

MINUTES

REGULAR MEETING OF THE CANYON LAKE CITY COUNCIL

Wednesday, October 3, 2018

Closed Session - 5:30 p.m.

Open Session - 6:30 p.m.

**City Council Chamber
31516 Railroad Canyon Road
Canyon Lake, CA 92587**

Closed Session – 5:30 p.m.

1. Call To Order

Mayor Warren called the meeting to order at 5:30 p.m.

2. Roll Call

Present: Council Members Bonner, Haggerty, Mayor Pro Tem Greene, and Mayor Warren.

Absent: Council Member Ehrenkranz

3. Public Comments

There were no public comments.

4. Closed Session

The City Council entered Closed Session at 5:31 p.m.

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION -
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of
Section 54956.9 - 2 cases

The City Council returned from Closed Session at 6:35 p.m. with no reportable action.

Open Session – 6:30 p.m.

1. Call Open Session to Order

Mayor Warren called the meeting to order at 6:37 p.m.

2. Invocation

Invocation was led by Brittany Youngquist, Canyon Lake Community Church
Flag Salute

Flag Salute was led by Jack Wamsley

3. Roll Call

Present: Councilmembers Bonner, Ehrenkranz, Haggerty, Mayor Pro Tem
Greene, and Mayor Warren.

4. Approval of the City Council Agenda

Mayor Warren called for a motion to approve the minutes.

Moved by Councilmember Bonner, seconded by Mayor Pro Tem Greene.

John Zaitz, resident, questioned why the minutes were pulled from the Consent
Calendar.

Mayor Warren stated she had mistakenly called for a vote on the minutes instead
of the agenda.

John Zaitz, resident, asked that the minutes be pulled from the Consent Agenda
for discussion when the time came.

Motion amended by Mayor Warren to approve the City Council Agenda.

**Moved by Council Member Bonner, seconded by Mayor Pro Tem Greene to
approve the agenda.**

**Motion carried 5-0, with Council Members Bonner, Ehrenkranz, Haggerty,
Mayor Pro Tem Greene, and Mayor Warren voting aye.**

5. Special Presentation and Proclamations

5.2 Presentation – Riverside County Fire Department

Mayor Warren thanked Station 60 & Station 94 on behalf of Mayor Johnson
from the City of Lake Elsinore and on behalf of the City of Canon Lake.

Brenda from Congressman Ken Calvert's office presented the first
responders with a Certificate of Appreciation and thanked them for their
service.

Jeff from Senator Jeff Stone's office presented the first responders with a Certificate of Recognition and thanked them for their services.

Allison from Assemblywoman Melendez's office presented the first responders with a Certificate of Outstanding Service and thanked them for their services.

Jeff from Riverside County Supervisor Kevin Jeffries' office presented the first responders with a Certificate and thanked them for their services.

Mayor Warren presented the first responders with a certificate on behalf of the City of Canyon Lake and thanked them for their services.

Mayor Warren announced that Captain Jeff Roberts will be leaving Station 94. She presented him with a certificate and thanked him for his service to the City of Canyon Lake.

5.4 Presentation – Animal Friends of the Valleys

Mayor Warren thanked the staff of Animal Friends of the Valley on behalf of the City of Canyon Lake.

Neil from Animal Friends of the Valley spoke of the services provided by his staff during the fire.

Brenda from Congressman Ken Calvert's office presented Animal Friends of the Valley with a Certificate of Appreciation and thanked them for their service.

Jeff from Senator Jeff Stone's office presented Animal Friends of the Valley with a Certificate of Recognition and thanked them for their services.

Allison from Assemblywoman Melendez's office presented Animal Friends of the Valley with a Certificate of Outstanding Service and thanked them for their services.

Jeff from Riverside County Supervisor Kevin Jeffries' office presented Animal Friends of the Valley with a Certificate and thanked them for their services.

Mayor Warren presented Animal Friends of the Valley with a certificate on behalf of the City of Canyon Lake.

5.5 Presentation – Adam McNaughton

This item was addressed with Item 5.3

5.3 Presentation – Hell’s Kitchen Motorsports Bar & Grill

Mayor Warren thanked Hell’s Kitchen Motorsports Bar & Grill and Adam McNaughton for all their outstanding efforts during the Holy Jim fire.

Brenda from Congressman Ken Calvert’s office presented Hell’s Kitchen Motorsports Bar & Grill and Adam McNaughton with a Certificate of Appreciation and thanked them for their service.

Jeff from Senator Jeff Stone’s office presented Hell’s Kitchen Motorsports Bar & Grill and Adam McNaughton with a Certificate of Recognition and thanked them for their services.

Allison from Assemblywoman Melendez’s office presented Hell’s Kitchen Motorsports Bar & Grill and Adam McNaughton with a Certificate of Outstanding Service and thanked them for their services.

Jeff from Riverside County Supervisor Kevin Jeffries’ office presented Hell’s Kitchen Motorsports Bar & Grill and Adam McNaughton with a Certificate and thanked them for their services.

Mayor Warren presented Hell’s Kitchen Motorsports Bar & Grill and Adam McNaughton with a certificate on behalf of the City of Canyon Lake.

Mayor Warren called for a 2 minute recess.

The meeting was called to order again at approximately 7:20 p.m.

5.1 Chamber of Commerce Announcements

Chamber President Matt Svendsen thanked everyone who assisted in Oktoberfest. He also announced upcoming events hosted by the Chamber through the month of October.

5.6 Presentation – Code Enforcement Update

Special Enforcement Supervisor Gina Dickson gave a presentation on the progress of the City’s Code Enforcement division over the last fiscal year.

Councilmember Ehrenkranz had a question about unattended parked cars with “For Sale” signs.

Dickson discussed the City’s Ordinance relating to parked cars and the process for dealing with those that have “For Sale” signs on them.

Mayor Pro Tem Greene asked that Dickson explain "Non-Op Vehicles" to the audience and the City's authority with the AVA.

Dickson explained the different type of service calls for non-op vehicles.

Dickson also answered a question from a member of the audience.

5.7 Presentation – Measure S Informational Update

City Manager Palmer gave a brief presentation on Measure S.

6. Public Comment

City Attorney Martyn provided clarification on the process for Public Comment on the Consent Agenda as there was confusion at the last City Council Meeting. According to City policy, there is no procedure allowing the public to pull an item from the agenda however, the comment will still be heard.

Nancy Horton, EVMWD District 1 representative, gave the final report on the purchase of water for the lake.

John Zaitz, resident, spoke regarding the consequences of Measure S.

7. Consent Calendar

7.1 Waiver of Reading in Full of all Ordinances by Title Only

7.2 Adoption of Resolution No. 2018-26, Approving Claims and Demands of the City

7.3 City Council Meeting Minutes

7.3.1 September 5, 2018 – Regular Meeting Minutes

7.3.2 September 17, 2018 – Special Meeting Minutes

7.4 Resolution No. 2018-27, Approving Participation in the Riverside County Mortgage Certificate (MCC) Program

7.5 City Hall Holiday Closure

Moved by Mayor Pro Tem Greene, seconded by Council Member Bonner to approve the Consent Calendar.

John Zaitz, resident, addressed City Attorney Martyn's clarification regarding Public Comment on Consent Calendar items. He complained about not being able to discuss an item on the agenda.

Attorney Martyn addressed the incorrect statements made by Mr. Zaitz. She clarified that the Council does entertain public comment on all agenda items.

Mr. Zaitz complained that the Council does not follow policies or procedures.

Attorney Martyn refuted his claim and stated that his comment is a misstatement and is inaccurate.

Mr. Zaitz was allowed additional time to make comments on a Consent Calendar item.

Mr. Zaitz provided handouts for the Council and discussed Check # 24498. City Manager Palmer clarified that the description of the check in question, was typed incorrectly. The correct description should have been "Agreed upon Procedure."

Mr. Zaitz requested a copy of the audit.

Attorney Martyn stated that the audit has not been completed yet therefore, it is not a document. Once it has been completed, a Public Records Request can be submitted to request a copy.

Motion carried 5-0, with Council Members Bonner, Ehrenkranz, Haggerty, Mayor Pro Tem Greene, and Mayor Warren voting aye.

8. Pulled Consent Calendar Items

No items were pulled.

9. Schedule of Future Events

Mayor Warren announced the schedule of future events are located on the City website.

10. Business Items

10.1 Consideration of Approving Fiscal Year 2019 / 2020 Community Development Block Grant (CDBG) and Allocation for Public Service Agencies

Mike Borja, Administrative Services Manager, provided the staff report.

Councilmember Haggerty expressed her concern for the way the program was advertised to the residents. She suggested contacting the POA to request a list of homes that are in need of repairs. She stated that she doesn't want to see this program go.

Borja clarified that staff is not proposing to eliminate the program. The proposal is to continue the program and allocate the funds for Fiscal Year 19/20 to Public Service Agencies and revisit the program the following year.

City Manager Palmer clarified that there are two different amount in question. There is currently \$25,000 from past years which will remain available to use for the Home Repairs Program. Staff is requesting to take this year's allotment of \$18,000 and putting it out to the Public Service Agencies.

Council discussion ensued on what to do with this item.

Nancy Horton, resident, expressed some of the community's concerns.

Councilmember Haggerty expressed her concern again for the way the program is being marketed and for the way Habitat for Humanity is processing the paperwork.

Mayor Warren stated that the same concerns were brought up during her conference in Washington.

Councilmember Haggerty made a motion to form an Ad-Hoc Committee.

Borja stated that if this item is postponed, the City could lose its funding.

Discussion continued about the funding we currently have available to the City.

City Manager Palmer clarified that staff is requesting approval to do the noticing to take applications for Public Service Organizations.

Discussion ensued on what the City can do to assist residents who are having trouble with the process.

Mayor Pro Tem Greene had a question about both programs running concurrently.

Borja stated that if Council approves this item, the application will be available as of tomorrow for Public Service Agencies. They will have 30 days to submit the application which will be followed by the review process. The applicants will be invited to the December 5th City Council meeting where those who have been selected will be announced.

Council Member Haggerty made a motion to approve Fiscal Year 2019/2020 Community Development Block Grant Program, seconded by Council Member Bonner.

Motion carried 5-0, with Council Members Bonner, Ehrenkranz, Haggerty, Mayor Pro Tem Greene, and Mayor Warren voting aye.

11. City Manager Comments

City Manager Palmer reminded everyone that the Election is November 6th and the polling place for Canyon Lake will be located in the Council Chamber at City Hall.

12. Committee and Council Reports/Comments

12.1 Council Member Bonner

Council Member Bonner stated that he did not attend RCTC for the month of September. The roundtable between the City, POA, Water District, Law Enforcement, and Community Patrol which usually takes place the second Monday has been rescheduled to the following month on the 15th. The Economic Development roundtable will take place on the 9th. He also encouraged people to vote.

12.2 Council Member Ehrenkranz

Council Member Ehrenkranz discussed attending:

- SCAG Meeting on September 6th
- League of California Cities Conference on September 11th -13th
- City Council Meeting on September 17th
- WCE Meeting on a weekly basis
- Vector Meeting on September 20th
- WRCOG Meeting twice a month
- Veterans Committee Meeting earlier that day
- Oktoberfest in the Town Center

There was discussion regarding how to make the information from Vector available to the residents.

12.3 Council Member Haggerty

She attended the Riverside Transit Authority (RTA) budget meeting and regular meeting. She also discussed the Rodeo event.

12.4 Mayor Pro Tem Greene

Mayor Pro Tem Greene reminded everyone to get their flu shots. He attended the League Conference in Long Beach. He also provided information on the RCA and provided a copy of their Annual Report. Lastly, he gave an update on the Emergency Preparedness Committee's CERT training which will be available to Canyon Lake residents.

12.5 Mayor Warren

Administrative Services Manager Mike Borja alerted the Council of a Power Outage which is currently affecting some portions of Canyon Lake.

Mayor Warren discussed the POA's Golf Tournament which will take place on October 6th. She discussed an upcoming meeting with Southern California Edison and Mayor Pro Tem Greene to discuss the WCE. She stated that the Alum treatment was completed and was successful. She also mentioned the Veteran's Day Celebration was underway. Along with Mayor Pro Tem Greene, she met with Congressman Calvert's Chief of Staff and members of the BLM. Finally, she gave a brief update on her trip to Washington and the continued benefits for the City of Canyon Lake.


13. Announcements

The next regular City Council meeting would be **Wednesday, November 7, 2018 at 6:30 p.m. for open session.**

14. Adjournment

Mayor Warren adjourned the meeting at 8:40 p.m.

Respectfully submitted,



Ana V. Sauseda,
Deputy City Clerk

