May 3, 2017 at 6:30 p.m. for Open Session.

8. Adjournment

Meeting was adjourned at 1:05 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Stephanie Hunter", written over a horizontal line.

Stephanie Hunter
Office Specialist

