



**AGENDA
REGULAR MEETING
ADMINISTRATION, FINANCE and PLANNING COMMITTEE**

**Larry Greene
Randy Bonner**

**Tuesday, October 3, 2017
8:00 a.m.**

**Canyon Lake Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Accept Meeting Minutes
 - 5.1 July 11, 2017 **Pg. 3**
 - 5.2 July 20, 2017 **Pg. 7**
 - 5.4 August 1, 2017 **Pg. 15**
 - 5.4 September 5, 2017 **Pg. 21**
6. Discussion regarding PACE Program **Pg. 25**
7. Update by Charles Abbot Associates
8. Review of October 4, 2017 Council Meeting Agenda – Recommendations to Council **Pg. 45**
 - a. Claims and Demands
 - b. Credit Card Review
9. Investment Report
10. Update Regarding Utility Users Tax Collected to Date
11. Staff Comments
12. Committee Member Comments
13. Adjournment

Next Meeting Date: October 31, 2017

MINUTES
SPECIAL MEETING OF THE CANYON LAKE
ADMINISTRATION, FINANCE AND PLANNING COMMITTEE
Tuesday, July 11, 2017

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

1. Call to Order

Chairman Greene called the meeting to order at 8:02 a.m.

2. Pledge of Allegiance

Administrative Services Manager, Mike Borja, led the flag salute.

3. Roll Call

Present: Committee Chairman Greene
 Committee Member Bonner

4. Public Comments

There were no public comments.

5. Accept Meeting Minutes

5.1 May 30, 2017

5.2 June 6, 2017

5.3 July 4, 2017

There was discussion regarding when the opening of Canyon Cowboy would be.

There was discussion regarding discussing the Vehicle Use Policy during the meeting.

There was clarification regarding the individual meetings with Council Members and the City Manager regarding the proposed budget.

The meeting minutes were accepted with the correction of the time of the meeting on items 5.2 and 5.3.

6. Update by Charles Abbott Associates

There was discussion regarding the Charles Abbott Associates contract costs and pulling items 6 and 7 from the agenda; and holding a special meeting July 20, 2017 to discuss the pulled items.

This item was pulled.

7. Landscape Plant Replacement report by Charles Abbott Associates

This item was pulled.

8. Review of July 12, 2017 Adjourned Council Meeting Agenda – Recommendations to Council

a. Claims and Demands

There was discussion regarding the total of the Demand/Warrant Register of \$761,702.85 and that the large amount was due to the April CR&R Refuse payment of \$515,354.07, which was a pass through of funds collected on the property tax roll.

There was discussion regarding the length of CR&R's contract.

There was discussion regarding check no. 23086 to Charles Abbott Associates and it was discussed that the amount of the check was the base charge of 68% of the permit fees.

There was discussion regarding permits submitted to the building department and the length of contract for Charles Abbott Associates.

There was discussion regarding check no. 23088 to Cota Cole LLP in regards to attorney fees for the City vs. Zaitz case and City vs. Marina Landscape case.

There was discussion regarding check no. 23089 to CTAI Pacific Greenscape for their monthly \$5,200.00 cost.

There was discussion regarding \$315.00 for a tree replacement.

There was discussion regarding the water bill for Station 60.

There was discussion regarding the electric bills for the traffic signals and the cost staying relatively the same month to month.

There was discussion regarding the LED lighting update and cost savings.

There was discussion regarding City vs. Marina mediation costs for the arbitrator.

There was discussion regarding blocking scam emails that come through City emails.

There was discussion regarding check no. 23117 for tree trimming done along Railroad Canyon Road and the sound wall.

There was discussion regarding service from Frontier Communications.

There was discussion regarding check no. 23122 and 23123 for law enforcement facility expenses and the annual law enforcement rate adjustment.

There was discussion regarding the dates on the top of the check/voucher register.

There was discussion regarding check no. 23134 for Verizon and the use of City iPads. Committee Member Bonner requested that he be issued an iPad for his use.

There was a discussion regarding storm water catch basin maintenance.

There was discussion regarding payment to Fast Signs, Inc.

At this point, the Committee addressed Item 8b, credit card charges.

There was discussion regarding check no. 23139 for the City website annual fee.

There was discussion regarding check no. 23140 and 23152 for Charles Abbott Associates.

There was discussion regarding the projected annual cost for Charles Abbott Associates.

There was discussion regarding check no. 23164 for a residential hazard abatement case.

There was discussion regarding Frontier costs from April and May.

There was discussion regarding getting City vehicle fuel from Round Up Jr. Mart.

There was discussion regarding the alarm system for City Hall and the possibility of installing cameras.

b. Credit Card Review

There was discussion regarding supplies purchased from Fast Signs, Inc. such as enforcement signs for BLM land and the installation of the City Seal LED light retrofit on the front of City Hall.

There was discussion regarding the monthly fee for Microsoft 365.

There was discussion regarding the outdoor bulletin board.

There was discussion regarding the installation of the LED retrofit on the City Seal on the front of the City Hall building.

There was discussion regarding how many credit cards were issued to staff members. It was stated that only the City Manager and the Admin Services Manager had credit cards, and other staff could use the cards with the authorization of one of them.

There was discussion regarding the LOCC Annual Conference and who had said they would be going.

After this discussion, the Committee returned to review of the Claims and Demands.

9. Investment Report

There was discussion regarding a presentation on City investments.

10. Update Regarding Utility Users Tax Collected to Date

Terry Shea, Accountant, discussed the Utility Users Tax report.

11. Vehicle Use Policy

There was discussion regarding changes to the proposed draft vehicle use policy. The proposed changes would be made to the draft policy and returned to the Committee for additional review.

12. Staff Comments

City Manager Palmer confirmed and stated the Special Admin, Finance and Planning Committee Meeting would be July 20, 2017 at 10:00 am.

Administration Services Manager, Mike Borja, discussed costs associated with repairing the server.

13. Committee Member Comments

There were no Committee Member comments.

14. Adjournment

The meeting was adjourned at 9:27 a.m.

Respectfully Submitted,

Stephanie Roseen
Deputy City Clerk

MINUTES
SPECIAL MEETING OF THE CANYON LAKE
ADMINISTRATION, FINANCE AND PLANNING COMMITTEE
Tuesday, July 20, 2017
10:30 a.m.

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

1. Call to Order

Chairman Greene called the meeting to order at 10:30 a.m.

2. Pledge of Allegiance

Committee Member Bonner led the flag salute.

3. Roll Call

Present: Committee Chairman Greene
 Committee Member Bonner

4. Public Comments

There were no public comments.

5. Discussion on Charles Abbott Associates current and past projects

Margret Monson, Public Works Department, discussed the availability of the Public Works and Engineering Department.

Committee Chair Greene questioned April services from Charles Abbott Associates (CAA) and what was the current hourly rate. It was discussed that information would be discussed later in the meeting.

Margret Monson made a statement on how CAA billing was generated.

There was discussion regarding the Railroad Canyon Road Wrought Iron Fence Repair Project.

There was clarification regarding what was considered north, south, east and west of Railroad Canyon Road.

There was discussion if parts of the wrought iron fence could be painted and not replaced and the issues regarding matching fence styles.

There was discussion that if only part of the fencing was replaced on the north side of Railroad Canyon Road then the fence styles would not match and there would be alternating circle and square decorative shapes. It was discussed that what was proposed was to have the north side fencing all be matching, circle fence style.

There was discussion regarding the fencing along the south side of Railroad Canyon Road.

There was discussion regarding the fencing that was going to be replaced is a stock fence style and therefore if accidents happen the fencing that would need replacing would be readily available.

There was discussion regarding the contingency amount and the possibility of repairing the south side fencing where there is vehicle damage.

There was discussion regarding the contractor receiving all materials so all work could be done at the same time and that would save the City cost for traffic control.

There was discussion regarding the change order in the amount of \$16,450.00 for the repair of the south side fencing along Railroad Canyon Road and the contingency amount was previously approved at \$16,500.

There was discussion regarding the amounts discussed was previously approved by Council at the June 1, 2017 City Council Meeting.

There was discussion regarding the wrought iron fence repair, location 2, on the north side of Railroad Canyon Road, from Country Club Drive west to the City boundary.

There was discussion that what was included in the original bid was to replace the fencing from Country Club Drive, including the curved portion of the entrance to the Country Club and the fencing heading out towards the Canyon Lake Town Center, and the contingency would cover the south side fencing where there was vehicle damage.

It was discussed to proceed with the Wrought Iron Fence Repair Project and discussed contingency amount and that location 2 would be addressed at a later time.

There was discussion regarding the cost for wrought iron fencing and installment.

There was discussion regarding start time for the project.

There was discussion regarding the life expectancy of the new fencing and that it would depend on any accidents.

Margret Monson discussed the completed fire station repairs.

There was discussion regarding the preliminary microbial investigation at Station 60 and the contractor had completed what the report had required.

There was discussion regarding receiving the final invoices from contractors and the process of finalizing payments.

There was discussion regarding the up to date cost for Station 60 repairs.

There was discussion regarding the overhead door repairs at Station 60.

There was discussion regarding the fire station carpet, upholstery and tile cleaning.

Margret Monson discussed the landscaping done at Station 60.

Margret Monson discussed the Electrical repairs done at Station 60.

Margret Monson explained any billing from PV Maintenance would show on the CAA invoice because PV Maintenance is sub contracted by CAA for building maintenance.

Margret Monson further discussed the overhead door repairs at Station 60.

Margret Monson discussed the bid process for the exterior repairs for Station 60.

There was discussion regarding the leaking roof, broken roof tiles and disintegrating roofing paper at Station 60.

There was discussion regarding having the exterior repairs in the near future.

There was discussion regarding the repairs that would need to be done to the arches at Station 60 prior to the exterior painting being done.

There was discussion regarding the lot drainage and grading that would take place as well as gutters that would be installed at Station 60.

Margret Monson explained she would discuss the Plant Replacement Project later during the meeting.

Margret Monson explained that in addition to the current projects she handles day to day phone calls from City Hall in regards to resident complaints, landscape issues and other community issues that might arise.

There was discussion regarding the Slurry Seal Project and the process.

There was discussion regarding the possibility of a joint paving project between the City and neighboring cities.

There was discussion regarding researching grants to help pay for the Slurry Seal Project.

City Manager Palmer clarified that the full amount of \$533,000 was budgeted for in the 2017/2018 budget.

Margret Monson discussed the Speed Limit Feedback Sign Evaluation.

There was discussion regarding the need for speed feedback signs.

Administrative Services Manager, Mike Borja, discussed a grant that was obtained from Western Riverside Council of Governments (WRCOG) that would fund the cost to replace the 3 current speed feedback signs.

Margret Monson discussed the initial request from Council prior to March 2017 in regards to safe routes to school that started public works looking into the speed feedback signs.

It was discussed that the speed feedback sign evaluation was still being discussed by staff and council and the grant from WRCOG was available until June of 2018.

Margret Monson stated that the tree pruning project had been completed.

Margret Monson discussed the Landscaping Maintenance Contract bid.

There was further discussion regarding the City's role in maintaining a tree inventory and maintenance record.

There was discussion regarding how the trees were inventoried and there was a landscape plan that identified the trees.

It was clarified that the tree pruning was completed March 2017.

Margret Monson discussed the Storm Drain Repair near Longhorn and Strawberry.

Margret Monson discussed Railroad Canyon Road Maintenance.

It was discussed that it was not believed that the City had a contracted street sweeper for Railroad Canyon Road.

It was discussed that every accident that occurs on Railroad Canyon Road the Public Works department receives a phone call to get a bid put together to repair or replace damaged landscaping, lighting, or irrigation.

Chairman Greene described an incident that he had witnessed of a vehicle that drove over the median.

Margret Monson discussed the yellow fire station parking blocks that were placed due to residents driving over the landscape at Station 60.

Margret Monson discussed the back flow test at Station 60 that is required by the water district.

Margret Monson discussed further projects that the Public Works department had worked on for the City.

It was explained that none of the discussed projects were being taken care of by the previous contract engineering company.

There was discussion regarding the type of grading projects were being done in Canyon Lake.

It was discussed that in the future reports from CAA would be for a one month period.

Jim Barrett, Building Official, discussed the building and safety stats.

There was discussion regarding the Canyon Cowboy and where they were at with their permits.

Jim Barrett gave a presentation on dock electrical.

There was discussion regarding additional main breakers and dedicated electrical sources for a dock.

Jim Barrett explained that the City did not have jurisdiction on docks because the lake is owned by Elsinore Valley Municipal Water District (EVMWD).

Jim Barrett discussed that he had reached out to other jurisdictions to inquire if they had handout for dock regulations and only one had a handout out regarding dock construction.

Jim Barrett discussed he would be working with the San Bernardino Building Official to work on a handout on dock safety.

There was discussion regarding what the City of Big Bear had done in regards to dock regulation.

Jim Barrett discussed the draft handout for docks.

There was discussion regarding what electrical was currently used on docks.

There was discussion that a licensed electrician would not work on the electrical on a dock until there was an inspection.

There was discussion regarding the lack of the City's authority on the lake unless there was an agreement with the water district.

There was discussion regarding the building and safety department's ability to issue a permit up to the property line.

There was discussion regarding a disclaimer that would need to be added to the draft handout that stated permits issued only to property line and there would be no inspection done by the City.

There was discussion regarding changes only applying to new or updated docks and the need for the City Attorney's

There was discussion that requirements would more than likely only effect new docks or residents currently doing work or upgrades on their docks, but the City could choose to do an ordinance that could require all docks be updated.

There was discussion regarding having a short presentation to the Public Safety Committee Meeting and the City Council Meeting regarding the dock electrical issues.

There was discussion regarding a device that was found called a Shock Alarm – Electric Shock Drowning Protection.

There was further discussion regarding bringing this item back at the August 1st Public Safety Meeting and the August 2nd City Council Meeting.

There was discussion regarding the knowledge base and employees at Charles Abbott Associates.

There was discussion regarding electrical accidents and dangers of electrical on docks.

Committee member Bonner requested a three minute break at 12:09 pm.

There was further discussion regarding docks and issues with running electrical to the dock and the need to find the best solution to having docks inspected.

Chairman Greene discussed home owners insurance and his dock.

There was discussion regarding encroachment permits from the water district.

Committee member Bonner returned at 12:14 pm.

There was discussion regarding the slurry seal.

There was discussion to discuss the work and services provided by Charles Abbott Associates at the next Admin, Finance Meeting.

6. Landscape Plant Replacement report by Charles Abbott Associates

Margret Monson, Public Works Department, introduced the item.

There was discussion regarding what was included in the presented plans of plant replacement.

Steve Frenken, Landscape Architect, discussed the plant estimate and landscape plans.

There was discussion regarding what plant replacement was being proposed.

There was discussion regarding the water pump and water issue in relation to the water that fed the plants and the City had contracted with a pump maintenance company who services the water pumps for the golf course.

There was discussion regarding who was responsible for caring for the water in the reservoir.

There was discussion regarding the water pump maintenance contract and how long that had been in effect.

There was discussion to not move forward with the plant replacement until the issue was resolved regarding watering the plants and the pump.

Steve Frenken explained that during the last pump maintenance everything was operating fine but warmer weather does increase algae, but currently the filter was clean and was able to deliver clean water to the irrigation system.

There was discussion regarding the need make sure current and new plants would survive and it readdress this issue once the water issue is handled.

There was discussion regarding the room available in the median for the proposed 4,169 plants for replacement.

There was discussion regarding all the areas the plant replacement would cover.

There was discussion regarding the unit price per plant and the total for all plant replacement under the received bid contract for landscape services.

Margret Monson discussed and explained the presented plant replacement plans.

There was further discussion to hold off on the plant replacement until the water reservoir issue was resolved.

There was discussion regarding the options to go out to bid because of the cost or direct staff to schedule plant replacement in phases.

There was discussion that the \$112,000 was from the new plant unit cost from the only bidder for the landscape contract.

Margret Monson discussed the option to not do the plant replacement through the contacted landscape maintenance contractor but to go out for bid for the plant replacement.

There was discussion regarding starting the plant replacement process after the water issue was looked at further.

There was discussion that the committee members had not heard many complaints about there not being enough plants and the plants now are well maintained and there may be areas that would need plant replacement in the future.

There was discussion regarding maintaining the plants in the planter in the middle of the town center driveway.

There was discussion that the plant replacement was not in the current budget.

It was discussed that this would have to be brought to Council for input from all Council Members and the Citizens.

There was discussion to bring this item back to Council after the water reservoir issue was looked into.

7. Staff Comments

City Manager Palmer discussed researching the water source.

8. Committee Member Comments

Committee Member Bonner discussed his appreciation to Charles Abbott Associates (CAA) for getting the City caught up on projects that the last contract company did not follow through on and discussed once those projects were completed the Council was under the impression that the costs from CAA would go down.

Chairman Greene further explained the Council's need to look at costs and be informed so when there were questions from the public they could be answered.

Jim Barrett explained that CAA does try to work efficiently and keep costs down.

9. Adjournment

The meeting was adjourned at 12:53 p.m.

Respectfully Submitted,

Stephanie Roseen
Deputy City Clerk

MINUTES
MEETING OF THE CANYON LAKE
ADMINISTRATION, FINANCE AND PLANNING COMMITTEE
Tuesday, August 1, 2017
8:00 a.m.

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

1. Call to Order

Chairman Greene called the meeting to order at 7:58 a.m.

2. Pledge of Allegiance

Terry Shea, Accountant, led the flag salute.

3. Roll Call

Present: Committee Chairman Greene
 Committee Member Bonner

4. Public Comments

There were no public comments.

5. Update by Charles Abbott Associates

Marcella Garza, Building Counter Tech, provided an update on the statistics and activities of the Building and Safety Department.

There was discussion that any shade structure that was more than 120 square feet required a building permit.

There was discussion regarding the time line to receive a permit.

Marcella continued the update for the Building and Safety Department.

There was discussion regarding both shade structures were near the Dog Park.

There was discussion regarding the opening for the Pickle Ball Courts.

Kenneth Baily, Public Works Department, provided an update for the Public Works Department and Projects.

There was discussion regarding the Wrought Iron Fence completion date.

Kenneth continued the update on the Public Works Projects.

There was discussion regarding the future projects on the fire station.

There was discussion regarding the need to repair the roof and sidewalks at the fire station.

There was discussion regarding the Landscape Replacement item being on hold until the water pump situation was researched.

6. Landscape Bid

Kenneth Baily, Public Works Department, discussed the bid results for the Landscape Bid and it would be brought to Council to award the contract to CTAI Pacific Greenscape.

There was discussion that there had not been complaints against CTAI Pacific Greenscape, the current landscape company and the only bid that was submitted to the City.

There was discussion regarding why there was only one bid submitted.

7. Fee Study Bid

Terry Shea, Accountant, discussed the bid results for the Fee Study Bid and it would be brought to Council to award the contract to NBS.

There was discussion that staff would assist in choosing what surrounding agencies and jurisdictions would be used to compare fees to.

There was discussion regarding the importance of the fee study.

There was discussion for the committee to send an email to staff for their recommendations on other cities for the fee study.

8. Review of August 2, 2017 Council Meeting Agenda – Recommendations to Council

a. Claims and Demands

There was discussion regarding the multiple copies of claims and demands in the Council agenda and the Administration, Finance and Planning Agenda.

There was discussion regarding the order of checks listed on the claims and demands.

There was discussion regarding check no. 23264 was the total from the previous page, and there was discussion that Technical Training for Clerks was a four day class.

There was discussion regarding the Deputy City Clerk, Stephanie, and that staff anticipates her return to work after her leave of absence.

There was discussion regarding the option to have an agreement with a staff member if the City invests in training.

There was discussion regarding check no. 23271 regarding Riverside County Sheriff's costs.

There was discussion regarding cost recovery on the blood screening fees from Riverside County Sheriffs.

There was discussion regarding check no. 23232 and 23233 for the rent for the Library and Conference Room.

There was discussion regarding the county and City lease for the Library room.

There was discussion regarding Aflac Insurance for the employees.

There was discussion regarding check no. 23236 to Riverside County Sheriff in the amount of \$9,693.00.

There was discussion regarding check no. 23234 the quarterly fee to the County Executive Office for Animal Shelter Services from July through September 2017.

There was discussion regarding check no. 23228 to Public Entity Risk Management Authority.

There was discussion regarding check no. 23219 to Charles Abbott Associates, Inc. in regards to Gas Tax and Planning for June 2017.

There was discussion regarding staff would be producing a six month trend line for fees related to attorney services and Charles Abbott Associates, Inc.

There was discussion regarding bids on large contracts for the City.

There was discussion regarding the City Attorney contract.

There was discussion regarding communications cost from Riverside County Sheriff.

There was discussion regarding the valve replacement costs along Railroad Canyon Road from CTAI Pacific Greenscape.

There was discussion regarding check no. 23194 for a payment error for a business license.

There was discussion regarding payments to Animal Friends of the Valleys.

b. Credit Card Review

There was no discussion.

9. Investment Report

There was no discussion.

10. Update regarding Utility Users Tax Collected to date.

There was no discussion.

11. City Hall Hours

City Manager Palmer introduced the item.

There was discussion regarding if there had been any complaints regarding current City Hall hours.

There was discussion regarding staff overtime.

There was discussion regarding schedules of other cities and complaints that were heard in the past were for past Building and Safety Department hours and the ability to get ahold of a deputy.

12. Discussion regarding smoking restrictions

City Manager Palmer introduce the item.

There was discussion regarding the Property Owners Association (POA) regulations in parks.

There was discussion regarding encouraging health and safety issues.

There was discussion regarding following State Code or adopting a non-smoking ordinance.

There was further discussion regarding the POA regulations on smoking in community parks.

There was discussion regarding the letters that were sent out by code enforcement regarding smoking.

There was discussion regarding the need for Council Members to be informed on documents sent to citizens and business owners.

13. City Council Reimbursement Policy

City Manager Palmer introduced the item.

There was discussion regarding the option to split pending reimbursements and payout for travel reimbursements while continuing to hold off on paying out phone and internet reimbursements.

There was discussion regarding the need to finalize the reimbursement policy.

There was discussion regarding options for the reimbursement policy.

There was discussion regarding the use of a City cell phone.

There was discussion regarding the option to not use a City owned phone or take a reimbursement.

There was discussion regarding continuing the conversation at the City Council Meeting.

14. Staff Comments

There was discussion regarding the fee study on the City Council Agenda.

15. Committee Member Comments

There were no Committee Member comments.

16. Adjournment

The meeting was adjourned at 9:22 a.m.

Respectfully Submitted,

Stephanie Roseen
Deputy City Clerk

MINUTES
MEETING OF THE CANYON LAKE
ADMINISTRATION, FINANCE AND PLANNING COMMITTEE
Tuesday, September 5, 2017
8:00 a.m.

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

1. Call to Order

Committee Member Bonner called the meeting to order at 8:00 a.m.

2. Pledge of Allegiance

City Manager Palmer led the flag salute.

3. Roll Call

Present: Acting Committee Chair Bonner
 Acting Committee Member Ehrenkranz

Absent: Committee Chair Greene

4. Public Comments

There were no public comments.

5. Accept Meeting Minutes

5.1 July 20, 2017

There was discussion regarding updates of items in the minutes.

There was discussion regarding street sweeping along Railroad Canyon Road.

There was discussion regarding an update on the water pump that delivers water to the landscape areas along Railroad Canyon Road.

There was discussion regarding an update on dock electrical.

6. Update by Charles Abbott Associates

Marcella Garza, Building Counter Tech, provided an update on the statistics and activities of the Building and Safety Department.

There was discussion regarding the Property Owners Association (POA) shade structures at the dog park.

Marcella continued to provide an update for Building and Safety.

There was discussion regarding permits for new construction.

Margaret Monson, Public Works, gave an update regarding engineering, plan checks and public works projects.

There was discussion regarding ADA (Americans with disability) handicap parking spots at Station 60.

Margaret Monson, Public Works, continued the update on public works projects.

There was discussion regarding the number of bid invitations that were sent out, the number of bids received and the number of companies who attended the job walk.

Margaret Monson, Public Works, continued the update on public works projects.

There was discussion regarding the total for all repairs for Station 60 and the City was still within the budgeted \$110,000.00.

Margaret Monson, Public Works, continued the update on public works projects.

There was discussion regarding the lane closure times for the fence repair along Railroad Canyon Road.

7. Review of August 2, 2017 Council Meeting Agenda – Recommendations to Council

a. Claims and Demands

There was discussion regarding check no. 23281 for repairs to the City owned patrol boat.

There was discussion regarding check no. 23291 for a plot plan refund.

There was discussion regarding payment to Masterline Plumbing for Fire Station 60 repairs and the total was within the budgeted amount.

There was discussion regarding check no. 23302 to Synoptek regarding the UPS (uninterrupted power supply) installation project.

There was discussion regarding check no. 23753 for boulder removal from Railroad Canyon Road due to a vehicle accident.

There was discussion regarding Special Permit Fee refund to Canyon Lake Family Matters Club.

There was discussion regarding payment to Charles Abbott Associates, Inc.

There was discussion regarding check no. 23774, payment to Southern California Edison in regards to the pump station.

There was discussion regarding check no. 23776 for supplies for Fire Station 60.

There was discussion regarding the cost for the breakroom furniture.

There was discussion regarding new keys for the cleaning company.

There was discussion regarding reimbursements for Council Members.

There was discussion regarding the League of California Cities (LOCC) Conference attendance and the possibility of a rental car.

b. Credit Card Review

There was discussion regarding the refunds for Council Member Ehrenkranz for the LOCC Conference.

8. Investment Report

There was discussion regarding the use of Citizens Business Bank.

9. Update regarding Utility Users Tax Collected to date.

There was discussion regarding possibly creating a summary report.

10. Update Regarding City Hall hours and staff overtime

City Manager Palmer introduced the item.

There was discussion regarding the increase to the City were to move to a five day work week.

There was discussion that the Building and Safety Department would still be closed if City Hall went to a five day work week.

It was discussed that there had not been many complaints heard regarding City Hall hours.

11. Staff Comments

There were no staff comments.

12. Committee Member Comments

There were no Committee Member comments.

13. Adjournment

The meeting was adjourned at 9:25 a.m.

Respectfully Submitted,

Stephanie Roseen
Deputy City Clerk

**City of Canyon Lake
City Council
Staff Report**

TO: Honorable Mayor and Members of the City Council

FROM: Aaron Palmer, City Manager

DATE: October 4, 2016

SUBJECT: Authorize the City To Join California Municipal Finance Authority (CMFA); Consenting To The Inclusion Of Properties Within The jurisdictional limits of The City of Canyon Lake (the “City”) In The CMFA Open PACE Program; Authorizing The CMFA To Accept Applications From Property Owners, Conduct Contractual Assessment Proceedings And Levy Contractual Assessments Within The City of Canyon Lake

Recommendation

It is recommended that the City Council adopt a resolution related to the City’s participation in the California Municipal Finance Authority (“CMFA”) Open Property Assessed Clean Energy (“PACE”) Program:

- 1) Authorizing the CMFA to accept applications from property owners, conduct contractual assessment proceedings and levy contractual assessments within the City and authorizing related actions;
- 2) Authorize the City Manager or designee thereof to execute the Joint Exercise of Powers Agreement to join CMFA; and
- 3) Authorize the City Manager or designee thereof, to execute all documents and take any actions necessary and appropriate to carry out the intent of this resolution.

Background

The CMFA is a Joint Powers Authority formed to assist local governments, non-profit organizations and businesses by promoting economic, cultural and community development, with the financing of economic development and charitable activities throughout California. To date, over 230 municipalities have become members of the CMFA.

As part of its economic and community development, the CMFA along with its current Program Administrators, Energy Efficient Equity, Inc.; BlueFlame PACE Services LLC; OnPACE Energy Solutions, LLC; and Structured Finance Associates, LLC; are offering PACE financing for residential and commercial property owners in its member territories. The CMFA is expected to issue limited obligation bonds, notes or other forms of indebtedness to fund the projects.

PACE is an innovative way to finance energy efficiency, water efficiency, and renewable energy upgrades for residential and commercial buildings. Property owners who participate in the program repay the loans through a voluntary contractual assessment collected together with their property taxes. One of the most notable characteristics of PACE programs is that the loan is attached to the

property rather than belonging to an individual. Therefore, when the owner sells the property, the loan may be paid off during the sale or stay with the property and be paid off by the new owner, who also benefits from the upgrades that were completed.

PACE financing enables individuals and businesses to defer the upfront costs of energy efficiency, water efficiency and renewable energy improvements. PACE loans are paid over a long period of time while energy costs are simultaneously lower, which typically provides the property owner with net savings. PACE overcomes challenges that have hindered adoption of energy efficiency and renewable energy measures for many property owners.

JOINT EXERCISE OF POWERS AGREEMENT:

In order for the CMFA to have the authority to provide PACE financing in the City, it is necessary for the City to become a member of the CMFA. Attached to this report is a copy of the Joint Exercise of Powers Agreement to be executed by a designated signatory of the City.

The Joint Exercise of Powers Agreement provides that the CMFA is a public entity, separate and apart from each member executing such agreement. The debts, liabilities and obligations of the CMFA do not constitute debts, liabilities or obligations of the members executing such agreement. There are no costs associated with membership in the CMFA.

PACE PROGRAM:

Staff has determined that participation in this program is a cost effective means of offering property owners the opportunity to make energy and water efficiency retrofits to their property and create new local jobs. Property owners will repay the financing as a charge on their property tax bill over a period of years.

The benefits to the property owner include:

- **Competition:** CMFA Open PACE currently provides three options to property owners: Energy Efficient Equity, Inc.; BlueFlame PACE Services LLC; OnPACE Energy Solutions, LLC; and Structured Finance Associates, LLC. Property owners can shop for the best price and service through the availability of the PACE administrators.
- **Eligibility:** In today's economic environment, alternatives for property owners to finance renewable energy, energy efficiency, and water conservation improvements may not be available. Therefore, many property owners do not have options available to them to lower their utility bills.
- **Savings:** Renewable energy, energy efficiency, and water conservation improvements help lower utility bills.
- **Payment obligation is tied to the property:** The debt should not need to be repaid when the property is sold or transferred. The new owner assumes the obligation to repay the remaining balance with the property taxes.
- **100% Voluntary:** Property owners choose to participate in the program at their own discretion.

- Repayment obligation matched to the useful life of the financed improvements: The length of the financing is based on the expected useful life of the improvements. Depending on the lender and the improvements, the term can range from five (5) years to thirty-nine (39) years.
- Prepayment options: Property owners can pay off the assessments at any time without penalty.
- Improved quality of life: Residents benefit from improvements, such as more effective cooling provided by new air conditioning units and less outside noise when new double-paned windows are installed.

The benefits to the City include:

- Prequalified PACE Administrators: The CMFA's Board has pre-qualified the PACE administrators based on their business practices, qualifications, experience and capital commitment to the PACE market.
- Single Resolution: The City can pass a single resolution and provide access to residential and commercial property owners to highly qualified PACE administrators. There is no need to pass multiple resolutions to approve the administrators.
- No City Obligation: The City is not obligated to repay the bonds issued by CMFA or to pay the assessments levied on the participating properties. The City will not incur any cost or involvement, and there are no administrative responsibilities, marketing obligations, or financial exposures to the City.
- No City staff support required: The CMFA and its Program Administrators handle all assessment administration, bond issuance and bond administration functions.
- Increase in local jobs: Property improvements provide local job opportunities.
- Increased City Revenue: Property improvements result in an increase in sales and property tax revenue to the City
- The proposed Resolution authorizes the CMFA to accept applications from owners of property within our territory for municipal financing of authorized improvements through the CMFA Program. It also authorizes The CMFA to conduct assessment proceedings and levy assessments against the property of participating owners within the incorporated territory of the City.

Fiscal Impact

There is no negative fiscal impact to the City's general fund incurred by consenting to the inclusion of properties within the City limits in the PACE Programs.

The Board of Directors of the California Foundation for Stronger Communities, a California non-profit public benefit corporation (the "Foundation"), acts as the Board of Directors for the CMFA. Through its conduit issuance activities, the CMFA shares a portion of the issuance fees it receives with its member communities and donates a portion of these issuance fees to the Foundation for the support of local charities. With respect to the City, it is expected that a portion of the issuance fee will be granted by the CMFA to the general fund of the City. Such grant may be used for any

lawful purpose of the City. A similar amount will be donated by the CMFA to a non-profit organization in the City.

Attachments

1. Resolution to approve the CMFA Joint Exercise of Powers Agreement and to join the CMFA PACE Program
2. CMFA Joint Exercise of Powers Agreement

RESOLUTION NO. 2017-19

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE APPROVING, AUTHORIZING, AND DIRECTING EXECUTION OF A JOINT EXERCISE OF POWERS AGREEMENT RELATING TO THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY; CONSENTING TO THE INCLUSION OF PROPERTIES WITHIN THE TERRITORY OF THE CITY IN THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY OPEN PACE PROGRAMS; AUTHORIZING THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY TO ACCEPT APPLICATIONS FROM PROPERTY OWNERS, CONDUCT CONTRACTUAL ASSESSMENT PROCEEDINGS AND LEVY CONTRACTUAL ASSESSMENTS WITHIN THE TERRITORY OF THE CITY; AND AUTHORIZING RELATED ACTIONS

WHEREAS, the California Municipal Finance Authority (the “Authority”) is a joint exercise of powers authority, the members of which include numerous cities and counties in the State of California (the “Members”), formed pursuant to a Joint Exercise of Powers Agreement Relating to the California Municipal Finance Authority, dated as of January 1, 2004 (the “Agreement”) for the purpose of promoting economic, cultural and community development and in order to exercise any powers common to its Members, including the issuance of bonds, notes or other evidences of indebtedness; and

WHEREAS, City of Canyon Lake (the “City”), has determined that it is in the public interest and for the public benefit that the City become a Member of the Authority in order to facilitate the promotion of economic, cultural and community development activities in the City, including the financing of projects therefor by the Authority; and

WHEREAS, there is now before this City Council the form of the Agreement; and

WHEREAS, the Agreement has been filed with the City, and the members of the City Council, with the assistance of its staff, have reviewed said document; and

WHEREAS, the Authority is implementing Property Assessed Clean Energy (PACE) programs, which it has designated CMFA Open PACE, consisting of CMFA Open PACE programs each administered by a separate program administrator (collectively with any successors, assigns, replacements or additions, the “Programs”), to allow the financing or refinancing of renewable energy, energy efficiency, water efficiency and seismic strengthening improvements, electric vehicle charging infrastructure and such other improvements, infrastructure or other work as may be authorized by law from time to time (collectively, the “Improvements”) through the levy of contractual assessments pursuant to Chapter 29 of Division 7 of the Streets & Highways Code (“Chapter 29”) within counties and cities throughout the State of California that consent to the inclusion of properties within their respective territories in the Programs and the issuance of bonds from time to time; and

WHEREAS, the program administrators currently active in administering Programs are Energy Efficient Equity, Inc.; BlueFlame PACE Services LLC; OnPACE Energy Solutions, LLC; and Structured Finance Associates, LLC; and the Authority will notify the City in advance of any additions or changes; and

WHEREAS, Chapter 29 provides that assessments may be levied under its provisions only with the free and willing consent of the owner or owners of each lot or parcel on which an assessment is levied at the time the assessment is levied; and

WHEREAS, the City desires to allow the owners of property (“Participating Property Owners”) within its territory to participate in the Programs and to allow the Authority to conduct assessment proceedings under Chapter 29 within its territory and to issue bonds to finance or refinance Improvements; and

WHEREAS, the territory within which assessments may be levied for the Programs shall include all of the territory within the City’s official boundaries; and

WHEREAS, the Authority will conduct all assessment proceedings under Chapter 29 for the Programs and issue any bonds issued in connection with the Programs; and

WHEREAS, the City will not be responsible for the conduct of any assessment proceedings; the levy of assessments; any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale, administration repayment or guarantee of any bonds issued in connection with the Programs;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Canyon Lake as follows:

Section 1. This City Council hereby finds and declares that the foregoing recitals are true and correct.

Section 2. The Agreement is hereby approved and the Mayor, City Manager, or the designee thereof is hereby authorized and directed to execute said document, and the City Clerk or such clerk’s designee is hereby authorized and directed to attest thereto.

Section 3. This City Council hereby finds and declares that properties in the territory of the City will benefit from the availability of the Programs within the territory of the City and, pursuant thereto, the conduct of special assessment proceedings by the Authority pursuant to Chapter 29 and the issuance of bonds to finance or refinance Improvements.

Section 4. In connection with the Programs, the City hereby consents to the conduct of special assessment proceedings by the Authority pursuant to Chapter 29 on any property within the territory of the City and the issuance of bonds to finance or refinance Improvements; provided, that

(1) The Participating Property Owners, who shall be the legal owners of such property, execute a contract pursuant to Chapter 29 and comply with other applicable provisions of California law in order to accomplish the valid levy of assessments; and

(2) The City will not be responsible for the conduct of any assessment proceedings; the levy of assessments; any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale, administration, repayment or guarantee of any bonds issued in connection with the Programs.

Section 5. The appropriate officials and staff of the City are hereby authorized and directed to make applications for the Programs available to all property owners who wish to finance or refinance Improvements; provided, that the Authority shall be responsible for providing such applications and related materials at its own expense. The following staff persons, together with any other staff persons chosen by the Mayor or City Manager of the City from time to time, are hereby designated as the contact persons for the Authority in connection with the Programs: Administrative Services Manager.

Section 6. The appropriate officials and staff of the City are hereby authorized and directed to execute and deliver such certificates, requisitions, agreements and related documents as are reasonably required by the Authority to implement the Programs.

Section 7. The City Council hereby finds that adoption of this Resolution is not a “project” under the California Environmental Quality Act, because the Resolution does not involve any commitment to a specific project which may result in a potentially significant physical impact on the environment, as contemplated by Title 14, California Code of Regulations, Section 15378(b)(4)).

Section 8. This Resolution shall take effect immediately upon its adoption. The City Clerk is hereby authorized and directed to transmit a certified copy of this resolution to the Financial Advisor of the Authority at: California Municipal Finance Authority, 2111 Palomar Airport Road, Suite 320, Carlsbad, California 92011, Attn: Travis Cooper.

PASSED AND ADOPTED THIS 4th day of October 2017.

Randall Bonner, Mayor

ATTEST:

Stephanie Roseen, Deputy City Clerk

State of California)
County of Riverside) ss
City of Canyon Lake)

I, Stephanie Roseen, Deputy City Clerk of the City of Canyon Lake, California, do hereby certify that the foregoing is a true and correct copy of the Resolution No. 2017-19 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting held on the 4th day of October, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Stephanie Roseen, Deputy City Clerk

**JOINT EXERCISE OF POWERS AGREEMENT
RELATING TO THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY**

THIS AGREEMENT, dated as of January 1, 2004, among the parties executing this Agreement (all such parties, except those which have withdrawn as provided herein, are referred to as the “Members” and those parties initially executing this Agreement are referred to as the “Initial Members”):

WITNESSETH

WHEREAS, pursuant to Title 1, Division 7, Chapter 5 of the California Government Code (in effect as of the date hereof and as the same may from time to time be amended or supplemented, the “Joint Exercise of Powers Act”), two or more public agencies may by agreement jointly exercise any power common to the contracting parties; and

WHEREAS, each of the Members is a “public agency” as that term is defined in Section 6500 of the Joint Exercise of Powers Act; and

WHEREAS, each of the Members is empowered by law to promote economic, cultural and community development, including, without limitation, the promotion of opportunities for the creation or retention of employment, the stimulation of economic activity, the increase of the tax base, and the promotion of opportunities for education, cultural improvement and public health, safety and general welfare; and

WHEREAS, each of the Members may accomplish the purposes and objectives described in the preceding preamble by various means, including through making grants, loans or providing other financial assistance to governmental and nonprofit organizations; and

WHEREAS, each Member is also empowered by law to acquire and dispose of real property for a public purpose; and

WHEREAS, the Joint Exercise of Powers Act authorizes the Members to create a joint exercise of powers entity with the authority to exercise any powers common to the Members, as specified in this Agreement and to exercise the additional powers granted to it in the Joint Exercise of Powers Act and any other applicable provisions of the laws of the State of California; and

WHEREAS, a public entity established pursuant to the Joint Exercise of Powers Act is empowered to issue or execute bonds, notes, commercial paper or any other evidences of indebtedness, including leases or installment sale agreements or certificates of participation therein (herein “Bonds”), and to otherwise undertake financing programs under the Joint Exercise of Powers Act or other applicable provisions of the laws of the State of California to accomplish its public purposes; and

WHEREAS, the Members have determined to specifically authorize a public entity authorized pursuant to the Joint Exercise of Powers Act to issue Bonds pursuant to the Joint Exercise of Powers Act or other applicable provisions of the laws of the State of California; and

WHEREAS, it is the desire of the Members to use a public entity established pursuant to the Joint Exercise of Powers Act to undertake the financing and/or refinancing of projects of any nature, including, but not limited to, capital or working capital projects, insurance, liability or retirement programs or facilitating Members use of existing or new financial instruments and mechanisms; and

WHEREAS, it is further the intention of the Members that the projects undertaken will result in significant public benefits to the inhabitants of the jurisdictions of the Members; and

WHEREAS, by this Agreement, each Member desires to create and establish the “California Municipal Finance Authority” for the purposes set forth herein and to exercise the powers provided herein;

NOW, THEREFORE, the Members, for and in consideration of the mutual promises and agreements herein contained, do agree as follows:

Section 1. Purpose.

This Agreement is made pursuant to the provisions of the Joint Exercise of Powers Act. The purpose of this Agreement is to establish a public entity for the joint exercise of powers common to the Members and for the exercise of additional powers given to a joint powers entity under the Joint Powers Act or any other applicable law, including, but not limited to, the issuance of Bonds for any purpose or activity permitted under the Joint Exercise of Powers Act or any other applicable law. Such purpose will be accomplished and said power exercised in the manner hereinafter set forth.

Section 2. Term.

This Agreement shall become effective in accordance with Section 17 as of the date hereof and shall continue in full force and effect until such time as it is terminated in writing by all the Members; provided, however, that this Agreement shall not terminate or be terminated until all Bonds issued or caused to be issued by the Authority (defined below) shall no longer be outstanding under the terms of the indenture, trust agreement or other instrument pursuant to which such Bonds are issued, or unless a successor to the Authority assumes all of the Authority’s debts, liabilities and obligations.

Section 3. Authority.

A. CREATION AND POWERS OF AUTHORITY.

Pursuant to the Joint Exercise of Powers Act, there is hereby created a public entity to be known as the “California Municipal Finance Authority” (the “Authority”), and said Authority shall be a public entity separate and apart from the Members. Its

debts, liabilities and obligations do not constitute debts, liabilities or obligations of any Members.

B. BOARD.

The Authority shall be administered by the Board of Directors (the “Board,” or the “Directors” and each a “Director”) of the California Foundation for Stronger Communities, a nonprofit public benefit corporation organized under the laws of the State of California (the “Foundation”), with each such Director serving in his or her individual capacity as a Director of the Board. The Board shall be the administering agency of this Agreement and, as such, shall be vested with the powers set forth herein, and shall administer this Agreement in accordance with the purposes and functions provided herein. The number of Directors, the appointment of Directors, alternates and successors, their respective terms of office, and all other provisions relating to the qualification and office of the Directors shall be as provided in the Articles and Bylaws of the Foundation, or by resolution of the Board adopted in accordance with the Bylaws of the Foundation.

All references in this Agreement to any Director shall be deemed to refer to and include the applicable alternate Director, if any, when so acting in place of a regularly appointed Director.

Directors may receive reasonable compensation for serving as such, and shall be entitled to reimbursement for any expenses actually incurred in connection with serving as a Director, if the Board shall determine that such expenses shall be reimbursed and there are unencumbered funds available for such purpose.

The Foundation may be removed as administering agent hereunder and replaced at any time by amendment of this Agreement approved as provided in Section 16; provided that a successor administering agent of this Agreement has been appointed and accepted its duties and responsibilities under this Agreement.

C. OFFICERS; DUTIES; OFFICIAL BONDS.

The officers of the Authority shall be the Chair, Vice-Chair, Secretary and Treasurer (defined below). The Board, in its capacity as administering agent of this Agreement, shall elect a Chair, a Vice-Chair, and a Secretary of the Authority from among Directors to serve until such officer is re-elected or a successor to such office is elected by the Board. The Board shall appoint one or more of its officers or employees to serve as treasurer, auditor, and controller of the Authority (the “Treasurer”) pursuant to Section 6505.6 of the Joint Exercise of Powers Act to serve until such officer is re-elected or a successor to such office is elected by the Board.

Subject to the applicable provisions of any resolution, indenture, trust agreement or other instrument or proceeding authorizing or securing Bonds (each such resolution, indenture, trust agreement, instrument and proceeding being herein referred to as an “Indenture”) providing for a trustee or other fiscal agent, and except as may otherwise be

specified by resolution of the Board, the Treasurer is designated as the depository of the Authority to have custody of all money of the Authority, from whatever source derived and shall have the powers, duties and responsibilities specified in Sections 6505, 6505.5 and 6509.5 of the Joint Exercise of Powers Act.

The Treasurer of the Authority is designated as the public officer or person who has charge of, handles, or has access to any property of the Authority, and such officer shall file an official bond with the Secretary of the Authority in the amount specified by resolution of the Board but in no event less than \$1,000.

The Board shall have the power to appoint such other officers and employees as it may deem necessary and to retain independent counsel, consultants and accountants.

The Board shall have the power, by resolution, to the extent permitted by the Joint Exercise of Power Act or any other applicable law, to delegate any of its functions to one or more of the Directors or officers, employees or agents of the Authority and to cause any of said Directors, officers, employees or agents to take any actions and execute any documents or instruments for and in the name and on behalf of the Board or the Authority.

D. MEETINGS OF THE BOARD.

(1) Ralph M. Brown Act.

All meetings of the Board, including, without limitation, regular, adjourned regular, special, and adjourned special meetings shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with Section 54950 of the Government Code of the State of California), or any successor legislation hereinafter enacted (the "Brown Act").

(2) Regular Meetings.

The Board shall provide for its regular meetings; provided, however, it shall hold at least one regular meeting each year. The date, hour and place of the holding of the regular meetings shall be fixed by resolution of the Board. To the extent permitted by the Brown Act, such meetings may be held by telephone conference.

(3) Special Meetings.

Special meetings of the Board may be called in accordance with the provisions of Section 54956 of the Government Code of the State of California. To the extent permitted by the Brown Act, such meetings may be held by telephone conference.

(4) Minutes.

The Secretary of the Authority shall cause to be kept minutes of the regular, adjourned regular, special, and adjourned special meetings of the Board and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each Director.

(5) Quorum.

A majority of the Board shall constitute a quorum for the transaction of business. No action may be taken by the Board except upon the affirmative vote of a majority of the Directors constituting a quorum, except that less than a quorum may adjourn a meeting to another time and place.

E. RULES AND REGULATIONS.

The Authority may adopt, from time to time, by resolution of the Board such rules and regulations for the conduct of its meetings and affairs as may be required.

Section 4. Powers.

The Authority shall have the power, in its own name, to exercise the common powers of the Members and to exercise all additional powers given to a joint powers entity under any of the laws of the State of California, including, but not limited to, the Joint Exercise of Powers Act, for any purpose authorized under this Agreement. Such powers shall include the common powers specified in this Agreement and may be exercised in the manner and according to the method provided in this Agreement. The Authority is hereby authorized to do all acts necessary for the exercise of such power, including, but not limited to, any of all of the following: to make and enter into contracts; to employ agents and employees; to acquire, construct, provide for maintenance and operation of, or maintain and operate, any buildings, works or improvements; to acquire, hold or dispose of property wherever located; to incur debts, liabilities or obligations; to receive gifts, contributions and donations of property, funds, services, and other forms of assistance from person, firms, corporations and any governmental entity; to sue and be sued in its own name; to make grants, loans or provide other financial assistance to governmental and nonprofit organizations (e.g., the Members or the Foundation) to accomplish any of its purposes; and generally to do any and all things necessary or convenient to accomplish its purposes.

Without limiting the generality of the foregoing, the Authority may issue or cause to be issued Bonds, and pledge any property or revenues as security to the extent permitted under the Joint Exercise of Powers Act, or any other applicable provision of law; provided, however, the Authority shall not issue Bonds with respect to any project located in the jurisdiction of one or more Members unless the governing body of any such Member, or its duly authorized representative, shall approve, conditionally or unconditionally, the project, including the issuance of Bonds therefor. Such approval may be evidenced by resolution, certificate, order, report or such other means of written approval of such project as may be selected by the Member (or its authorized representative) whose approval is required. No such approval shall be required in

connection with Bonds that refund Bonds previously issued by the Authority and approved by the governing board of a Member.

The manner in which the Authority shall exercise its powers and perform its duties is and shall be subject to the restrictions upon the manner in which a California general law city could exercise such powers and perform such duties. The manner in which the Authority shall exercise its powers and perform its duties shall not be subject to any restrictions applicable to the manner in which any other public agency could exercise such powers or perform such duties, whether such agency is a party to this Agreement or not.

Section 5. Fiscal Year.

For the purposes of this Agreement, the term “Fiscal Year” shall mean the fiscal year as established from time to time by resolution of the Board, being, at the date of this Agreement, the period from July 1 to and including the following June 30, except for the first Fiscal Year which shall be the period from the date of this Agreement to June 30, 2004.

Section 6. Disposition of Assets.

At the end of the term hereof or upon the earlier termination of this Agreement as set forth in Section 2, after payment of all expenses and liabilities of the Authority, all property of the Authority both real and personal shall automatically vest in the Members in the manner and amount determined by the Board in its sole discretion and shall thereafter remain the sole property of the Members; provided, however, that any surplus money on hand shall be returned in proportion to the contributions made by the Members.

Section 7. Bonds.

From time to time the Authority shall issue Bonds, in one or more series, for the purpose of exercising its powers and raising the funds necessary to carry out its purposes under this Agreement.

The services of bond counsel, financing consultants and other consultants and advisors working on the projects and/or their financing shall be used by the Authority. The expenses of the Board shall be paid from the proceeds of the Bonds or any other unencumbered funds of the Authority available for such purpose.

Section 8. Bonds Only Limited and Special Obligations of Authority.

The Bonds, together with the interest and premium, if any, thereon, shall not be deemed to constitute a debt of any Member or pledge of the faith and credit of the Members or the Authority. The Bonds shall be only special obligations of the Authority, and the Authority shall under no circumstances be obligated to pay the Bonds except from revenues and other funds pledged therefor. Neither the Members nor the Authority shall be obligated to pay the principal of, premium, if any, or interest on the Bonds, or other costs incidental thereto, except from the revenues and funds pledged therefor, and neither the faith and credit nor the taxing power of the Members nor the faith and credit of the Authority shall be pledged to the payment of the

principal of, premium, if any, or interest on the Bonds nor shall the Members or the Authority in any manner be obligated to make any appropriation for such payment.

No covenant or agreement contained in any Bond or related document shall be deemed to be a covenant or agreement of any Director, or any officer, employee or agent of the Authority in his or her individual capacity and neither the Board of the Authority nor any Director or officer thereof executing the Bonds shall be liable personally on any Bond or be subject to any personal liability or accountability by reason of the issuance of any Bonds.

Section 9. Accounts and Reports.

All funds of the Authority shall be strictly accounted for. The Authority shall establish and maintain such funds and accounts as may be required by good accounting practice and by any provision of any Indenture (to the extent such duties are not assigned to a trustee of Bonds). The books and records of the Authority shall be open to inspection at all reasonable times by each Member.

The Treasurer of the Authority shall cause an independent audit to be made of the books of accounts and financial records of the Authority by a certified public accountant or public accountant in compliance with the provisions of Section 6505 of the Joint Exercise of Powers Act. In each case the minimum requirements of the audit shall be those prescribed by the State Controller for special districts under Section 26909 of the Government Code of the State of California and shall conform to generally accepted auditing standards. When such an audit of accounts and records is made by a certified public accountant or public accountant, a report thereof shall be filed as a public record with each Member and also with the county auditor of each county in which a Member is located; provided, however, that to the extent permitted by law, the Authority may, instead of filing such report with each Member and such county auditor, elect to post such report as a public record electronically on a website designated by the Authority. Such report if made shall be filed within 12 months of the end of the Fiscal Year or Years under examination.

The Treasurer is hereby directed to report in writing on the first day of July, October, January, and April of each year to the Board and the Members which report shall describe the amount of money held by the Treasurer for the Authority, the amount of receipts since the last such report, and the amount paid out since the last such report (which may exclude amounts held by a trustee or other fiduciary in connection with any Bonds to the extent that such trustee or other fiduciary provided regular reports covering such amounts.)

Any costs of the audit, including contracts with, or employment of, certified public accountants or public accountants in making an audit pursuant to this Section, shall be borne by the Authority and shall be a charge against any unencumbered funds of the Authority available for that purpose.

In any Fiscal Year the Board may, by resolution adopted by unanimous vote, replace the annual special audit with an audit covering a two-year period.

Section 10. Funds.

Subject to the applicable provisions of any Indenture, which may provide for a trustee or other fiduciary to receive, have custody of and disburse Authority funds, the Treasurer of the Authority shall receive, have the custody of and disburse Authority funds pursuant to the accounting procedures developed under Sections 3.C and 9, and shall make the disbursements required by this Agreement or otherwise necessary to carry out any of the provisions of purposes of this Agreement.

Section 11. Notices.

Notices and other communications hereunder to the Members shall be sufficient if delivered to the clerk of the governing body of each Member; provided, however, that to the extent permitted by law, the Authority may, provide notices and other communications and postings electronically (including, without limitation, through email or by posting to a website).

Section 12. Additional Members/Withdrawal of Members.

Qualifying public agencies may be added as parties to this Agreement and become Members upon: (1) the filing by such public agency with the Authority of an executed counterpart of this Agreement, together with a copy of the resolution of the governing body of such public agency approving this Agreement and the execution and delivery hereof; and (2) adoption of a resolution of the Board approving the addition of such public agency as a Member. Upon satisfaction of such conditions, the Board shall file such executed counterpart of this Agreement as an amendment hereto, effective upon such filing.

A Member may withdraw from this Agreement upon written notice to the Board; provided, however, that no such withdrawal shall result in the dissolution of the Authority so long as any Bonds remain outstanding. Any such withdrawal shall be effective only upon receipt of the notice of withdrawal by the Board which shall acknowledge receipt of such notice of withdrawal in writing and shall file such notice as an amendment to this Agreement effective upon such filing.

Section 13. Indemnification.

To the full extent permitted by law, the Board may authorize indemnification by the Authority of any person who is or was a Director or an officer, employee of other agent of the Authority, and who was or is a party or is threatened to be made a party to a proceeding by reason of the fact that such person is or was such a Director or an officer, employee or other agent of the Authority, against expenses, including attorneys fees, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding, if such person acted in good faith in a manner such person reasonably believed to be in the best interests of the Authority and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful and, in the case of an action by or in the right of the Authority, acted with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

Section 14. Contributions and Advances.

Contributions or advances of public funds and of the use of personnel, equipment or property may be made to the Authority by the Members for any of the purposes of this Agreement. Payment of public funds may be made to defray the cost of any such contribution or advance. Any such advance may be made subject to repayment, and in such case shall be repaid, in the manner agreed upon by the Authority and the Member making such advance at the time of such advance. It is mutually understood and agreed to that no Member has any obligation to make advances or contributions to the Authority to provide for the costs and expenses of administration of the Authority, even though any Member may do so. The Members understand and agree that a portion of the funds of the Authority that otherwise may be allocated or distributed to the Members may instead be used to make grants, loans or provide other financial assistance to governmental units and nonprofit organizations (e.g., the Foundation) to accomplish any of the governmental unit's or nonprofit organization's purposes.

Section 15. Immunities.

All of the privileges and immunities from liabilities, exemptions from laws, ordinances and rules, and other benefits which apply to the activity of officers, agents or employees of Members when performing their respective functions within the territorial limits of their respective public agencies, shall apply to the same degree and extent to the Directors, officers, employees, agents or other representatives of the Authority while engaged in the performance of any of their functions or duties under the provisions of this Agreement.

Section 16. Amendments.

Except as provided in Section 12 above, this Agreement shall not be amended, modified, or altered, unless the negative consent of each of the Members is obtained. To obtain the negative consent of each of the Members, the following negative consent procedure shall be followed: (a) the Authority shall provide each Member with a notice at least sixty (60) days prior to the date such proposed amendment is to become effective explaining the nature of such proposed amendment and this negative consent procedure; (b) the Authority shall provide each Member who did not respond a reminder notice with a notice at least thirty (30) days prior to the date such proposed amendment is to become effective; and (c) if no Member objects to the proposed amendment in writing within sixty (60) days after the initial notice, the proposed amendment shall become effective with respect to all Members.

Section 17. Effectiveness.

This Agreement shall become effective and be in full force and effect and a legal, valid and binding obligation of each of the Members on the date that the Board shall have received from two of the Initial Members an executed counterpart of this Agreement, together with a certified copy of a resolution of the governing body of each such Initial Member approving this Agreement and the execution and delivery hereof.

Section 18. Partial Invalidity.

If any one or more of the terms, provisions, promises, covenants or conditions of this Agreement shall to any extent be adjudged invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, each and all of the remaining terms, provisions, promises, covenants and conditions of this Agreement shall not be affected thereby, and shall be valid and enforceable to the fullest extent permitted by law.

Section 19. Successors.

This Agreement shall be binding upon and shall inure to the benefit of the successors of the parties hereto. Except to the extent expressly provided herein, no Member may assign any right or obligation hereunder without the consent of the other Members.

Section 20. Miscellaneous.

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

The section headings herein are for convenience only and are not to be construed as modifying or governing the language in the section referred to.

Wherever in this Agreement any consent or approval is required, the same shall not be unreasonably withheld.

This Agreement shall be governed under the laws of the State of California.

This Agreement is the complete and exclusive statement of the agreement among the Members, which supercedes and merges all prior proposals, understandings, and other agreements, whether oral, written, or implied in conduct, between and among the Members relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, the City of Canyon Lake has caused this Agreement to be executed and attested by its duly authorized representatives as of the ____ day of _____, 2017.

Member:

CITY OF CANYON LAKE

By _____
Name:
Title:

ATTEST:

Clerk

**City of Canyon Lake
City Council
Staff Report**

TO: Mayor and City Council
FROM: Lisa Casillas, Accountant
DATE: October 4, 2017
SUBJECT: List of Demands

Recommendation:

That the City Council adopts a resolution entitled: RESOLUTION NO. 2017-18

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF CANYON LAKE ALLOWING CERTAIN
CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

Background:

All claims and demands are reported and summarized for review and approval by the City Council on a routine basis at each City Council meeting. The attached claims represent the paid claims and demands since the City Council meeting of September 6, 2017.

Budget (or Fiscal) Impact:

All claims and demands are paid from appropriated funds or authorized resources of the City and have been recorded in accordance with the City's policies.

Attachments:

Resolution
List of Demands

RESOLUTION NO. 2017-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AS SET FORTH IN EXHIBIT A

The City Council of the City of Canyon Lake does hereby resolve as follows:

Demands are approved as shown on the Demand\Warrant Register of October 4th, in the amount of \$366,711.05 as follows:

Payroll Earnings (Gross)	\$	40,039.44	(2nd Half of August & 1st Half of September)
Payroll Taxes - Employer	\$	6,667.13	(2nd Half of August & 1st Half of September)
On-line Retirement		4,047.04	(2nd Half of August & 1st Half of September)
On-line Health		730.59	(For the Month of September)
GASB 68 Reporting		700.00	(For the Month of September)
General		314,526.85	(Accounts Payable)
TOTAL		<u>\$ 366,711.05</u>	

PASSED, APPROVED AND ADOPTED this 4th day of October 2017.

Mayor, Randall P. Bonner

ATTEST:

Stephanie Roseen, Deputy City Clerk

State of California
County of Riverside) ss
City of Canyon Lake)

I, Stephanie Roseen, Deputy City Clerk of the City of Canyon Lake, California, DO HEREBY CERTIFY, that the foregoing is a true and correct copy of the Resolution No. 2017-18 adopted by the City Council of the City of Canyon Lake, California, at a regular meeting thereof, held on October 4, 2017, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Stephanie Roseen, Deputy City Clerk

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 9/1/2017 Through 9/30/2017

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
23783	9/13/2017	AMERICAN FORENSIC NURSES INC	Sheriffs Dept DUI Blood Draw August 2017	155.00	10	GENERAL
Total 23783	9/13/2017			155.00		
23784	9/13/2017	ANIMAL FRIENDS OF THE VALLEYS	Animal Control Services July 2017	3,500.00	10	GENERAL
Total 23784	9/13/2017			3,500.00		
23785	9/13/2017	Charles Abbott Associates, Inc.	Code enforcement software license and hosting	200.00	10	GENERAL
23785	9/13/2017	Charles Abbott Associates, Inc.	Engineering Services for August 2017	16,877.00	10	GENERAL
23785	9/13/2017	Charles Abbott Associates, Inc.	Environmental Consulting Services August 2017	942.50	10	GENERAL
23785	9/13/2017	Charles Abbott Associates, Inc.	Gas Tax & Planing/PZL, August 2017	10,349.87	10	GENERAL
23785	9/13/2017	Charles Abbott Associates, Inc.	Gas Tax & Planing/PZL, August 2017	6,174.00	20	GAS TAX
Total 23785	9/13/2017			34,543.37		
23786	9/13/2017	Corelogic Information Solutions, INC.	Database for Code Enforcement August 2017	125.00	10	GENERAL
Total 23786	9/13/2017			125.00		
23787	9/13/2017	Crime Scene Steri-Clean, LLC	Biohazard Disposal, 8/19/17	750.00	10	GENERAL
Total 23787	9/13/2017			750.00		
23788	9/13/2017	ELSINORE VALLEY MUNI WATER DIS	Water Service - Fire Detector, 7/27/17-8/25/17	107.40	10	GENERAL
23788	9/13/2017	ELSINORE VALLEY MUNI WATER DIS	Water Service - Fire Station 60, 7/28/17-8/28/17	355.69	10	GENERAL
23788	9/13/2017	ELSINORE VALLEY MUNI WATER DIS	Water Service - Irrigation, 7/28/17-8/28/17	2,084.55	20	GAS TAX

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 9/1/2017 Through 9/30/2017

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 23788	9/13/2017			2,547.64		
23789	9/13/2017	FRIDAY FLYER	Notice of Public Hearing 8/25/17	70.50	10	GENERAL
Total 23789	9/13/2017			70.50		
23790	9/13/2017	Jani-King of CA, Inc.	Janitorial Services, September 2017	720.37	10	GENERAL
Total 23790	9/13/2017			720.37		
23791	9/13/2017	Joey Lanza Painting	Bid bond for Fire Station - Refund	3,000.00	10	GENERAL
Total 23791	9/13/2017			3,000.00		
23792	9/13/2017	Nate Volk	Video recording of city council mtgs Sept 2017	575.00	10	GENERAL
Total 23792	9/13/2017			575.00		
23793	9/13/2017	NBS	Comprehensive Citywide User Fee and Rate Study, prog billing	660.00	10	GENERAL
Total 23793	9/13/2017			660.00		
23794	9/13/2017	Edward Aguirre, c/o Production Video, Inc.	Video for City Council Meetings July & August 2017	525.00	10	GENERAL
Total 23794	9/13/2017			525.00		
23795	9/13/2017	Regional Conservation Authority	MSHCP Fees August 2017	2,031.00	50	AGENCY
Total 23795	9/13/2017			2,031.00		

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 9/1/2017 Through 9/30/2017

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
23796	9/13/2017	RIV. CO. SHERIFF'S DEPT., Acctg & Fin	Contract Law 7/1/17-7/19/17	79,255.47	10	GENERAL
Total 23796	9/13/2017			79,255.47		
23797	9/13/2017	COUNTY OF RIVERSIDE-TLMA	SLF Costs June 2017	1,068.70	20	GAS TAX
Total 23797	9/13/2017			1,068.70		
23798	9/13/2017	SOUTHERN CALIFORNIA EDISON	Electricity - Traffic Control, 7/31/17-8/29/17	342.06	20	GAS TAX
23798	9/13/2017	SOUTHERN CALIFORNIA EDISON	Electricity, Billing Period: 8/9/17 to 9/8/17	529.36	20	GAS TAX
Total 23798	9/13/2017			871.42		
23799	9/13/2017	Synoptek, LLC	UPS Installation Project August 2017	112.50	10	GENERAL
Total 23799	9/13/2017			112.50		
23800	9/13/2017	Tyco Integrated Security LLC	Security City Hall 10/1/17 -12/31/17	190.98	10	GENERAL
Total 23800	9/13/2017			190.98		
23801	9/13/2017	VERIZON CALIFORNIA	iPads, 9/4/17-10/3/17	577.08	10	GENERAL
Total 23801	9/13/2017			577.08		
23802	9/13/2017	VERIZON CALIFORNIA	Cell Phones, 9/4/17-10/3/17	331.92	10	GENERAL
Total 23802	9/13/2017			331.92		
23803	9/13/2017	Wildomar Chamber of Commerce	Physical and Drug Screening for Mike Borja 6/7/16	170.00	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 9/1/2017 Through 9/30/2017

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 23803	9/13/2017			170.00		
23804	9/13/2017	WRCOG	TUMF Fees, August 2017	4,437.00	50	AGENCY
Total 23804	9/13/2017			4,437.00		
23805	9/27/2017	AB Fence Company	Wrought Iron Fence Repair	61,221.80	20	GAS TAX
Total 23805	9/27/2017			61,221.80		
23806	9/27/2017	Aflac	Aflac October 2017	325.70	10	GENERAL
Total 23806	9/27/2017			325.70		
23807	9/27/2017	BIO-TOX LABORATORIES	Sheriff's Dept Blood Tesing August 2017	217.00	10	GENERAL
23807	9/27/2017	BIO-TOX LABORATORIES	Sheriff's Dept Blood Testing August 2017	74.00	10	GENERAL
Total 23807	9/27/2017			291.00		
23808	9/27/2017	Randall Bonner	Internet and Phone Expense Reimbursement Aug 2017	73.71	10	GENERAL
23808	9/27/2017	Randall Bonner	Internet, Phone and Mileage Expense Reimbursement July 2017	234.62	10	GENERAL
23808	9/27/2017	Randall Bonner	Travel Expense Reimbursement September 2017	358.81	10	GENERAL
Total 23808	9/27/2017			667.14		
23809	9/27/2017	Charles Abbott Associates, Inc.	Permit and Planning Review August 2017	17,070.74	10	GENERAL
Total 23809	9/27/2017			17,070.74		
23810	9/27/2017	CommUSA	Radio for Code Jeep	1,692.60	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 9/1/2017 Through 9/30/2017

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 23810	9/27/2017			1,692.60		
23811	9/27/2017	Cota, Cola and Huber, LLP	Attorney Services August 2017	13,323.53	10	GENERAL
Total 23811	9/27/2017			13,323.53		
23812	9/27/2017	DATA TICKET	Monthly Code Enforcement Citations August 2017	100.00	10	GENERAL
23812	9/27/2017	DATA TICKET	Monthly Parking Citations August 2017	100.00	10	GENERAL
Total 23812	9/27/2017			200.00		
23813	9/27/2017	DIRECTV	Satellite Service for Fire Station	54.79	10	GENERAL
Total 23813	9/27/2017			54.79		
23814	9/27/2017	Jordan Ehrenkranz	Internet Expense Reimbursement Feb and Mar 2017	80.00	10	GENERAL
Total 23814	9/27/2017			80.00		
23815	9/27/2017	FRIDAY FLYER	Notice of Ordinance	48.00	10	GENERAL
Total 23815	9/27/2017			48.00		
23816	9/27/2017	Frontier Communications	City Hall Phones, 9/13/17-10/12/17	119.30	10	GENERAL
23816	9/27/2017	Frontier Communications	Internet for Fire Station	149.49	10	GENERAL
23816	9/27/2017	Frontier Communications	Phones and Fax Fire Station 60, 9/13/17-10/12/17	258.17	10	GENERAL
23816	9/27/2017	Frontier Communications	Phones, Fire Station 60, 9/10/17-10/9/17	74.04	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 9/1/2017 Through 9/30/2017

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 23816	9/27/2017			601.00		
23817	9/27/2017	NANCY GREENHALGH	Retiree Health Insurance October 2017	196.21	10	GENERAL
Total 23817	9/27/2017			196.21		
23818	9/27/2017	Dawn Haggerty	Internet and Phone Expense Reimbursement April 2017	86.43	10	GENERAL
23818	9/27/2017	Dawn Haggerty	Internet and Phone Expense Reimbursement Aug 2017	87.40	10	GENERAL
23818	9/27/2017	Dawn Haggerty	Internet and Phone Expense Reimbursement July 2017	87.40	10	GENERAL
23818	9/27/2017	Dawn Haggerty	Internet and Phone Expense Reimbursement June 2017	87.43	10	GENERAL
23818	9/27/2017	Dawn Haggerty	Internet, Phone and Mileage Reimbursement May 2017	219.38	10	GENERAL
Total 23818	9/27/2017			568.04		
23819	9/27/2017	PETERSON ELECTRIC	Electric Repair Fire Station 60	200.00	10	GENERAL
Total 23819	9/27/2017			200.00		
23820	9/27/2017	Rogers, Anderson, Malody & Scott, LLP	Accounting Services August 2017	6,700.00	10	GENERAL
Total 23820	9/27/2017			6,700.00		
23821	9/27/2017	JOHN REGUS	Conference Room Rent October 2017	250.00	10	GENERAL
Total 23821	9/27/2017			250.00		
23822	9/27/2017	JOHN REGUS	Library Rent November 2017	1,012.95	10	GENERAL
Total 23822	9/27/2017			1,012.95		

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 9/1/2017 Through 9/30/2017

Check Num...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
23823	9/27/2017	County Executive Office, Finance	Measure A Loan Repayment Year 5	63,000.00	21	MEASURE A
Total 23823	9/27/2017			63,000.00		
23824	9/27/2017	COUNTY OF RIVERSIDE-TLMA	SLF Costs August 2017	1,823.08	20	GAS TAX
Total 23824	9/27/2017			1,823.08		
23825	9/27/2017	SOUTHERN CALIFORNIA EDISON	Electricity, City Hall 8/15/17-9/14/17	1,776.99	10	GENERAL
23825	9/27/2017	SOUTHERN CALIFORNIA EDISON	Electricity, Fire Station 8/15/17-9/14/17	566.70	10	GENERAL
23825	9/27/2017	SOUTHERN CALIFORNIA EDISON	Electricity, Office Lease 8/21/17-9/20/17	90.24	10	GENERAL
23825	9/27/2017	SOUTHERN CALIFORNIA EDISON	Electricity, Traffic Control 08/22/17-9/21/17	83.47	20	GAS TAX
23825	9/27/2017	SOUTHERN CALIFORNIA EDISON	Electricity, Traffic Control 7/21/17-8/21/17	12.62	20	GAS TAX
23825	9/27/2017	SOUTHERN CALIFORNIA EDISON	Electricity, Traffic Control 8/15/17-9/14/17	183.68	20	GAS TAX
Total 23825	9/27/2017			2,713.70		
23826	9/27/2017	Special District Risk Management Authority	Dental Insurance October 2017	275.50	10	GENERAL
Total 23826	9/27/2017			275.50		
23827	9/27/2017	Speedy Vehicle Registration	Live Scans March 2017	140.00	10	GENERAL
23827	9/27/2017	Speedy Vehicle Registration	Live Scans September 2017	80.00	10	GENERAL
Total 23827	9/27/2017			220.00		
23828	9/27/2017	STAPLES	Office Supplies	1,131.89	10	GENERAL

City of Canyon Lake
Check/Voucher Register - Council Report - Expenditures
From 9/1/2017 Through 9/30/2017

Check Numb...	Matching Docum... Date	Vendor Name	Transaction Description	Check Amount	Fund Code	Fund Short Title
Total 23828	9/27/2017			1,131.89		
23829	9/27/2017	STATE COMP. INS. FUND	Workers Comp October 2017	1,265.42	10	GENERAL
Total 23829	9/27/2017			1,265.42		
23830	9/27/2017	Stephanie Roseen	Mileage and City Clerk Certificate Expense Reimbursement	707.00	10	GENERAL
Total 23830	9/27/2017			707.00		
23831	9/27/2017	TPx Communications	City Hall Phone System 9/16/17-10/15/17	557.15	10	GENERAL
Total 23831	9/27/2017			557.15		
23832	9/27/2017	U. S. Bank	Office Supplies, ICMA Conference, Smog Inspection	1,919.91	10	GENERAL
Total 23832	9/27/2017			1,919.91		
23833	9/27/2017	Wildomar Inland Urgent Care	Live Scan for Emergency Prep Members	170.00	10	GENERAL
Total 23833	9/27/2017			170.00		
23834	10/22/2...	Windwild Group	Veterans Bricks	21.75	10	GENERAL
Total 23834	10/22/2...			21.75		
Report Total				314,526.85		

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
AMERICAN FORENSIC	Sheriffs Dept DUI Blood Draw August 2017	155.00
ANIMAL FRIENDS	Animal Control Services July 2017	3,500.00
Charles Abbott	Code enforcement software license and hosting	200.00
	Engineering Services for August 2017	16,877.00
	Environmental Consulting Services August 2017	942.50
	Gas Tax & Planing/PZL, August 2017	6,174.00
	Gas Tax & Planing/PZL, August 2017	10,349.87
Corelogic	Database for Code Enforcement August 2017	125.00
Crime Scene Steri-Clean	Biohazard Disposal, 8/19/17	750.00
EVMWD	Water Service - Fire Detector, 7/27/17-8/25/17	107.40
	Water Service - Irrigation, 7/28/17-8/28/17	2,084.55
	Water Service - Fire Station 60, 7/28/17-8/28/17	355.69
FRIDAY FLYER	Notice of Public Hearing 8/25/17	70.50
Jani-King	Janitorial Services, September 2017	720.37
Joey Lanza Painting	Bid bond for Fire Station - Refund	3,000.00
Nate Volk	Video recording of city council mtgs Sept 2017	575.00
NBS	Comprehensive Citywide User Fee and Rate Study, prog billing	660.00
Prod. Video	Video for City Council Meetings July & August 2017	525.00
RCA	MSHCP Fees August 2017	2,031.00
Riv Co Sheriff Acctg	Contract Law 7/1/17-7/19/17	79,255.47
Riv Co TLMA	SLF Costs June 2017	1,068.70
SCE	Electricity - Traffic Control, 7/31/17-8/29/17	342.06
	Electricity, Billing Period: 8/9/17 to 9/8/17	529.36
Synoptek	UPS Installation Project August 2017	112.50
TYCO - ADT	Security City Hall 10/1/17 -12/31/17	190.98
VERIZON	Cell Phones, 9/4/17-10/3/17	331.92
	iPads, 9/4/17-10/3/17	577.08
Wildomar	Physical and Drug Screening for Mike Borja 6/7/16	170.00
WRCOG	TUMF Fees, August 2017	4,437.00
Report Total		136,217.95

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
AB Fence	Wrought Iron Fence Repair	61,221.80
Aflac	Aflac October 2017	325.70
BIO-TOX	Sheriff's Dept Blood Testing August 2017	74.00
	Sheriff's Dept Blood Tesing August 2017	217.00
Bonner	Internet, Phone and Mileage Expense Reimbursement July 2017	234.62
	Internet and Phone Expense Reimbursement Aug 2017	73.71
	Travel Expense Reimbursement September 2017	358.81
Charles Abbott	Permit and Planning Review August 2017	17,070.74
CommUSA	Radio for Code Jeep	1,692.60
Cota	Attorney Services August 2017	13,323.53
DATA TICKET	Monthly Code Enforcement Citations August 2017	100.00
	Monthly Parking Citations August 2017	100.00
DIRECTV	Satellite Service for Fire Station	54.79
Ehrenkranz	Internet Expense Reimbursement Feb and Mar 2017	80.00
FRIDAY FLYER	Notice of Ordinance	24.75
	Notice of Ordinance	23.25
Frontier	City Hall Phones, 9/13/17-10/12/17	119.30
	Internet for Fire Station	149.49
	Phones, Fire Station 60, 9/10/17-10/9/17	74.04
	Phones and Fax Fire Station 60, 9/13/17-10/12/17	258.17
GREENHALGH	Retiree Health Insurance October 2017	196.21
Haggerty	Internet and Phone Expense Reimbursement April 2017	86.43
	Internet, Phone and Mileage Reimbursement May 2017	219.38
	Internet and Phone Expense Reimbursement June 2017	87.43
	Internet and Phone Expense Reimbursement July 2017	87.40
	Internet and Phone Expense Reimbursement Aug 2017	87.40
PETERSON	Electric Repair Fire Station 60	200.00
RAMS	Accounting Services August 2017	6,700.00
REGUS	Conference Room Rent October 2017	250.00
	Library Rent November 2017	1,012.95
Riv Co Executive	Measure A Loan Repayment Year 5	63,000.00
Riv Co TLMA	SLF Costs August 2017	1,823.08
SCE	Electricity, Traffic Control 08/22/17-9/21/17	83.47
	Electricity, Office Lease 8/21/17-9/20/17	90.24
	Electricity, Traffic Control 7/21/17-8/21/17	12.62
	Electricity, Traffic Control 8/15/17-9/14/17	183.68
	Electricity, City Hall 8/15/17-9/14/17	1,776.99

Date: 9/27/17
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Page: 1

City of Canyon Lake
Invoices Selected for Payment - COUNCIL CHECK REPORT

Vendor ID	Invoice Description	Cash Required
	Electricity, Fire Station 8/15/17-9/14/17	566.70
SDRMA	Dental Insurance October 2017	275.50
Speedy Vehicle	Live Scans March 2017	140.00
	Live Scans September 2017	80.00
STAPLES	Office Supplies	643.82
	Office Supplies	488.07
STATE FUND	Workers Comp October 2017	1,265.42
Stephanie Roseen	Mileage and City Clerk Certificate Expense Reimbursement	707.00
TelePacific	City Hall Phone System 9/16/17-10/15/17	557.15
US Bank	Office Supplies, ICMA Conference, Smog Inspection	1,919.91
Wildomar Inland Urgent Care	Live Scan for Emergency Prep Members	170.00
Windwild	Veterans Bricks	21.75
Report Total		178,308.90

Department: (20)City Employees

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Taxable	Amount	Gross	Net Amt
125CO	125 Cash		492.43	PERS	PERS	245.00	CA	California SI	3992.43	127.59	CAETT	CA Edu & T	0.00	0.00	0.00	0.00	3992.43	
102	Reg Regular		3500.00				CASDI	CA SDI - Eir	3992.43	35.94	CASUI	California St	0.00	0.00	0.00	0.00	4050.32	
3500.00	Sick	19.00	0.00				FTW	Federal Incoi	3992.43	404.70	MED-R	Medicare - E	3992.43	57.89	57.89	0.00	4050.32	
	Salary						MED	Medicare	3992.43	57.89							3121.31	
	Total Earnings	19.00	3992.43		Total Deductions	245.00		Total Employer Taxes	626.12								57.89	

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Taxable	Amount	Gross	Net Amt
125CO	125 Cash		499.58	PTXPE	Pre-Tax P	123.44	CA	California SI	2570.64	117.30	CAETT	CA Edu & T	0.00	0.00	0.00	0.00	2694.08	
98	Comp Comp Tin	9.50	219.45				CASDI	CA SDI - Eir	2694.08	24.24	CASUI	California St	0.00	0.00	0.00	0.00	2733.14	
23.1000	Reg Regular	85.50	1975.05				FTW	Federal Incoi	2570.64	242.05	MED-R	Medicare - E	2694.08	39.06	39.06	0.00	2733.14	
	Salary						MED	Medicare	2694.08	39.06							2147.99	
	Total Earnings	13.75	687.50		Total Deductions	48.13		Total Employer Taxes	54.54								9.97	

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Taxable	Amount	Gross	Net Amt
125CO	125 Cash		451.02	PTXPE	Pre-Tax P	338.54	CA	California SI	5529.15	269.28	CAETT	CA Edu & T	0.00	0.00	0.00	0.00	5867.69	
99	Reg Regular		5416.67				CASDI	CA SDI - Eir	5867.69	52.81	CASUI	California St	0.00	0.00	0.00	0.00	5952.77	
5416.67	Salary						FTW	Federal Incoi	5529.15	726.14	MED-R	Medicare - E	5867.69	85.08	85.08	0.00	5952.77	
	Salary						MED	Medicare	5867.69	85.08							4395.84	
	Total Earnings	0.00	5867.69		Total Deductions	338.54		Total Employer Taxes	1133.31								85.08	

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Taxable	Amount	Gross	Net Amt
125CO	125 Cash		217.76	PTXPE	Pre-Tax P	124.69	CA	California SI	2088.07	37.13	CAETT	CA Edu & T	0.00	0.00	0.00	0.00	2212.76	
100	Reg Regular	95.00	1995.00				CASDI	CA SDI - Eir	2212.76	19.92	CASUI	California St	0.00	0.00	0.00	0.00	2244.85	
21.0000	Rate						FTW	Federal Incoi	2088.07	194.98	MED-R	Medicare - E	2212.76	32.09	32.09	0.00	2244.85	
	Rate						MED	Medicare	2212.76	32.08							1803.96	
	Total Earnings	95.00	2212.76		Total Deductions	124.69		Total Employer Taxes	284.11								32.09	

Department: (20)City Employees Total

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Taxable	Amount	Gross	Net Amt
125CO	125 Cash		1660.79	PERS	PERS	293.13	CA	California SI	14867.79	556.97	CAETT	CA Edu & T	0.00	0.00	0.00	0.00	15454.46	
3	Comp Comp Tin	9.50	219.45	PTXPE	Pre-Tax P	586.67	CASDI	CA SDI - Eir	15454.46	139.10	CASUI	California St	0.00	0.00	0.00	0.00	15678.55	
Female	Reg Regular	194.25	13574.22				FTW	Federal Incoi	14867.79	1600.58	MED-R	Medicare - E	15454.46	224.09	224.09	0.00	15678.55	
Male	Sick	19.00	0.00				MED	Medicare	15454.46	224.08							12053.93	
	Total Earnings	222.75	15454.46		Total Deductions	879.80		Total Employer Taxes	2570.73								224.09	

Labor Distribution

City of Canyon Lake
Company (10756)

Check Date: 08/31/2017
Process: 2017083101
Period: 08/16/2017 to 08/31/2017

Department: (30)Special Enforcement Team

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Gross	Tot Liab	Net Amt
Reg	Regular	59.00	1588.28	CA	California ST	44.89	CAEFTT	CA Edu & Tl	0.00	0.00	CA	California ST	1588.28	44.89	CASUI	California ST	0.00	0.00	1588.28	0.00	1588.28
Emp Id		83		FTTW	Federal Incoi	1588.28	204.44	MED-R	Medicare - E	23.03	FTTW	Federal Incoi	1588.28	204.44	MED-R	Medicare - E	23.03	0.00	1611.31	23.03	1611.31
Rate		26.9200		MED	Medicare	1588.28					MED	Medicare	1588.28					23.03	1301.63		1301.63
Total Earnings			59.00	1588.28			0.00			286.65			23.03			23.03					
Total Deductions				0.00			286.65			23.03			23.03			23.03					
Total Earnings			59.00	1588.28			0.00			286.65			23.03			23.03					

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Gross	Tot Liab	Net Amt
Reg	Regular	69.00	228.02	CA	California ST	135.24	CAEFTT	CA Edu & Tl	88.20	0.00	CA	California ST	2160.02	88.20	CASUI	California ST	0.00	0.00	2160.02	0.00	2160.02
Emp Id		101		CASDI	CA SDI - Err	2160.02	19.44	CASUI	California ST	231.09	FTTW	Federal Incoi	2160.02	231.09	MED-R	Medicare - E	31.32	0.00	2191.34	31.32	2191.34
Rate		28.0000		FTTW	Federal Incoi	2160.02					MED	Medicare	2160.02	31.32				31.32	1654.73		1654.73
Total Earnings			69.00	2160.02			135.24			370.05			31.32			31.32					
Total Deductions				135.24			370.05			31.32			31.32			31.32					
Total Earnings			69.00	2160.02			135.24			370.05			31.32			31.32					

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Gross	Tot Liab	Net Amt
Reg	Regular	50.00	1346.00	CA	California ST	230.56	CAEFTT	CA Edu & Tl	12.11	0.00	CA	California ST	1346.00	230.56	CASUI	California ST	0.00	0.00	1346.00	0.00	1346.00
Emp Id		72		CASDI	CA SDI - Err	1346.00	168.10	MED-R	Medicare - E	19.52	FTTW	Federal Incoi	1346.00	168.10	MED-R	Medicare - E	19.52	0.00	1365.52	19.52	1365.52
Rate		26.9200		FTTW	Federal Incoi	1346.00					MED	Medicare	1346.00	19.51				19.51	915.72		915.72
Total Earnings			50.00	1346.00			0.00			430.28			19.52			19.52					
Total Deductions				0.00			430.28			19.52			19.52			19.52					
Total Earnings			50.00	1346.00			0.00			430.28			19.52			19.52					

Department: (30)Special Enforcement Team Total

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Gross	Tot Liab	Net Amt
Female	125CO	125	228.02	PERS	PERS	135.24	CA	California ST	5094.30	363.65	CAEFTT	CA Edu & Tl	0.00	0.00	CA	California ST	5094.30	363.65	5094.30	0.00	5094.30
Male	1	1	4866.28	FTTW	Federal Incoi	5094.30	603.63	MED-R	Medicare - E	73.87	FTTW	Federal Incoi	5094.30	603.63	MED-R	Medicare - E	73.87	0.00	5168.17	73.87	5168.17
Total Earnings			178.00	5094.30			135.24			1086.98			73.87			73.87					
Total Deductions				135.24			1086.98			73.87			73.87			73.87					
Total Earnings			178.00	5094.30			135.24			1086.98			73.87			73.87					

Department: (50)Council Members

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Gross	Tot Liab	Net Amt
Reg	Regular	78	300.00	CA	California ST	0.00	CAEFTT	CA Edu & Tl	0.30	0.30	CA	California ST	300.00	0.00	CASUI	California ST	0.00	0.00	300.00	0.30	300.00
Emp Id		78		FTTW	Federal Incoi	300.00	0.00	CASUI	California ST	16.20	FTTW	Federal Incoi	300.00	0.00	CASUI	California ST	0.00	0.00	320.85	16.20	320.85
Rate		300.00		MED	Medicare	300.00	4.35	MED-R	Medicare - E	4.35	MED	Medicare	300.00	4.35	MED-R	Medicare - E	4.35	0.00	295.65	4.35	295.65
Total Earnings			0.00	300.00			0.00			4.35			20.85			20.85					
Total Deductions				0.00			4.35			20.85			20.85			20.85					
Total Earnings			0.00	300.00			0.00			4.35			20.85			20.85					

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Gross	Tot Liab	Net Amt
Reg	Regular	62	300.00	CA	California ST	0.00	CAEFTT	CA Edu & Tl	0.30	0.30	CA	California ST	300.00	0.00	CASUI	California ST	0.00	0.00	300.00	0.30	300.00
Emp Id		62		FTTW	Federal Incoi	300.00	0.00	CASUI	California ST	16.20	FTTW	Federal Incoi	300.00	0.00	CASUI	California ST	0.00	0.00	320.85	16.20	320.85
Rate		300.00		MED	Medicare	300.00	4.35	MED-R	Medicare - E	4.35	MED	Medicare	300.00	4.35	MED-R	Medicare - E	4.35	0.00	295.65	4.35	295.65
Total Earnings			0.00	300.00			0.00			4.35			20.85			20.85					
Total Deductions				0.00			4.35			20.85			20.85			20.85					
Total Earnings			0.00	300.00			0.00			4.35			20.85			20.85					

Labor Distribution

City of Canyon Lake
Company (10756)

Check Date: 08/31/2017
Process: 2017083101
Period: 08/16/2017 to 08/31/2017

Code	Earning	Hours	Amount	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount			
Reg	Regular		300.00			CA	California ST	300.00	0.00	CAETT	CA Edu & Tj	300.00	0.30										
Emp Id		103				FTTW	Federal Incoi	300.00	0.00	CASUI	California ST	300.00	16.20										
Salary		300.00				MED	Medicare	300.00	4.35	MED-R	Medicare - E	300.00	4.35										
Total Earnings			300.00	Total Deductions			0.00	Total Employer Taxes			4.35	Total Earnings			20.85	Total Deductions			0.00	Total Employer Taxes			20.85

Code	Earning	Hours	Amount	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount			
Reg	Regular		300.00			CA	California ST	300.00	0.00	CAETT	CA Edu & Tj	300.00	0.30										
Emp Id		95				FTTW	Federal Incoi	300.00	30.00	CASUI	California ST	300.00	16.20										
Salary		300.00				MED	Medicare	300.00	4.35	MED-R	Medicare - E	300.00	4.35										
Total Earnings			300.00	Total Deductions			0.00	Total Employer Taxes			34.35	Total Earnings			20.85	Total Deductions			0.00	Total Employer Taxes			20.85

Code	Earning	Hours	Amount	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount			
Reg	Regular		300.00			CA	California ST	300.00	0.00	CAETT	CA Edu & Tj	300.00	0.30										
Emp Id		94				FTTW	Federal Incoi	300.00	0.00	CASUI	California ST	300.00	16.20										
Salary		300.00				MED	Medicare	300.00	4.35	MED-R	Medicare - E	300.00	4.35										
Total Earnings			300.00	Total Deductions			0.00	Total Employer Taxes			4.35	Total Earnings			20.85	Total Deductions			0.00	Total Employer Taxes			20.85

Warren, Vicki
Emp Id 300.00
Total Earnings 300.00
Total Deductions 0.00
Total Employer Taxes 4.35
Total Earnings 20.85
Total Deductions 0.00
Total Employer Taxes 20.85

Code	Earning	Hours	Amount	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount			
Reg	Regular		1500.00			CA	California ST	1500.00	0.00	CAETT	CA Edu & Tj	1500.00	1.50										
Emp Id		3				FTTW	Federal Incoi	1500.00	30.00	CASUI	California ST	1500.00	81.00										
Salary		300.00				MED	Medicare	1500.00	21.75	MED-R	Medicare - E	1500.00	21.75										
Total Earnings			1500.00	Total Deductions			0.00	Total Employer Taxes			51.75	Total Earnings			104.25	Total Deductions			0.00	Total Employer Taxes			104.25

Department: (50) Council Members Total
Total Earnings 300.00
Total Deductions 0.00
Total Employer Taxes 4.35
Total Earnings 20.85
Total Deductions 0.00
Total Employer Taxes 20.85

Code	Earning	Hours	Amount	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount			
Comp	Comp Tin	9.50	219.45			CASDI	CA SDI - Etr	20548.76	184.94	CASUI	California ST	1500.00	81.00										
Reg	Regular	372.25	19940.50			FTTW	Federal Incoi	21462.09	2234.21	MED-R	Medicare - E	22048.76	319.71										
Sick	Sick	19.00	0.00			MED	Medicare	22048.76	319.69														
Total Earnings			400.75	Total Deductions			1015.04	Total Employer Taxes			3659.46	Total Earnings			402.21	Total Deductions			0.00	Total Employer Taxes			402.21

Common DR Book
Aaron Palmer, City Manager

9-6-17
DATE

Department: (20)City Employees

Employee	Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Gross	Net Liab	Net Amt	
Borja, Miguel A	125CO	125 Cash		492.43	PTAXI	Pre-Tax P.	245.00	CA	California ST	3747.43	CAEFT	CA Edu & T	102.48	CASUI	California ST	35.93	CASUI	California ST	3992.43	0.00	0.00	0.00	0.00	3992.43	4050.31	3208.49
	Hol	Holiday	9.50	0.00				CASDI	CA SDI - Eir	3992.43			342.64	MED-R	Medicare - E				3992.43	0.00	0.00	0.00	0.00	4050.31	3208.49	
	Reg	Regular		3500.00				FTW	Federal Incon	3747.43			57.88					3992.43	0.00	0.00	0.00	0.00	4050.31	3208.49		
								MED	Medicare	3992.43			57.89					3992.43	0.00	0.00	0.00	0.00	4050.31	3208.49		
Total Earnings			9.50	3992.43	Total Deductions		245.00	Total Employee Taxes		538.94	Total Employer Taxes		57.88													

Manzano, Rubi E	125CO	125 Cash		499.58	PTXPE	Pre-Tax P.	109.73	CA	California ST	2145.45	CAEFT	CA Edu & T	76.93	CASUI	California ST	20.30	CASUI	California ST	2255.18	0.00	0.00	0.00	0.00	2255.18	2287.88	1837.24
	Hol	Holiday	9.50	219.45				CASDI	CA SDI - Eir	2255.18			178.28	MED-R	Medicare - E				2255.18	0.00	0.00	0.00	0.00	2255.18	2287.88	
	Reg	Regular		1536.15				FTW	Federal Incon	2145.45			32.70					2255.18	0.00	0.00	0.00	0.00	2255.18	2287.88		
								MED	Medicare	2255.18			32.70					2255.18	0.00	0.00	0.00	0.00	2255.18	2287.88		
Total Earnings			76.00	2255.18	Total Deductions		109.73	Total Employee Taxes		308.21	Total Employer Taxes		32.70													

Palmer, Aaron D	125CO	125 Cash		451.02	PTXPE	Pre-Tax P.	338.54	CA	California ST	5529.15	CAEFT	CA Edu & T	269.28	CASUI	California ST	52.81	CASUI	California ST	5867.69	0.00	0.00	0.00	0.00	5867.69	5952.77	4395.84
	Hol	Holiday	9.50	0.00				CASDI	CA SDI - Eir	5867.69			726.14	MED-R	Medicare - E				5867.69	0.00	0.00	0.00	0.00	5867.69	5952.77	
	Reg	Regular		5416.67				FTW	Federal Incon	5529.15			85.08					5867.69	0.00	0.00	0.00	0.00	5867.69	5952.77		
								MED	Medicare	5867.69			85.08					5867.69	0.00	0.00	0.00	0.00	5867.69	5952.77		
Total Earnings			9.50	5867.69	Total Deductions		338.54	Total Employee Taxes		1133.31	Total Employer Taxes		85.08													

Rosson, Stephanie N	125CO	125 Cash		217.76	PTXPE	Pre-Tax P.	95.16	CA	California ST	1760.60	CAEFT	CA Edu & T	22.72	CASUI	California ST	16.70	CASUI	California ST	1855.76	0.00	0.00	0.00	0.00	1855.76	1882.67	1548.41
	Comp	Comp Tin	5.50	115.50				CASDI	CA SDI - Eir	1855.76			145.86	MED-R	Medicare - E				1855.76	0.00	0.00	0.00	0.00	1855.76	1882.67	
	Hol	Holiday	9.50	199.50				FTW	Federal Incon	1760.60			26.91					1855.76	0.00	0.00	0.00	0.00	1855.76	1882.67		
	Reg	Regular		1323.00				MED	Medicare	1855.76			26.91					1855.76	0.00	0.00	0.00	0.00	1855.76	1882.67		
Total Earnings			78.00	1855.76	Total Deductions		95.16	Total Employee Taxes		212.19	Total Employer Taxes		26.91													

Department: (20)City Employees Total

Employees	Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Code	Tax	Amount	Gross	Net Liab	Net Amt
Female	125CO	125 Cash		1660.79	PTAXI	Pre-Tax P.	245.00	CA	California ST	13182.63	CAEFT	CA Edu & T	471.41	CASUI	California ST	125.74	CASUI	California ST	13971.06	0.00	0.00	0.00	0.00	13971.06	14173.63
Male	2	Comp Tin	5.50	115.50	PTXPE	Pre-Tax P.	543.43	CASDI	CA SDI - Eir	13971.06			1392.92	MED-R	Medicare - E				13971.06	0.00	0.00	0.00	0.00	13971.06	14173.63
	Hol	Holiday	38.00	418.95				FTW	Federal Incon	13182.63			202.57					13971.06	0.00	0.00	0.00	0.00	13971.06	14173.63	
	Reg	Regular	129.50	11775.82				MED	Medicare	13971.06			202.58					13971.06	0.00	0.00	0.00	0.00	13971.06	14173.63	
Total Earnings			173.00	13971.06	Total Deductions		788.43	Total Employee Taxes		2192.65	Total Employer Taxes		202.57												

Labor Distribution

City of Canyon Lake
Company (10756)

Check Date: 09/15/2017
Process: 2017091501
Period: 09/01/2017 to 09/15/2017

Department: (30)Special Enforcement Team

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Taxable	Amount	Gross	Tot Liab	Net Amt
Michael S	Reg	Regular	48.00	1292.16			CA	California ST	1292.16	28.19	CAETT	CA Edu & T	0.00	0.00	0.00	0.00	1292.16		
Emp Id							CASDI	CA SDI - Etr	1292.16	11.63	CASUI	California ST	0.00	0.00	0.00	0.00	1310.90		
Rate							FITW	Federal Incoi	1292.16	160.02	MED-R	Medicare - E	18.74	18.74	18.74	0.00	1310.90		
							MED	Medicare	1292.16	18.73							1073.59		
Total Earnings			48.00	1292.16	Total Deductions	0.00				218.57	Total Employer Taxes			18.74					

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Taxable	Amount	Gross	Tot Liab	Net Amt
Helegmo Dickson	Reg	Regular	58.50	1638.00			CA	California ST	1751.36	55.65	CAETT	CA Edu & T	0.00	0.00	0.00	0.00	1866.02		
Emp Id							CASDI	CA SDI - Etr	1866.02	16.80	CASUI	California ST	0.00	0.00	0.00	0.00	1893.08		
Rate							FITW	Federal Incoi	1751.36	169.79	MED-R	Medicare - E	1866.02	27.06	27.06	0.00	1893.08		
							MED	Medicare	1866.02	27.06							1482.06		
Total Earnings			58.50	1866.02	Total Deductions	114.66				269.30	Total Employer Taxes			27.06					

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Taxable	Amount	Gross	Tot Liab	Net Amt
Voshall, Jean M	Reg	Regular	32.00	861.44			CA	California ST	861.44	211.49	CAETT	CA Edu & T	0.00	0.00	0.00	0.00	861.44		
Emp Id							CASDI	CA SDI - Etr	861.44	7.76	CASUI	California ST	0.00	0.00	0.00	0.00	873.93		
Rate							FITW	Federal Incoi	861.44	95.41	MED-R	Medicare - E	861.44	12.49	12.49	0.00	873.93		
							MED	Medicare	861.44	12.49							534.29		
Total Earnings			32.00	861.44	Total Deductions	0.00				327.15	Total Employer Taxes			12.49					

Department: (30)Special Enforcement Team Total

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Taxable	Amount	Gross	Tot Liab	Net Amt
Female	2	125CO	125 Cash	228.02	PTAXI	Pre-Tax P.	CA	California ST	3904.96	295.33	CAETT	CA Edu & T	0.00	0.00	0.00	0.00	4019.62		
Male	1	Reg	Regular	3791.60			CASDI	CA SDI - Etr	4019.62	36.19	CASUI	California ST	0.00	0.00	0.00	0.00	4077.91		
							FITW	Federal Incoi	3904.96	425.22	MED-R	Medicare - E	4019.62	58.29	58.29	0.00	4077.91		
							MED	Medicare	4019.62	58.28							3089.94		
Total Earnings			138.50	4019.62	Total Deductions	114.66				815.02	Total Employer Taxes			58.29					

Report Total

Code	Earning	Hours	Amount	Code	Deduction	Amount	Code	Tax	Taxable	Amount	Code	Tax	Taxable	Amount	Taxable	Amount	Gross	Tot Liab	Net Amt
Female	4	125CO	125 Cash	1888.81	PTAXI	Pre-Tax P.	CA	California ST	17087.59	766.74	CAETT	CA Edu & T	0.00	0.00	0.00	0.00	17990.68		
Male	3	Comp	Comp Tin	115.50	PTXPE	Pre-Tax P.	CASDI	CA SDI - Etr	17990.68	161.93	CASUI	California ST	0.00	0.00	0.00	0.00	18251.54		
							FITW	Federal Incoi	17087.59	1818.14	MED-R	Medicare - E	17990.68	260.86	260.86	0.00	14079.92		
							Reg	Regular	268.00	15567.42							14079.92		
Total Earnings			311.50	17990.68	Total Deductions	903.09				3007.67	Total Employer Taxes			260.86					

Aaron Palmer, City Manager

9/15/17
Date

U S BANK Statement dated 9/6/2017

<u>ITEM #</u>	<u>CREDITOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
1	MSFT Microsoft Office Business	Microsoft 365 Monthly Fee	\$ 412.50	10-310-6610
2	League of California Cities	New Law Training Class - Stephanie Roseen	\$ 475.00	10-320-6710
3	Heartsmart.com	City AED items	\$ 493.00	10-425-6215
4	Upodium Enterprises LLC	Supplies	\$ 43.07	10-420-8018
5	Smartsign	No smoking signs	\$ 31.19	10-310-6610
6	Rio Car Wash	Car Wash for Truck	\$ 15.99	10-520-6220
7	Rio Car Wash	Car Wash for Truck	\$ 15.99	10-520-6220
8	Amazon	Garage door control	\$ 168.00	10-420-8018
9	Amazon	Transmitter	\$ 43.38	10-420-8018
10	Joe's Hardware	Pest Control	\$ 8.61	10-420-8018
11	Advance Auto Care	Smog Inspection - 09 GMC Sierra & 08 GMC Yukon	\$ 100.00	10-520-6220
12	Southwest	ICMA Conference	\$ 15.00	10-310-6510
13	Southwest	ICMA Conference	\$ 15.00	10-310-6510
14	Southwest	ICMA Conference	\$ 472.95	10-310-6510
15	League of California Cities	LOCC Annual Conference, Jordan - Refund	\$ (450.00)	10-100-6510
16	Country Club and Restaurant	City/POA, Round Table	\$ 49.11	10-100-6510
17	Country Club and Restaurant	Economic Development, Round Table	\$ 11.12	10-100-6510
			\$ 1,919.91	
		Account Breakdown		
	Fire Station Upgrades	10-420-8018	\$ 263.06	
	Professional/Specialized Services	10-310-6610	\$ 443.69	
	Council Meeting	10-100-6510	\$ (389.77)	
	City Manager Meeting	10-310-6510	\$ 502.95	
	Special Enforcement Misc Expense	10-520-6220	\$ 131.98	
	Training and Education	10-320-6710	\$ 475.00	
	Emergency Preparedness Supplies	10-425-6215	\$ 493.00	
	Building Maint.	10-550-6610		
	Promotion and Advertising	10-100-6830		
			\$ 1,919.91	
			Check Figure	\$ -

Ok to pay 9/20/17

*Copies for City Council
as directed by
the Finance Committee*

Skip to: Content | Footer | Welcome Lisa | Help | Contact Us | CalPERS | Log out September 06, 2017



Home Profile Reporting Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Member Requests Health Reconciliation Retirement Appointment Reconciliation

Common Tasks **Name:** City of Canyon Lake **CalPERS ID:** 3813045770

Menu **Payment Request Acceptance**

- Billing and Payments
- Super Funded Accounts
- Rate Plan Details
- Payment Accounts
- Make Payment

Your request for payment has been accepted.

- **Please print this page for your records.**
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will be reflected in your CalPERS account once the payment has been received by CalPERS.
- Your payment account may take longer to post, depending upon your Financial Institution. Once your payment is processed, CalPERS will send a confirmation email to the email address in your profile.

Payment Setup Total
Total Payment Amount: \$730.59

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1000922653	09/06/2017	100000015042256	Health PA Billing - PERS	EFT - Debit	Citizens Business Bank -5402	\$730.59

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Build: v6.8 Baseline: 170814_162246_v6.8_Int.1739 UID: 318

*Ok to pay
9/6/17 dg*



Home Profile Reporting Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Member Requests Health Reconciliation Retirement Appointment Reconciliation

Common Tasks **Name:** City of Canyon Lake **CalPERS ID:** 3813045770

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Payment Setup Total
Total Payment Amount: \$1,903.63

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1000928744	09/14/2017	100000015037466	Employer Contribution, PEPPRA, 26189, CalPERS, 09/01/2017 - 09/15/2017	EFT - Debit	Citizens Business Bank -5402	\$1,111.45
1000928745	09/14/2017	100000015037422	Employer Contribution, Classic, 1684, CalPERS, 09/01/2017 - 09/15/2017	EFT - Debit	Citizens Business Bank -5402	\$792.18

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Build: v6.8.0.a Baseline: 170831_170301_v6.8_Int.6691 UID: 318

OK to pay 9/28/17



Home Profile Reporting Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Member Requests Health Reconciliation Retirement Appointment Reconciliation

Common Tasks **Name:** City of Canyon Lake **CalPERS ID:** 3813045770

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Billing and Payments

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Rate Plan Details

Payment Accounts

Make Payment

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Payment Setup Total

Total Payment Amount: \$2,143.41

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1000922714	09/06/2017	100000015007855	Employer Contribution, Classic, 1684, CalPERS, 08/16/2017 - 08/31/2017	EFT - Debit	Citizens Business Bank -5402	\$943.51
1000922715	09/06/2017	100000015007898	Employer Contribution, PEPPA, 26189, CalPERS, 08/16/2017 - 08/31/2017	EFT - Debit	Citizens Business Bank -5402	\$1,199.90

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Build: v6.8 Baseline: 170814_162246_v6.8_Int.1739 UID: 318

*Ok to pay
9/6/17*



Home Profile Reporting Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Member Requests Health Reconciliation Retirement Appointment Reconciliation

Common Tasks **Name:** City of Canyon Lake **CalPERS ID:** 3813045770

Menu **Payment Request Acceptance**

Billing and Payments

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- Your payment account may take longer to post, depending upon your Financial Institution. Once your payment is processed, CalPERS will send a confirmation email to the email address in your profile.

Payment Setup Total
Total Payment Amount: \$700.00

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1000922765	09/06/2017	100000015044279	GASB 68 Reporting Services Fee, CalPERS	EFT - Debit	Citizens Business Bank -5402	\$700.00

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Build: v6.8 Baseline: 170814_162246_v6.8_Int.1739 UID: 318

*Obtaining
9/6/17*

CITIZENSTrust™

PO Box 2549

Rancho Cucamonga, CA 91729-2549

Return Service Requested

00000067 MCB1000090817112997 01 000000 59 004

CITY OF CANYON LAKE
31516 RAILROAD CANYON RD
CANYON LAKE CA 92587

RECEIVED

SEP 18 2017

BY: SR

STATEMENT FOR THE PERIOD FROM 08/01/2017 TO 08/31/2017
ACCOUNT 1035003119

THIS IS YOUR REPORT OF INVESTMENTS AND TRANSACTIONS FOR THE PERIOD. INCLUDED
IN THE REPORT ARE

* PORTFOLIO: SUMMARY GRAPHICAL DISPLAY WITH MARKET VALUE & PERCENT

* ACTIVITY SUMMARY: MARKET VALUE WITH TRANSACTION SUMMARY

* PORTFOLIO STATEMENT: A LISTING OF COST AND MARKET VALUE OF ASSETS
HELD IN THE PORTFOLIO

COST BASIS APPLICABLE FOR CALCULATING CAPITAL GAINS AND LOSSES.
MARKET VALUE IS THE CURRENT VALUE OF EACH ASSET FOR MOST STOCKS AND BONDS.
MARKETS ARE THE CLOSING PRICES ON THE LAST TRADING DAY OF THE PERIOD.

* TRANSACTION STATEMENT: A COMPLETE LISTING FOR THE PERIOD GROUPED BY
TRANSACTION TYPE.

* DISCLOSURES: CITIZENS BUSINESS BANK MAY RECEIVE RESEARCH AND OTHER BENEFITS
FROM BROKER DEALERS WHICH MAY BE CONSIDERED COMPENSATION TO US. UPON REQUEST
WE WILL DISCLOSE DETAILS OF ANY COMPENSATION RECEIVED.

* TO TRUST BENEFICIARIES: UNDER SECTION 17200 OF CALIFORNIA PROBATE CODE,
YOU MAY PETITION THE COURT TO OBTAIN A COURT REVIEW OF THE ACCOUNT AND
THE ACTS OF THE TRUSTEE. CLAIMS AGAINST THE TRUSTEE FOR BREACH OF TRUST
MUST BE MADE WITHIN THREE YEARS FROM THE DATE OF RECEIPT OF AN ACCOUNTING
OR OTHER REPORT DISCLOSING FACTS GIVING RISE TO THE CLAIM.

CITIZENSTRUST™

PO Box 2549
 Rancho Cucamonga, CA 91729-2549
 Return Service Requested



Account Statement

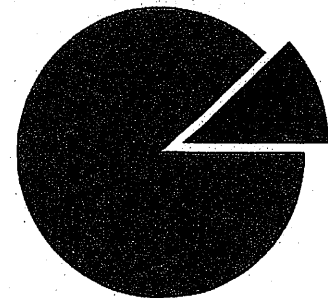
Account Number: **1035003119**
 August 01, 2017 To August 31, 2017

CITY OF CANYON LAKE
 31516 RAILROAD CANYON RD
 CANYON LAKE, CA 92587

Account Name:	CITY OF CANYON LAKE CITIZENS BUSINESS BANK
Account Number:	1035003119
Your Relationship Manager Is:	MIKE GARDNER
Phone:	909-483-4390

Investment Portfolio Summary

Market Value As Of	08/01/2017	08/31/2017	% Of Account
 CASH & CASH EQUIVALENTS	171,920.55	323,932.27	12.3%
 FIXED INCOME	2,456,739.96	2,313,815.24	87.7%
Total	2,628,660.51	2,637,747.51	100.0%



Activity Summary

	This Period	Year To Date	Realized Capital Gains / Losses	
			This Period	Year To Date
Beginning Market Value	2,628,660.51	2,594,420.15		
Income	2,423.84	32,738.79	Long Term	629.40
Asset Activity	150,437.19	232,868.19	Short Term	0.00
Fees	849.31-	6,657.53-	Total Gains / Losses	629.40
Cash Management	152,011.72-	258,949.45-		2,966.50-
Change In Market Value	9,087.00	43,327.36		
Ending Market Value	2,637,747.51	2,637,747.51		



Account Statement

Account Number: **1035003119**

August 01, 2017 To August 31, 2017

Portfolio Statement

Quantity	Description	Market Value	Cost Basis
Cash & Cash Equivalents			
Cash Equivalents			
Citizens Business Bank Mmkt Fund			
323,932.270	CBBMMKFMI CITIZENS BUSINESS BANK CBB-CITIZENSTRUST SWEEP ACCOUNT	323,932.27	323,932.27
	Total Citizens Business Bank Mmkt Fund	323,932.27	323,932.27
Total	Cash Equivalents	323,932.27	323,932.27
Total	Cash & Cash Equivalents	323,932.27	323,932.27
Fixed Income Taxable			
100,000.000	02587DA99 AMERICAN EXPR CENTURION MEDIUM-TERM CD DTD 09/16/15 1.6% 09/17/2018	99,881.07	99,975.00
75,000.000	05531FAU7 BB&T CORPORATION DTD 06/29/15 CALL 2.625% 06/29/2020-2020	76,578.75	75,502.70
100,000.000	05580ACZ5 BMW BANK BANK NORTH AMERICA DTD 09/30/15 MEDIUM-TERM CD 2.2% 09/30/2020	101,751.55	99,980.00
100,000.000	14042RAR2 CAPITAL ONE NA MEDIUM-TERM CD DTD 10/07/2015 2.2% 10/07/2020	101,743.45	99,615.00
100,000.000	24422ERE1 JOHN DEERE CAPITAL CORP SERIES MTN DTD 07/12/2011 3.9% 07/12/2021	106,682.00	109,598.00
100,000.000	29266NS32 ENERBANK USA DTD 10/16/2015 MEDIUM-TERM CD 1.75% 10/16/2020	100,373.79	100,000.00
70,000.000	3130A1CE6 FEDERAL HOME LOAN DTD 03/27/14 2% 12/27/2019	70,732.20	70,920.50
100,000.000	3130A6NA1 FEDERAL HOME LOAN DTD 10/29/15 CALL 1.4% 10/29/2019-2016	99,437.00	100,000.00
50,000.000	3130A8EN9 FEDERAL HOME LOAN BANK DTD 06/14/16 CALL 1.64% 06/14/2021-2016	49,642.00	50,000.00
100,000.000	3130A8NT6 FEDERAL HOME LOAN DTD 07/13/16 CALL 1.48% 07/13/2021-2017	98,858.00	100,000.00
100,000.000	313380FB8 FEDERAL HOME LOAN BANK DTD 08/09/12 1.375% 09/13/2019	99,873.00	99,667.18

Portfolio Statement (Continued)

Quantity	Description	Market Value	Cost Basis
Taxable			
100,000.000	3133EFZ91 FEDERAL FARM CREDIT BANK DTD 04/12/16 CALL 1.62% 04/12/2021-2017	99,631.00	99,909.00
200,000.000	3134G9J40 FREDDIE MAC DTD 07/26/16 CALL 1% 04/26/2019-2017	198,494.00	200,000.00
50,000.000	3134GAHK3 FREDDIE MAC DTD 09/30/16 CALL 1.6% 09/30/2021-2016	49,351.00	49,967.50
100,000.000	3134GAZR8 FREDDIE MAC DTD 12/30/2016 CALL 2.05% 12/30/2021-2017	100,001.00	100,000.00
100,000.000	3134GBZS4 FREDDIE MAC DTD 7/27/2017 CALL 2.15 4/27/2022 2.15% 04/27/2022-2017	100,008.00	100,000.00
50,000.000	3136G1C98 FANNIE MAE DTD 02/05/13 1.42% 02/05/2020	49,901.00	50,561.00
100,000.000	3136G3J30 FANNIE MAE DTD 07/28/16 CALL 1.6% 07/28/2021-2016	97,802.00	100,000.00
100,000.000	3136G3VG7 FANNIE MAE DTD 06/29/16 CALL 1.5% 09/29/2020-2016	99,520.00	100,000.00
100,000.000	3136G3XZ3 FANNIE MAE DTD 07/28/16 CALL 1.5% 07/28/2021-2016	98,953.00	100,000.00
100,000.000	3136G4EV1 FANNIE MAE DTD 10/28/16 CALL 1.625% 10/28/2021-2017	98,265.00	99,959.00
85,604.800	31398R7H2 FANNIE MAE SERIES 2010-M4 CLASS A3 DTD 07/01/10 3.819% 06/25/2020	89,096.18	91,597.16
200,000.000	69353REW4 PNC BANK NA DTD 04/29/16 CALL 2.15% 04/29/2021-2021	200,556.00	203,794.00
25,000.000	713448BN7 PEPSICO INC DTD 01/14/10 4.5% 01/15/2020	26,684.25	28,169.00
Total	Taxable	2,313,815.24	2,329,215.04
Total	Fixed Income	2,313,815.24	2,329,215.04

Account Statement

Account Number: **1035003119**
 August 01, 2017 To August 31, 2017

Portfolio Statement (Continued)

Quantity	Description	Market Value	Cost Basis
Miscellaneous			
Miscellaneous Sundry Assets			
Documents			
1.000	DOC199647 INVESTMENT MANAGEMENT AGREEMENT CITY OF CANYON LAKE A/C# 1035003119	0.00	0.00
	Total Documents	0.00	0.00
	Total Miscellaneous Sundry Assets	0.00	0.00
	Total Miscellaneous	0.00	0.00
Grand Total Assets		2,637,747.51	2,653,147.31

Account Activity Summary

	Total Cash	Cost Basis Excluding Cash	Market Value Including Cash
Balances Beginning Of Period	0.00	2,650,943.38	2,638,094.58
Prior Accruals			9,434.07-
Unrealized Appreciation This Period			8,457.60
Current Accruals			10,907.68
Asset Activity	150,437.19	149,807.79-	150,437.19
Cash Management	152,011.72-	152,011.72	152,011.72-
Fees	849.31-	0.00	849.31-
Income	2,423.84	0.00	2,423.84
Realized Gain/loss			629.40
Non Cash Asset Changes			
Balances End Of Period	0.00	2,653,147.31	2,648,655.19

Transaction Statement

Date	Quantity	Description	Transaction Type	Cash	Cost Basis
08/01/17		Beginning Balance		0.00	2,650,943.38
Income					
Dividends					
08/01/17		CBBMMKFM1 CITIZENS BUSINESS BANK CBB-CITIZENSTRUST SWEEP ACCOUNT	DIVIDEND	142.72	
		Total Dividends		142.72	0.00
Interest					
08/07/17		3136G1C98 FANNIE MAE DTD 02/05/13 1.42% 02/05/2020	INTEREST RCVD	355.00	
08/15/17		48126EAA5 JPMORGAN CHASE DTD 08/20/2012 2% 08/15/2017	INTEREST RCVD	1,500.00	

Transaction Statement (Continued)

Date	Quantity	Description	Transaction Type	Cash	Cost Basis
08/16/17		29266NS32 ENERBANK USA DTD 10/16/2015 MEDIUM-TERM CD 1.75% 10/16/2020	INTEREST RCVD	148.63	
08/25/17		31398R7H2 FANNIE MAE SERIES 2010-M4 CLASS A3 DTD 07/01/10 3.819% 06/25/2020	INTEREST RCVD	273.83	
08/28/17		31398R7H2 FANNIE MAE SERIES 2010-M4 CLASS A3 DTD 07/01/10 3.819% 06/25/2020	INTEREST RCVD	3.66	
Total Interest				2,281.12	0.00
Total Income				2,423.84	0.00
Asset Activity					
Assets Sold					
08/25/17	437.190-	31398R7H2 FANNIE MAE SERIES 2010-M4 CLASS A3 DTD 07/01/10 3.819% 06/25/2020	NOTE AND MTG PMT	437.19	467.79-
08/28/17		31398R7H2 FANNIE MAE SERIES 2010-M4 CLASS A3 DTD 07/01/10 3.819% 06/25/2020	NOTE AND MTG PMT		
Total Assets Sold				437.19	467.79-
Maturities					
08/15/17	150,000.000-	48126EAA5 JPMORGAN CHASE DTD 08/20/2012 2% 08/15/2017	MATURITY	150,000.00	149,340.00-
Total Maturities				150,000.00	149,340.00-
Total Asset Activity				150,437.19	149,807.79-
Fees					
08/24/17		MANAGEMENT FEES CITIZENS BUSINESS BANK FOR THE PERIOD ENDING 08/20/2017	DISBURSEMENT	849.31-	
Total Fees				849.31-	0.00
Cash Management					
08/31/17	152,011.720	CBBMMKFM1 NET CASH MANAGEMENT	NET CASH MGMT	152,011.72-	152,011.72
Total Cash Management				152,011.72-	152,011.72
08/31/17		Ending Balance		0.00	2,653,147.31



* All types of Utility Services are subjected to a 3.95% tax percentage to be remitted to the City of Canyon Lake monthly.

Vendor	Deposit Date	Check Date	Amount	Tax Period	(3.95%) Gas	(3.95%) Electric	(3.95%) Video Users	(3.95%) Solid Waste	(3.95%) Water	(3.95%) Sewer	(3.95%) Telecom
1 AT&T Corp	9/27/2017	9/18/2017	14.52	Aug-17							14.52
2 CenturyLink Communications Company, LLC	9/20/2017	9/18/2017	1.10	Aug-17							1.10
3 Compliance Solutions, Inc. - Utility Telecom Group LLC	9/20/2017	9/18/2017	11.70	Aug-17							11.70
4 Compliance Solutions, Inc. - GreatCall, Inc.	9/20/2017	9/18/2017	71.55	Aug-17							71.55
5 Nextiva, Inc. c/o Compliance Solutions, Inc. - Nextiva, Inc.	9/20/2017	9/18/2017	25.39	Aug-17							25.39
6 Compliance Solutions, Inc. - Total Holdings, Inc.	9/20/2017	9/18/2017	0.12	Aug-17							0.12
7 Compliance Solutions, Inc. - Opex Communications, Inc.	9/20/2017	9/18/2017	0.32	Aug-17							0.32
8 Consumer Cellular	9/20/2017	9/18/2017	52.81	Aug-17							52.81
9 Constellation New Energy, Inc.	9/27/2017	9/15/2017	108.28	Aug-17							108.28
10 CR & R	9/27/2017	9/18/2017	38.15	Aug-17							38.15
11 Cricket Wireless LLC	9/20/2017	9/18/2017	2,151.16	Aug-17							2,151.16
12 EMMWD	9/20/2017	9/18/2017	24,455.13	Aug-17					24,455.13		
13 Frontier California, Inc. (SBIK)	9/27/2017	9/15/2017	5,306.28	Aug-17			3,104.07				2,202.21
14 Frontier Communications of America	9/27/2017	9/15/2017	287.64	Aug-17							287.64
15 Flash Wireless, LLC c/o Alavara, Inc.	N/A	9/18/2017	-	Aug-17							-
16 Granite Telecommunications LLC	9/20/2017	9/18/2017	4.01	Aug-17							4.01
17 Google North America Inc. dba Project F by Google	N/A	9/14/2017	-	Aug-17							-
18 iWireless	9/20/2017	9/18/2017	0.36	Aug-17							0.36
19 InReach, Inc. c/o Alavara, Inc. (FKA Etax Services)	9/20/2017	9/18/2017	1.84	Aug-17							1.84
20 Level 3 Communications LLC	9/27/2017	9/19/2017	3,221.03	Aug-17							3,221.03
21 Los Angeles SMSA Limited Partnership	9/27/2017	9/19/2017	0.84	Aug-17							0.84
22 MCI Metro Access Transmission Services Corp	9/27/2017	9/19/2017	10.80	Aug-17							10.80
23 MCI Communications Services, Inc.	9/20/2017	9/18/2017	47.62	Aug-17							47.62
24 MetroPCS California, LLC	9/27/2017	9/18/2017	3,540.61	Aug-17							3,540.61
25 New Circular Wireless PCS LLC	9/27/2017	9/15/2017	14.85	Aug-17							14.85
26 Onstar LLC	9/27/2017	9/18/2017	5.35	Aug-17							5.35
27 Pacific Bell Telephone Company A&T	N/A	9/18/2017	-	Aug-17							-
28 PNC Telecommunications Inc c/o Alavara, Inc.	9/27/2017	9/15/2017	0.63	Aug-17							0.63
29 Southern California Edison	N/A	9/19/2017	-	Aug-17							-
30 Spok, Inc.	9/27/2017	9/18/2017	0.82	Aug-17							0.82
31 Sprint Communications	9/27/2017	9/18/2017	18.13	Aug-17							18.13
32 Sprint Spectrum	9/27/2017	9/18/2017	1,242.97	Aug-17							1,242.97
33 Sprint Telephony PCS LP	9/27/2017	9/18/2017	9.03	Aug-17							9.03
34 Star2star Communications	9/20/2017	9/18/2017	4,000.00	Aug-17							4,000.00
35 The Gas Company	9/20/2017	9/18/2017	1,046.09	Aug-17							1,046.09
36 T-Mobile West	9/20/2017	9/18/2017	1,555.23	Aug-17							1,555.23
37 T-Mobile West	9/27/2017	9/15/2017	33.59	Aug-17							33.59
38 Time Warner Cable Info Services (CA) LLC	9/27/2017	9/19/2017	95.74	Aug-17							95.74
39 Time Warner Cable Business LLC	9/27/2017	9/19/2017	95.74	Aug-17							95.74
40 TVC Digital Phone LLC	9/27/2017	9/19/2017	54.56	Aug-17							54.56
41 U.S. TelePacific Communications	9/27/2017	9/19/2017	35.35	Aug-17							35.35
42 Verizon California Inc.	9/27/2017	9/19/2017	117.08	Aug-17							117.08
43 Verizon California Inc.	9/27/2017	9/19/2017	117.08	Aug-17							117.08
44 Verizon Long Distance, LLC	9/25/2017	9/25/2017	-	Aug-17							-
45 Verizon Long Distance, LLC	9/20/2017	9/18/2017	54.56	Aug-17							54.56
46 Vonage Business Solutions, Inc. c/o Alavara Inc.	9/20/2017	9/18/2017	35.35	Aug-17							35.35
47 Vonage Business Solutions, Inc. c/o Alavara Inc.	9/27/2017	9/18/2017	117.08	Aug-17							117.08
48 Virgin Mobile USA	9/27/2017	9/18/2017	117.08	Aug-17							117.08
49 Vonage Business Solutions, Inc. c/o Etax Services, Inc.	N/A	9/25/2017	-	Aug-17							-
50 Vonage Business Solutions, Inc. c/o Etax Services, Inc.	N/A	9/25/2017	-	Aug-17							-
51 Xoom Energy California, LLC	N/A	9/25/2017	-	Aug-17							-

\$ 47,580.68 \$ 4,000.00 \$ 0.08 \$ 3,104.07 \$ 0.00 \$ 24,455.13 \$ 0.51 \$ 16,021.48 \$ 47,580.68

City of Canyon Lake
Utility Taxed Summary by Service Period
FY 2017/2018

	July	August	September	October	November	December	January	February	March	April	May	June
Constellation New Energy, Inc												
Southern California Edison												
Water												
EMWD	2,374.39	2,151.16										
EVMWD	25,692.95	24,455.13										
Solid Waste												
CR&R	23,732.20											
CR&R Tax Roll												
Sewer												
Gas												
The Gas Company		4,000.00										
Xoom Energy, LLC												
Telecom												
AT&T Corp	15.63	14.52										
CenturyLink Communications Company, LLC	1.05	1.10										
Compliance Solutions, Inc - GreatCall, Inc. dba Jitterbug	70.19	71.55										
Compliance Solutions, Inc - Nextiva, Inc.	25.41	25.39										
Compliance Solutions, Inc - dba Opex	0.32	0.32										
Compliance Solutions, Inc - Utility Telecom Group, LLC	12.06	11.70										
Compliance Solutions, Inc - Spectrol, Inc.	-	-										
Compliance Solutions, Inc - Total Holdings, Inc.	0.12	0.12										
Constellation New Energy, Inc	121.45	108.28										
Consumer Cellular	49.00	52.81										
Crocket Wireless, LLC	29.14	38.15										
Flash Wireless, LLC c/o Avialara, Inc. (FKA Etaxx Services)												
Frontier California Inc. (Split)	2,336.12	2,202.21										
Frontier Communications of America	328.25	287.64										
Granite Telecommunications LLC	-	-										
Google North America Inc. dba Project Fi by Google	-	-										
Google North America Inc. c/o Avialara, Inc.	4.70	4.01										
iWireless	-	-										
Inreach, Inc. c/o Avialara, Inc. (FKA Etaxx Services)	0.43	0.36										
level 3 Communications LLC		1.84										
Los Angeles SNA5A Limited Partnership	3,202.43	3,221.03										
MCI Communications Services, Inc.	9.39	10.80										
MCI Metro Access Transmission Services Corp	0.83	0.84										
Metro PCS California, LLC	49.75	47.62										
New Cingular Wireless PCS LLC	3,349.75	3,540.61										
Pacific Bell Telephone Company - At&T	5.45	5.35										
PNG Telecommunications Inc. c/o Avialara, Inc. (FKA Etaxx Services)	0.23	0.23										
Ready Wireless LLC		0.63										
OnStar LLC	12.61	14.85										
Spok, Inc.												
Sprint Communications	1.04	0.82										
Sprint Spectrum LP	17.53	18.13										
Sprint Telephony PCS, LP		1,242.97										
Sprint Telephony PCS, LP CA Prepaid Wireless MTS Surcharge	1,344.33											
Star2star Communications	9.03	9.03										
T-Mobile USA, Inc.												
T-Mobile West LLC	1,107.53	1,046.09										
TWC Digital Phone LLC												
U.S. Telepacific Corp.	96.32	95.74										
Utility Telephone, Inc.												
Verizon Long Distance, LLC												
Virgin Mobile USA, LP	122.53	117.08										
Vonage American c/o Avialara, Inc	54.68	54.56										
Vonage Business Solutions, Inc. c/o Avialara, Inc.	7.26	35.35										
Video Users												
Frontier California Inc. (Split)	3,148.03	3,104.07										
Verizon California, Inc.												
Time Warner Cable Info Services (CA) LLC	1,534.86	1,555.23										
Time Warner Cable Business LLC	33.59	33.59										
Total	\$ 68,900.58	\$ 47,580.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2017 Expense Reports

	January	February	March	April	May	June	July	August	September	October	November	December
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Randall Bonner

Internet			\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00		
Cell Phone			\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 53.71			
Travel			\$ 19.26	\$ -	\$ -	\$ 103.74	\$ 154.62		\$ 358.81			
Total	\$ -	\$ -	\$ 99.26	\$ 80.00	\$ 80.00	\$ 183.74	\$ 234.62	\$ 73.71	\$ 358.81	\$ -	\$ -	\$ -

Jordan Ehrenkranz

Internet		\$ 40.00	\$ 40.00									
Cell Phone												
Travel												
Total	\$ -	\$ 40.00	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Larry Greene

Internet												
Cell Phone												
Travel												
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Dawn Haggerty

Internet				\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00			
Cell Phone				\$ 56.43	\$ 60.44	\$ 57.43	\$ 57.40	\$ 57.40				
Travel				\$ 128.94								
Total	\$ -	\$ -	\$ -	\$ 86.43	\$ 219.38	\$ 87.43	\$ 87.40	\$ 87.40	\$ -	\$ -	\$ -	\$ -

Vicki Warren

Internet												
Cell Phone												
Travel												
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -