

**MINUTES  
REGULAR MEETING OF THE  
CANYON LAKE CITY COUNCIL  
Wednesday, January 13, 2021**

**SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT**

Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020, as a response to mitigating the spread of Coronavirus (COVID-19), this regular meeting of the City Council of the City of Canyon Lake will allow Councilmembers to attend the City Council meeting telephonically from remote locations without requiring notice of or public access to those locations. The City Council Chamber will be closed to the public. Members of the public may observe the City Council meeting by selecting the Live Stream icon on the main page: [www.canyonlakeca.gov](http://www.canyonlakeca.gov), the City's Facebook page, Time Warner/Spectrum Channel 29, or on FIOS/Frontier Channel 39.

In a further effort to allow for social distancing, members of the public may comment electronically by sending an email with their comment to [PublicComment@canyonlakeca.gov](mailto:PublicComment@canyonlakeca.gov). The City Clerk will read these public comment submissions into the record during the "Public Comments" portion of the agenda.

If any member of the public has a disability and desires to request a modification or accommodation of the above procedures, please contact the City Clerk at least 24 hours prior to the meeting at 951-244-8547 or by email at [asauseda@canyonlakeca.gov](mailto:asauseda@canyonlakeca.gov).

**Closed Session – 5:00 p.m.  
City Hall Administration Building  
31526 Railroad Canyon Road, Suite 5  
Canyon Lake, CA 92587**

**CALL TO ORDER**

Mayor Castillo called the meeting to order at 5:00 p.m.

**CITY COUNCIL ROLL CALL**

Present: Councilmember Greene, Mayor Pro Tem Smith, and Mayor Castillo  
Absent: Councilmember Ehrenkranz, Councilmember Welty

**PUBLIC COMMENTS**

There were no public comments.

**CLOSED SESSION**

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Section 54956.8  
Property: APN 355-330-009  
Agency Negotiator: City Manager  
Negotiating Parties: Jack Regus  
Under Negotiation: Price and Terms of Payment

- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION –  
Pursuant to paragraph (1) of subdivision (d) of Section 54956.9  
Richard Beck v. City of Canyon Lake, Riverside Superior Court Case No.:  
RIC2003025
- C. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION –  
Pursuant to paragraph (4) of subdivision (d) of Section 54956.9 – 2 cases
- D. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION -  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of  
Section 54956.9 - 1 case
- E. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to  
Section 54956.8  
Property: APN 349-290-008  
Agency Negotiator: City Manager  
Negotiating Parties: Jim Kipp  
Under Negotiation: Price and Terms of Payment

The City Council entered Closed Session at 5:00 p.m.

**Open Session – 6:30 p.m.  
City Hall Council Chamber  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587**

### **CALL OPEN SESSION TO ORDER**

Mayor Castillo called the meeting to order at 6:30 p.m.

### **INVOCATION**

Invocation was led by Mayor Pro Tem Smith.

### **FLAG SALUTE**

Flag Salute was led by Councilmember Greene.

### **ROLL CALL**

Present: Councilmember Greene, Mayor Pro Tem Smith, and Mayor Castillo  
Absent: Councilmember Ehrenkranz, Councilmember Welty

### **CLOSED SESSION REPORT**

Attorney Steven Graham stated that there were no items to report out of closed session.

## **APPROVAL OF THE CITY COUNCIL AGENDA**

City Manager Mann asked to continue Item 10 to the next regularly scheduled City Council Meeting in February.

**Motion and second by Mayor Pro Tem Smith/ Councilmember Greene to approve the agenda with Item 10 being continued.**

**Motion carried 3-2, with Councilmember Greene, Mayor Pro Tem Smith, and Mayor Castillo voting aye and Councilmembers Ehrenkranz & Welty absent.**

## **CEREMONIAL MATTERS** *Presentations, Awards, Proclamations*

- Citizen of the Month

Mayor Castillo presented a certificate to Reece Walsh.

## **COMMUNITY REPORTS**

- Elsinore Valley Municipal Water District Update

Director Darcy Burke joined the meeting via teleconference and gave an update on behalf of Elsinore Valley Municipal Water District.

- Canyon Lake Property Owners Association Update from President Chris Poland  
Canyon Lake Property Owners Association President Chris Poland joined the meeting via teleconference and gave an update on behalf of the Property Owners Association.

- Chamber of Commerce Update by President Jeanne O'Dell  
President O'Dell was not available to join the meeting.

## **PUBLIC SAFETY UPDATE**

### ❖ Sheriff

Lieutenant James Rayls gave an update on the statistics and answered questions from the Council.

### ❖ Fire

Kirk Barnett, Division Chief, was not available to attend the meeting however, statistics were provided prior to the meeting.

### ❖ Code Enforcement

Senior Code Enforcement Officer Ruby Manzano gave an update on the statistics and answered questions from the Council.

## **PUBLIC COMMENT**

There were no comments.

## **CONSENT CALENDAR**

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2020-50, Approving Claims and Demands of the City
- (3) Minutes - Approval of City Council Minutes
  - December 7, 2020 – Regular City Council Meeting

**Motion and second by Mayor Pro Tem Smith/ Councilmember Greene to approve the Consent Calendar.**

**Motion carried 3-2, with Councilmember Greene, Mayor Pro Tem Smith, and Mayor Castillo voting aye and Councilmembers Ehrenkranz & Welty absent.**

## **PULLED CONSENT CALENDAR ITEMS**

None

## **BUSINESS ITEMS**

- (4) Receive & File - Review of Fiscal Year 2019-20 Audited Financial Statements

Presentation by Finance Director Terry Shea.

There were no public comments.

**Motion and second by Councilmember Greene/ Mayor Pro Tem Smith to approve Item 4.**

**Motion carried 3-2, with Councilmember Greene, Mayor Pro Tem Smith, and Mayor Castillo voting aye and Councilmembers Ehrenkranz & Welty absent.**

- (5) Resolution – Adoption of Resolution No. 2021-02, Authorizing the City Manager to Execute a Purchase and Sale Agreement for Property Located at 31520 Railroad Canyon Road (APN: 355-330-009)

Presentation by Administrative Services Manager Mike Borja.

Borja stated that the original asking price for the building was \$600,000, however, the City purchased it for \$400,000.

There were no public comments.

**Motion and second by Councilmember Greene/ Mayor Pro Tem Smith to approve Resolution No. 2021-02.**

**Motion carried 3-2, with Councilmember Greene, Mayor Pro Tem Smith, and Mayor Castillo voting aye and Councilmembers Ehrenkranz & Welty absent.**

- (6) Contract Amendment – Authorization of Public Works Agreement with PV Maintenance Inc. for Street & Facility Maintenance Services

Presentation by Administrative Services Manager Mike Borja.

There were no public comments.

**Motion and second by Mayor Pro Tem Smith/ Councilmember Greene to approve Item 6.**

**Motion carried 3-2, with Councilmember Greene, Mayor Pro Tem Smith, and Mayor Castillo voting aye and Councilmembers Ehrenkranz & Welty absent.**

- (7) Resolution – Adoption of Resolution No. 2021-03 Rejecting All Bids for the Roof Rehabilitation Project BID No. 2020-02

Presentation by Administrative Services Manager Mike Borja.

There were no public comments.

**Motion and second by Mayor Pro Tem Smith/ Councilmember Greene to approve Resolution No. 2021-03.**

**Motion carried 3-2, with Councilmember Greene, Mayor Pro Tem Smith, and Mayor Castillo voting aye and Councilmembers Ehrenkranz & Welty absent.**

- (8) Ratification – COVID-19 Prevention Program

Presentation by City Attorney Graham.

There were no public comments.

**Motion and second by Councilmember Greene/ Mayor Pro Tem Smith to approve Item 8.**

**Motion carried 3-2, with Councilmember Greene, Mayor Pro Tem Smith, and Mayor Castillo voting aye and Councilmembers Ehrenkranz & Welty absent.**

(9) Discussion – 2021 Committee & Agency Assignments

Presentation by City Clerk Sauseda.

There were no public comments.

**Motion and second by Mayor Pro Tem Smith/ Councilmember Greene to approve the 2021 Committee & Agency Assignments.**

**Motion carried 3-2, with Councilmember Greene, Mayor Pro Tem Smith, and Mayor Castillo voting aye and Councilmembers Ehrenkranz & Welty absent.**

(10) 2021 City Council Goals – Discussion and Possible Adoption of Proposed Goals

Item 10 was continued to the Regularly Scheduled City Council meeting in February.

**PUBLIC HEARING**

(11) Ordinance – Introduction and First Reading of Ordinance No. 203, An Ordinance of the City Council of the City of Canyon Lake, California, Approving an Amendment to the Canyon Lake Municipal Code, Title 9: Planning and Zoning, Section 18.25. Swimming Pools

- Public Hearing Opened

Mayor Castillo opened the public hearing at 8:02 p.m.

- Staff Presentation

City Planner Jim Morrissey presented the item.

- Questions to Staff by City Council

Staff addressed questions from the Council.

- Testimony by Proponents

There were none.

- Testimony by Opponents

There were none.

- Response by Proponents

There were none.

- Public Hearing Closed

Mayor Castillo closed the public hearing at 8:53 p.m.

- Discussion by City Council

There was none.

- Action by City Council

**Motion and second by Mayor Pro Tem Smith/ Councilmember Greene to approve the environmental determination.**

**Motion carried 3-2, with Councilmember Greene, Mayor Pro Tem Smith, and Mayor Castillo voting aye and Councilmembers Ehrenkranz & Welty absent.**

**Motion and second by Councilmember Greene/ Mayor Pro Tem Smith to approve the Introduction and First Reading of Ordinance No. 203.**

**Motion carried 3-2, with Councilmember Greene, Mayor Pro Tem Smith, and Mayor Castillo voting aye and Councilmembers Ehrenkranz & Welty absent.**

### **CITY MANAGER COMMENTS**

City Manager Mann gave updates since the last meeting.

### **COMMITTEE AND COUNCIL REPORTS/COMMENTS**

- **COUNCILMEMBER GREENE**

Councilmember Greene stated that most of the committees he serves on had been dark. He urged the public to remain safe as we continue to navigate through the COVID-19 pandemic. Lastly, he thanked staff and his fellow colleagues for all the hard work over the past year.

- **MAYOR PRO TEM SMITH**

Mayor Pro Tem Smith highlighted the key points that took place in 2020 on the regional boards that he served on. Lastly, he gave a shout out to the City Manager and City Staff for hosting a very successful interview for the Interim Fire Chief position. He also thanked staff for a successful 2020.

- **MAYOR CASTILLO**

Mayor Castillo stated that 2021 will be better than 2020. She acknowledged that the public had expressed interest in participating in Council meetings again and the City will make that happen as soon as it is safe again. She urged the public to continue to support Canyon Lake businesses and restaurants. She pledged that this Council will be accessible, responsible, communicative, and responsive. She gave a brief update on the issues at Big Tee & Railroad Canyon. Lastly, she congratulated the City Manager on the upcoming arrival of his new baby.

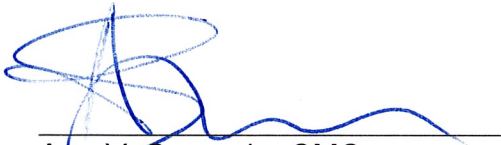
**ANNOUNCEMENTS**

Mayor Castillo announced that the next regular City Council meeting would be on Wednesday, February 3, 2021, at 5:00 p.m. for closed session and 6:30 p.m. for open session.

**ADJOURNMENT**

The meeting was adjourned at 8:23 p.m.

Respectfully submitted,



Ana V. Sauseda, CMC  
City Clerk