

**MINUTES  
REGULAR MEETING OF THE  
CANYON LAKE CITY COUNCIL  
Wednesday, March 3, 2021**

**SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT**

Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020, as a response to mitigating the spread of Coronavirus (COVID-19), this regular meeting of the City Council of the City of Canyon Lake will allow Councilmembers to attend the City Council meeting telephonically from remote locations without requiring notice of or public access to those locations. The City Council Chamber will be closed to the public. Members of the public may observe the City Council meeting by selecting the Live Stream icon on the main page: [www.canyonlakeca.gov](http://www.canyonlakeca.gov), the City's Facebook page, Time Warner/Spectrum Channel 29, or on FIOS/Frontier Channel 39.

In a further effort to allow for social distancing, members of the public may comment electronically by sending an email with their comment to [PublicComment@canyonlakeca.gov](mailto:PublicComment@canyonlakeca.gov). The City Clerk will read these public comment submissions into the record during the "Public Comments" portion of the agenda.

If any member of the public has a disability and desires to request a modification or accommodation of the above procedures, please contact the City Clerk at least 24 hours prior to the meeting at 951-244-8547 or by email at [asauseda@canyonlakeca.gov](mailto:asauseda@canyonlakeca.gov).

**Closed Session – 5:00 p.m.  
City Hall Administration Building  
31526 Railroad Canyon Road, Suite 5  
Canyon Lake, CA 92587**

**CALL TO ORDER**

Mayor Castillo called the meeting to order at 5:04 p.m.

**CITY COUNCIL ROLL CALL**

Present: Councilmember Greene, Mayor Pro Tem Smith, and Mayor Castillo  
Absent: Councilmember Ehrenkranz, Councilmember Welty

**PUBLIC COMMENTS**

There were no public comments.

**CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION –  
Pursuant to paragraph (4) of subdivision (d) of Section 54956.9 – 2 cases
  
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to  
Section 54956.8  
Property: APN 349-290-008

Agency Negotiator: City Manager  
Negotiating Parties: Jim Kipp  
Under Negotiation: Price and Terms of Payment

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION -  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d)  
of Section 54956.9 - 1 case

D. CLOSED SESSION PURSUANT TO GOVT. CODE SECTION 54957 –  
Public Employment; Public Employee Evaluation - City Manager

The City Council entered Closed Session at 5:04 p.m.

**Open Session – 6:30 p.m.  
City Hall Council Chamber  
31516 Railroad Canyon Road  
Canyon Lake, CA 92587**

### **CALL OPEN SESSION TO ORDER**

Mayor Castillo called the meeting to order at 6:35 p.m.

### **INVOCATION**

Invocation was led by Mayor Pro Tem Smith.

### **FLAG SALUTE**

Flag Salute was led by Hadlee Card.

### **ROLL CALL**

Present: Councilmember Ehrenkranz, Councilmember Greene, Mayor Pro Tem  
Smith, Councilmember Welty, and Mayor Castillo

Absent:

### **CLOSED SESSION REPORT**

Attorney Steven Graham stated that there were no items to report out of closed session.

### **APPROVAL OF THE CITY COUNCIL AGENDA**

**Motion and second by Mayor Pro Tem Smith/Councilmember Greene to approve  
the agenda.**

**Motion carried 5-0, with Councilmember Ehrenkranz, Councilmember Greene,  
Mayor Pro Tem Smith, Councilmember Welty, and Mayor Castillo voting aye.**

## **CEREMONIAL MATTERS** *Presentations, Awards, Proclamations*

Captain Andrew Elia introduced himself as the new Captain for the Riverside County Sheriff's Department Lake Elsinore Station.

- Citizen of the Month

Mayor Castillo presented Hadlee Card with a certificate of recognition.

- Proclamation – Rick Bishop

The City Council presented Rick Bishop with a Proclamation and wished him well in his retirement.

- Presentation by City Clerk Ana Sauseda

City Clerk Sauseda presented Councilman Greene with a small cake in honor of his birthday on March 31<sup>st</sup>.

## **COMMUNITY REPORTS**

- Elsinore Valley Municipal Water District Update

Director Darcy Burke joined the meeting via teleconference and gave an update on behalf of Elsinore Valley Municipal Water District.

- Canyon Lake Property Owners Association Update from President Chris Poland  
Canyon Lake Property Owners Association Board Treasurer Jeanne O'Dell joined the meeting via teleconference and gave an update on behalf of the Property Owners Association.

- Chamber of Commerce Update by President Jeanne O'Dell

President O'Dell joined the meeting via teleconference and gave an update on behalf of the Canyon Lake Chamber of Commerce.

## **PUBLIC SAFETY UPDATE**

### ❖ Sheriff

Lieutenant James Rayls gave an update on the statistics and answered questions from the Council.

### ❖ Fire

Jeff Roberts, Battalion Chief, gave an update on the statistics and answered questions from the Council.

### ❖ Code Enforcement

Ruby Manzano, Special Code Enforcement Office, gave an update on the statistics and answered questions from the Council. She also introduced Marlon Johnson as the City's newest Code Enforcement Officer.

## **PUBLIC COMMENT**

There were no comments.

## **CONSENT CALENDAR**

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2021-04, Approving Claims and Demands of the City
- (3) Minutes – Approval of City Council Minutes
  - February 3, 2021 – Regular City Council Meeting
  - February 17, 2021 – Special City Council Meeting
- (4) Second Reading of Ordinance No. 205 – An Ordinance of the City Council of the City of Canyon Lake, California, Amending Section 3.08.270 of the Canyon Lake Municipal Code Regarding Competitive Bidding
- (5) Resolution - Adoption of Resolution No. 2021-09, A Resolution of the City Council of the City of Canyon Lake, California, Renumbering Resolution No. 2021-04, Adopted at the February 17, 2021 Special City Council Meeting
- (6) Resolution – Adoption of Resolution No. 2021-10, A Resolution of the City Council of the City of Canyon Lake, California, Authorizing the City Manager to Make Amendments to the City of Canyon Lake Covid-19 Prevention Policy

**Motion and second by Councilmember Greene/ Mayor Pro Tem Smith to approve the Consent Calendar.**

**Motion carried 5-0, with Councilmember Ehrenkranz, Councilmember Greene, Mayor Pro Tem Smith, Councilmember Welty, and Mayor Castillo voting aye.**

## **PULLED CONSENT CALENDAR ITEMS**

No items were pulled.

## **BUSINESS ITEMS**

Mayor Pro Tem Smith requested to move up Business Item 9.

- (9) Discussion – A Presentation on SB 1383 – Mandatory Organic Waste Reduction

Presentation by City Attorney Graham.

Alex Braicovich, Senior Regional Vice President for CR&R was present to answer questions from the Council.

City Attorney Graham will bring an Ordinance back for Council approval at a future meeting.

- (7) Report – General Plan Housing Element Annual Progress Report

Presentation by City Planner Jim Morrissey.

There were no public comments.

**Motion and second by Councilmembers Greene/Ehrenkranz to approve the report and direct staff to file.**

**Motion carried 5-0, with Councilmember Ehrenkranz, Councilmember Greene, Mayor Pro Tem Smith, Councilmember Welty, and Mayor Castillo voting aye.**

- (8) Resolution – Adoption of Resolution No. 2021-11, Amending the Conflict of Interest Code of the City of Canyon Lake and repealing Resolution No. 2020-03

Presentation by City Clerk Sauseda.

There were no public comments.

**Motion and second by Mayor Pro Tem Smith/ Councilmember Ehrenkranz to Adopt Resolution No. 2021-11**

**Motion carried 5-0, with Councilmember Ehrenkranz, Councilmember Greene, Mayor Pro Tem Smith, Councilmember Welty, and Mayor Castillo voting aye.**

- (10) Fire Department Startup Update – Presentation by Fire Consultant/Interim Fire Chief Jeff LaTendresse

Fire Consultant/Interim Fire Chief Jeff LaTendresse gave an update on the startup of the Fire Department.

### **CITY MANAGER COMMENTS**

City Manager Mann gave a few brief comments.

## **COMMITTEE AND COUNCIL REPORTS/COMMENTS**

- **COUNCILMEMBER EHRENKRANZ**

Councilmember Ehrenkranz gave an update from WRCOG and Vector.

- **COUNCILMEMBER GREENE**

Councilmember Greene gave an update from RCA and gave an update on their merger with RCTC.

- **MAYOR PRO TEM SMITH**

Mayor Pro Tem Smith gave updates from RTA, RCTC, and SCAG.

- **COUNCILMEMBER WELTY**

Councilmember Welty gave an update from LESJWA.

- **MAYOR CASTILLO**

Mayor Castillo discussed the Coffee with the Mayor event that she hosted earlier in the day and announced that going forward, it would be a monthly event on the first Wednesday of every month. She discussed citizen of the month and encouraged people to submit nominations. Lastly, she wished everyone a Happy St. Patrick's Day.

## **ANNOUNCEMENTS**

Mayor Castillo announced that the next City Council meeting would take place on Wednesday, April 7<sup>th</sup> at 5:30 p.m. for closed session and 6:30 p.m. for open session.

## **ADJOURNMENT**

The meeting was adjourned at 9:03 p.m.

Respectfully submitted,



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Ana V. Sauseda, CMC  
City Clerk