



CITY OF CANYON LAKE

City Hall

31516 Railroad Canyon Road

Canyon Lake, CA 92587

www.canyonlakeca.gov

Mayor Kasey Castillo
Mayor Pro Tem Jeremy Smith

Council Members:

Jordan Ehrenkranz

Larry Greene

Dale Welty

City Manager Chris Mann

City Attorney Steven Graham

City Clerk Ana V. Sauseda, CMC

AGENDA

Special Meeting of the Canyon Lake City Council

Wednesday, March 24, 2021

Open & Closed Session 5:00 P.M.

ADMINISTRATION OFFICE CONFERENCE ROOM

31526 Railroad Canyon Road, Suite 5, Canyon Lake CA 92587

SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT

Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020, as a response to mitigating the spread of Coronavirus (COVID-19), this special meeting of the City Council of the City of Canyon Lake will allow Councilmembers to attend the City Council meeting telephonically from remote locations without requiring notice of or public access to those locations. The Administration Office Conference Room will be closed to the public. Members of the public may observe the City Council meeting by visiting **the City's Facebook page**.

In a further effort to allow for social distancing, members of the public may comment electronically by sending an email with their comment to PublicComment@canyonlakeca.gov. The City Clerk will read these public comment submissions into the record during the "Public Comments" portion of the agenda.

If any member of the public has a disability and desires to request a modification or accommodation of the above procedures, please contact the City Clerk at least 24 hours prior to the meeting at 951-244-8547 or by email at asauseda@canyonlakeca.gov.

OPEN SESSION - 5:00 P.M.

OPEN SESSION CALLED TO ORDER

FLAG SALUTE

ROLL CALL

APPROVAL OF CITY COUNCIL AGENDA

PUBLIC COMMENT

Any person wishing to address the City Council on any matter on this agenda, is asked to submit their comment electronically by sending an email to PublicComment@canyonlakeca.gov. Comments on any item not on this agenda will not be taken at this special meeting. Public comments submitted through email should be no longer than 250 words and include the name of the person commenting and the agenda item number.

BUSINESS ITEMS

(1) Fire Engine Leases

- Adoption of Resolution 2021-12, A Resolution of the City Council of the City of Canyon Lake, California, Authorizing the City Manager to Execute a Lease/Purchase Agreement with PNC Equipment Finance for the Purchase of One Type I Structural Fire Engine and Associated Equipment **and Repealing Resolution No. 2021-05**
- Adoption of Resolution 2021-13, A Resolution of the City Council of the City of Canyon Lake, California, Authorizing the City Manager to Execute a Lease/Purchase Agreement with PNC Equipment Finance for the Purchase of One Type VI Wildland Fire Engine and Associated Equipment **and Repealing Resolution No. 2021-06**

CLOSED SESSION

CLOSED SESSION CALLED TO ORDER

ROLL CALL

- A. CLOSED SESSION PURSUANT TO GOVT. CODE SECTION 54957 – Public Employment; Public Employee Evaluation - City Manager
- B. CLOSED SESSION PURSUANT TO GOVT. CODE SECTION 54957 – Conference with Labor Negotiators.
Agency Representative: City Attorney
Employee: City Manager

RECONVENE TO OPEN SESSION AND REPORT OUT

ANNOUNCEMENTS

The next regular meeting will be Wednesday, April 7, 2021 at 5:00 for Closed Session & 6:30 p.m. for Open Session

ADJOURNMENT

VISION STATEMENT

The vision of the City of Canyon Lake is to be a City that provides a quality of life that makes Canyon Lake the premier place to live in Southern California.

ATTENTION RESIDENTS:

During this period of social distancing, supporting documents, including staff reports, are available for review on the City's website at www.canyonlakeca.gov once the agenda has been publicly posted. Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection electronically, by contacting the City Clerk's Office. It is the intention of the City of Canyon Lake to comply with the Americans with Disabilities Act (ADA) in all respects. If any member of the public has a disability and desires to request a modification or accommodation of the above procedures related to COVID-19, please contact the City Clerk at least 24 hours prior to the meeting at 951-244-8547 or by email at asauseda@canyonlakeca.gov.

March 24, 2021 Special City Council Meeting

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE } SS. AFFIDAVIT OF POSTING
CITY OF CANYON LAKE }

I, Ana V. Sauseda, being duly sworn, depose and say that I am the duly appointed and qualified City Clerk of the City of Canyon Lake and that on March 23, 2021 before the hour of 5:00 p.m., I caused the above notice to be posted as required by Resolution 2019-42 of the City Council of the City of Canyon Lake.

Ana V. Sauseda, CMC
City Clerk



STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Chris Mann, City Manager *CM*

BY: Jeff LaTendresse, Interim Fire Chief

DATE: March 24, 2021

SUBJECT: Adoption of Resolution No. 2021-12, Authorizing the City Manager to Execute a Lease/Purchase Agreement with PNC Equipment Finance for the Purchase of One Type I Structural Fire Engine and Associated Equipment and Repealing Resolution No. 2021-05; and Adoption of Resolution No. 2021-13, Authorizing the City Manager to Execute a Lease/Purchase Agreement with PNC Equipment Finance for the Purchase of One Type VI Wildland Fire Engine and Associated Equipment and Repealing Resolution No. 2021-06

Recommendation

That the City Council adopt Resolution No. 2021-12 and Resolution No. 2021-13, authorizing the City Manager to execute separate Lease Purchase agreements with PNC Equipment Finance for one (1) Type I structural fire engine and associated equipment for a cost of \$719,662.29; and, for one (1) Type VI wildland fire engine and associated equipment for a cost of \$261,920.31.

Background

At the February 17, 2021 City Council meeting, the City Council approved Resolution No. 2021-05 and Resolution No. 2021-06 authorizing the City Manager to execute the lease/purchases for the Type I and Type VI fire engines from South Coast Fire Equipment. This language, while not intended to be misleading, was incorrect. South Coast Fire Equipment was acting as the dealer for Pierce on the Type I (Resolution 2021-05) and was acting as the dealer for Firematic on the Type VI (Resolution 2021-06). The actual lease will be held through PNC Equipment Finance, who specializes in providing financing solutions to clients throughout the United States and Canada.

The purpose of this Staff Report, and the two revised Resolutions, is to correct this oversight in the documents that were presented on February 17. The only changes that have been made to the two Resolutions is the removal of South Coast Fire Equipment as the “Lessor” and replacing it with “PNC Equipment Finance.” Additionally, one new

statement was added identifying PNC Equipment Finance as the “Lessor.” The remainder of the Resolutions remain unchanged. By adopting Resolutions No. 2021-12 & 2021-13, Resolutions No. 2021-05 & 2021-06 that were approved on February 17, 2021 are hereby repealed.

Fiscal Impact

There is no change in the fiscal impact from the revisions to the two Resolutions. The rate, terms, and payment information remain the same. There is also no change in the delivery timeframe for the fire engines.

Attachments

1. Resolution No. 2021-12
2. Resolution No. 2021-13

ATTACHMENT 1

RESOLUTION NO. 2021-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A LEASE/PURCHASE AGREEMENT WITH PNC EQUIPMENT FINANCE FOR THE PURCHASE OF ONE TYPE I STRUCTURAL FIRE ENGINE AND ASSOCIATED EQUIPMENT AND REPEALING RESOLUTION NO. 2021-05

WHEREAS, on November 4, 2020, the City Council adopted Resolution No. 2020-48, declaring the City of Canyon Lake's intent to establish a municipal fire department and authorizing the City Manager to take such actions as necessary to prepare the City of Canyon Lake to begin fire department operations on January 12, 2022; and

WHEREAS, on November 4, 2020, the City Council received a feasibility analysis from Emergency Services Consulting International (ESCI) which identified the need for the new fire department to purchase a Type I structural fire engine to have in service at the date of transition; and

WHEREAS, South Coast Fire Equipment is a local vendor for Pierce Manufacturing which provides fire engines for the Cities of Murrieta, Riverside, Palm Springs, and Cathedral City, and is able to deliver a new Enforcer Type I fire engine in a timeframe that will allow the City to take delivery and outfit the engine before the date of transition; and

WHEREAS, included in the price of the Type I structural fire engine will be four (4) Self-Contained Breathing Apparatus (SCBA) a mobile radio with headsets and intercom system, and other associated equipment; and

WHEREAS, South Coast Fire Equipment has stipulated the Type I structural fire engine will be delivered in November 2021, allowing sufficient time for the apparatus to be equipped for emergency response; and

WHEREAS, the Houston-Galveston Area Council (H-GAC) conducted a competitive bid process and has obtained competitive pricing for such vehicles for participating members; and

WHEREAS, the City is authorized under the Canyon Lake Municipal Code section 3.08.070 to award contracts for materials, supplies, equipment or services; and

WHEREAS, PNC Equipment Finance, LLC ("Lessor") shall act as lessor under said lease; and

WHEREAS, the lease/purchase agreement, at a rate of 2.95% will be for a term of ten years with the first payment of \$84,151.24 due in February 2022.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Resolution No. 2021-05 is hereby repealed.

Section 2. The City Council authorizes the City Manager, or their designee, enter into a lease/purchase agreement for one (1) Type I structural fire engine from PNC Equipment Finance through H-GAC for a cost of \$719,662.29.

Section 3. That included in the lease/purchase will be four (4) SCBA, one (1) mobile radio with headsets and intercom system, and other associated equipment.

PASSED, APPROVED, AND ADOPTED on this 24th day of March, 2021.

Kasey Castillo, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk

ATTACHMENT 2

RESOLUTION NO. 2021-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A LEASE/PURCHASE AGREEMENT WITH PNC EQUIPMENT FINANCE FOR THE PURCHASE OF ONE TYPE VI WILDLAND FIRE ENGINE AND ASSOCIATED EQUIPMENT AND REPEALING RESOLUTION NO. 2021-06

WHEREAS, on November 4, 2020, the City Council adopted Resolution No. 2020-48, declaring the City of Canyon Lake’s intent to establish a municipal fire department and authorizing the City Manager to take such actions as necessary to prepare the City of Canyon Lake to begin fire department operations on January 12, 2022; and

WHEREAS, on November 4, 2020, the City Council received a feasibility analysis from Emergency Services Consulting International (ESCI) which identified the need for the new fire department to purchase a Type VI wildland fire engine to have in service at the date of transition; and

WHEREAS, South Coast Fire Equipment is a local vendor for Firematic Manufacturing which provides specialty fire apparatus for the Cities of Riverside, Kern County, Compton and National City, and is able to deliver a new Dodge/Firematic Type VI wildland fire engine in a timeframe that will allow the City to take delivery and outfit the engine before the date of transition; and

WHEREAS, included in the price of the Type VI wildland fire engine will be a mid-sized fire pump for dual capability performance in both wildland and other fire scenarios; and

WHEREAS, South Coast Fire Equipment has stipulated the Type IV wildland fire engine will be delivered in November 2021, allowing sufficient time for the apparatus to be equipped for emergency response; and

WHEREAS, the Houston-Galveston Area Council (H-GAC) conducted a competitive bid process and has obtained competitive pricing for such vehicles for participating members; and

WHEREAS, the City is authorized under the Canyon Lake Municipal Code section 3.08.070 to award contracts for materials, supplies, equipment or services; and

WHEREAS, PNC Equipment Finance LLC (“Lessor”) shall act as lessor under said lease; and

WHEREAS, the lease/purchase agreement, at a rate of 2.38% will be for a term of seven years with the first payment of 41,063.05 due in February 2022.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CANYON LAKE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Resolution No. 2021-06 is hereby repealed.

Section 2. The City Council authorizes the City Manager, or their designee, enter into a lease/purchase agreement for one (1) Type VI wildland fire engine from PNC Equipment Finance through H-GAC for a cost of \$261,920.31.

Section 3. That included in the lease/purchase will be a mid-sized pump to provide a dual capability performance in both wildland and other fire scenarios.

PASSED, APPROVED, AND ADOPTED on this 24th day of March, 2021.

Kasey Castillo, Mayor

ATTEST:

Ana V. Sauseda, CMC
City Clerk