

MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Wednesday, March 6, 2019
Closed Session - 6:00 p.m.
Open Session - 6:30 p.m.

City Council Chamber
31516 Railroad Canyon Road
Canyon Lake, CA 92587

Closed Session – 6:00 p.m.

CALL TO ORDER

Mayor Greene called the meeting to order at 6:02 p.m.

CITY COUNCIL ROLL CALL

Present: Council Members Bonner, Castillo, Smith, and Mayor Greene
Absent: Mayor Pro Tem Ehrenkranz

Also present was Attorney Steven Graham.

Ana Sauseda, Deputy City Clerk, indicated that as stated at the previous City Council Meeting, the City Attorney may be asked to convey the City Council's offer to the Proposed City Manager.

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

The City Council entered Closed Session at 6:03 p.m.

- A. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6 -
Conference with Labor Negotiators:

Agency Designated Representatives: City Council
Unrepresented employee: City Manager

The City Council returned from Closed Session at 6:28 p.m. with no reportable action.

Open Session – 6:30 p.m.

CALL OPEN SESSION TO ORDER

Mayor Greene called the meeting to order at 6:30 p.m.

INVOCATION

Invocation was led by John Hollenbeck

Flag Salute was led by John Zaitz

CITY COUNCIL ROLL CALL

Present: Councilmembers Bonner, Castillo, Councilmember Smith, and Mayor Greene.

Absent: Mayor Pro Tem Ehrenkranz

APPROVAL OF THE CITY COUNCIL AGENDA

Motion and second by Councilmembers Smith/Castillo to approve the agenda with Item 6 being moved to the top.

Motion carried 4-0-1, with Councilmembers Bonner, Castillo, Smith, and Mayor Greene voting aye and Mayor Pro Tem Ehrenkranz absent.

CEREMONIAL MATTERS

Presentations, Awards, Proclamations, Announcements

- Chamber of Commerce Announcement
Jim Randall gave an update on upcoming Chamber events.

- Recognition – Student of the Month
Mayor Greene stated that the recognition for student of the month would take place at the Special Joint Meeting between the City Council & Property Owners Association on March 26, 2019.

- Recognition – Canyon Cowboy

Amanda from Assemblywoman Melendez's office presented the Canyon Cowboy with a Certificate of Recognition for being named the Best Burger and Best Casual Dining by the Inland Empire Magazine.

Jim Randall from the Chamber of Commerce presented them with an Award of Excellence.

Mayor Greene presented Certificates of Recognition on behalf of Kevin Jeffries Office and on behalf of the City of Canyon Lake.

PUBLIC COMMENT

Amanda Fisher, representative from Assemblywoman Melissa Melendez's office, gave an update on the upcoming Town Hall Meeting with Melissa Melendez.

Darcy Burke, EVMWD representative, gave updates from the Water District.

John Zaitz, resident, requested that the City Council review their meeting policies specifically related to the consent agenda to allow for members of the public to pull an item for discussion.

BUSINESS ITEMS

City Attorney Graham stated that the Brown Act requires that prior to any final action, the legislative body shall orally report a summary of a recommendation for final actions on the salary schedules and compensation paid in the form of benefits of a local agency executive.

Graham proceeded to orally report the final recommendation for the proposed City Manager's Employment Agreement. Copies of which were available with the Deputy City Clerk. The terms of the agreement were \$142,000.00 in annual base salary, no car or relocation allowance, a \$150.00 monthly cell phone and internet allowance, fringe benefits generally equivalent to those of other City employees with the following exceptions: no cap on sick leave accrual, 40 hours of vacation time credited upon the effective date, 80 hours of management time credited upon the effective date which according to the contract is March 1, 2019. This contract retroactively appoints the City Manager as of that date. In addition, if the employee chooses so, he may decline sick leave which has a value of approximately \$1,000.00 a month and instead receive a \$3,000.00 annual stipend.

(6) Appointment of City Manager

John Zaitz, resident, commented on the City's equipment policy which allows a reimbursement of \$60.00 for cell phone and \$40.00 for internet. He stated that by offering \$150.00 reimbursement to the proposed City Manager, the City is violating its policies.

Attorney Graham addressed the Council on the issue brought up by Mr. Zaitz. He stated that while the preamble of the policy does speak to wanting to ensure that the Council and the City Administration have access to these, all of the policies specifically relate in terms of the amount and how the reimbursement is paid out, only to the City Council. The policy does not in any way prohibit the Council from approving the contract before them.

- Approve Employment Agreement with Chris Mann

Motion and second by Councilmembers Smith/Castillo to approve the Employment Agreement with Chris Mann.

Motion carried 4-0-1, with Councilmembers Bonner, Castillo, Smith, and Mayor Greene voting aye and Mayor Pro Tem Ehrenkranz absent.

- Approve Resolution No. 2019-06 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, APPOINTING CHRIS MANN AS THE CITY MANAGER, CITY TREASURER AND CITY CLERK

Motion and second by Councilmembers Smith/Bonner to approve Resolution No. 2019-06.

Motion carried 4-0-1, with Councilmembers Bonner, Castillo, Smith, and Mayor Greene voting aye and Mayor Pro Tem Ehrenkranz absent.

- Approve Resolution No. 2019-07 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, UPDATING AUTHORIZED ACCOUNT SIGNATORIES AND AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF)

Motion and second by Councilmembers Bonner/Smith to approve Resolution No. 2019-07.

Motion carried 4-0-1, with Councilmembers Bonner, Castillo, Smith, and Mayor Greene voting aye and Mayor Pro Tem Ehrenkranz absent.

- Approve Resolution No. 2019-08 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, UPDATING AUTHORIZED ACCOUNT SIGNATORIES FOR CITIZEN'S BUSINESS BANK

Motion and second by Councilmembers Bonner/Smith to approve Resolution No. 2019-08.

Motion carried 4-0-1, with Councilmembers Bonner, Castillo, Smith, and Mayor Greene voting aye and Mayor Pro Tem Ehrenkranz absent.

CONSENT CALENDAR

Deputy City Clerk Sauseda requested that Item 3 be pulled to address a few minor changes.

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Adoption of Resolution No. 2019-05 - Approving Claims and Demands of the City
- (3) City Council Meeting Minutes
 - February 6, 2019
 - February 13, 2019

- (4) Authorization to Purchase Golf Community Caution Signs with Statewide Traffic Safety & Signs
- (5) Approve Second Reading and Adoption of Ordinance No. 179 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE REPEALING AND READOPTING CHAPTER 5.01 REGARDING BUSINESS LICENSES TO UPDATE PROVISIONS AND ADDRESS MOBILE VENDORS AND ENFORCEMENT

Motion and Second by Councilmembers Bonner/Smith to approve the Consent Calendar with the exception of Item 3.

Motion carried 4-0-1, with Councilmembers Bonner, Castillo, Smith, and Mayor Greene voting aye and Mayor Pro Tem Ehrenkranz absent.

PULLED CONSENT CALENDAR ITEMS

- (3) City Council Meeting Minutes
 - February 6, 2019
 - February 13, 2019

Deputy City Clerk Sauseda referred to page 54 of the agenda packet and stated that there were two minor changes. Under the schedule of future events, the Citizens Emergency Response Training class was held from March 1-3 and not from March 1-9 as currently stated. Also, the Animal Friends of the Valleys had a Donor Appreciation Event which took place from 5:30 – 7:30 p.m.

Motion and Second by Councilmembers Bonner/Smith to approve the Consent Calendar with the exception of Item 3.

Motion carried 4-0-1, with Councilmembers Bonner, Castillo, Smith, and Mayor Greene voting aye and Mayor Pro Tem Ehrenkranz absent.

SCHEDULE OF FUTURE EVENTS

Mayor Greene announced that the schedule of future events were located on the City's website and in the Friday Flyer.

BUSINESS ITEMS

- (7) Approval of Fiscal Year 2017-2018 Audited Financial Statements

Terry Shea, Finance Director presented the item.

Mayor Greene questioned the amount available in the Gas Tax fund. Discussion ensued.

Shea continued to discuss the highlights of the audit.

John Zaitz, resident, spoke about an article in the Friday Flyer produced by the City regarding Measure S which referenced an independent annual audit. He requested to see that independent audit. He went on to read a paragraph from the article which stated "Does Measure S maintain local control. Yes, by law, no Measure S funding can be taken by the State. All funds are required to be spent on voter approved local issues." Mr. Zaitz questioned how residents are supposed to know the amount of money being used from the UUT. He also stated that as a Public Records Request, he would like to receive a copy of the audit for the past three years.

Motion and Second by Councilmembers Bonner/Smith to approve Item 7.

Motion carried 4-0-1, with Councilmembers Bonner, Castillo, Smith, and Mayor Greene voting aye and Mayor Pro Tem Ehrenkranz absent.

- (8) Introduction and First Reading of Ordinance No.180 - AN ORDINANCE OF THE CITY OF CANYON LAKE ADDING CHAPTER 8.40 ESTABLISHING AND PROVIDING FOR A COMMERCIAL, INDUSTRIAL AND MULTI-FAMILY RENTAL LIFE/SAFETY BUILDING AND OCCUPANCY INSPECTION PROGRAM AND PROVIDING A FEE THEREFORE

Councilmember Castillo stated that she had several questions regarding this item.

She questioned if there had been discussions with CalFire & the POA regarding the City conducting its own fire inspections.

Mayor Greene stated that there had been discussions with both entities. Discussion ensued regarding those conversations.

Councilmember Smith questioned the cost for CalFire to provide the services.

Councilmember Castillo questioned the Safety Specialist position and if the City's Code Enforcement Officers had the appropriate training. Discussion ensued.

She questioned if this applies to duplexes and Section B specifically regarding notice requirements. Discussion continued.

She questioned Section C and fees set by the City relating to the inspection.

She questioned Section D and the reference to a misdemeanor or infraction for owners who failed to give permission for the inspection.

Mayor Greene reiterated that the intent is not for the City to use the hammer to cause enforcement but instead to make the public understand the importance of the inspections.

Councilmember Castillo recommended that this item be referred to staff for further vetting of the language.

Councilmember Smith questioned if there had been consideration of making this part of the business license process.

City Manager Mann and Attorney Graham suggested this item be brought back at a later time to allow staff additional time to work with the attorney to revise the language.

Jack Wamsley, resident, expressed his approval of this item and stated that there are many retired firefighters who might be qualified.

Motion and Second by Councilmembers Castillo/Bonner to continue this item.

Motion carried 4-0-1, with Councilmembers Bonner, Castillo, Smith, and Mayor Greene voting aye and Mayor Pro Tem Ehrenkranz absent.

CITY MANAGER COMMENTS

City Manager Mann stated he was happy to be here.

COMMITTEE AND COUNCIL REPORTS/COMMENTS

- **COUNCIL MEMBER BONNER**

Council Member Bonner discussed RCTC and a couple of their new programs. He requested that copies of the new material be made available at City Hall. He also discussed the new rail, which will connect to Coachella.

- **COUNCIL MEMBER CASTILLO**

Councilmember Castillo discussed her presentation at the Canyon Lake Emergency Preparedness Committee Meeting. She discussed attending the LESJWA meeting and Dredge meetings. She stated that the next alum treatment was scheduled; however, the date may change depending on the weather. Lastly, she discussed attending a very productive Public Safety meeting.

- **COUNCIL MEMBER SMITH**

Councilmember Smith discussed RTA and their new program called Token Transit. He discussed the upcoming Special Joint Meeting with the POA, which will take place on March 26. Lastly, he discussed the Finance & Planning Committee meeting.

- **MAYOR GREENE**

Mayor Greene briefly discussed the recruitment process for the City Manager. He discussed RCA and environmental issues affecting our areas. He discussed the Community Emergency Response Training, which was held the weekend prior. He also attended the Student of the Month event in Lake Elsinore and stated that the City would be honoring him at the upcoming Special Joint meeting. He discussed attending a

meeting with the Governor regarding the City's Housing Element. Lastly, he thanked City Staff for all their efforts during the void of the City Manager.

ANNOUNCEMENTS

The next regular City Council meeting is scheduled for Wednesday, April 3, 2019, at 6:30 p.m. for Open Session and 5:30 p.m. for closed session.

Deputy City Clerk Sauseda spoke on behalf of City Staff and sent best wishes for a speedy recovery to Mayor Pro Tem Ehrenkranz who was watching from home. She also thanked the Mayor for all his help while the City was without a City Manager.

ADJOURNMENT

Mayor Greene adjourned the meeting at 7:59 p.m. and recessed to Closed Session.

Respectfully submitted,



Ana V. Sauseda,
Deputy City Clerk