

**MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Wednesday, April 7, 2021**

SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT

Pursuant to Paragraph 3 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020, as a response to mitigating the spread of Coronavirus (COVID-19), this regular meeting of the City Council of the City of Canyon Lake will allow Councilmembers to attend the City Council meeting telephonically from remote locations without requiring notice of or public access to those locations. The City Council Chamber will be closed to the public. Members of the public may observe the City Council meeting by selecting the Live Stream icon on the main page: www.canyonlakeca.gov, the City's Facebook page, Time Warner/Spectrum Channel 29, or on FIOS/Frontier Channel 39.

In a further effort to allow for social distancing, members of the public may comment electronically by sending an email with their comment to PublicComment@canyonlakeca.gov. The City Clerk will read these public comment submissions into the record during the "Public Comments" portion of the agenda.

If any member of the public has a disability and desires to request a modification or accommodation of the above procedures, please contact the City Clerk at least 24 hours prior to the meeting at 951-244-8547 or by email at asauseda@canyonlakeca.gov.

**Closed Session – 5:00 p.m.
City Hall Administration Building
31526 Railroad Canyon Road, Suite 5
Canyon Lake, CA 92587**

CALL TO ORDER

Mayor Castillo called the meeting to order at 5:01 p.m.

CITY COUNCIL ROLL CALL

Present: Councilmember Greene, Mayor Pro Tem Smith, and Mayor Castillo
Absent: Councilmember Ehrenkranz, Councilmember Welty

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION –
Pursuant to paragraph (4) of subdivision (d) of Section 54956.9 – 1 case

- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to
Section 54956.8
Property: APN 349-290-008

Agency Negotiator: City Manager
Negotiating Parties: Jim Kipp
Under Negotiation: Price and Terms of Payment

C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION –
Pursuant to paragraph (1) of subdivision (d) of Section 54956.9
Richard Beck v. City of Canyon Lake, Riverside Superior Court Case No.:
RIC2003025

D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION –
Pursuant to paragraph (1) of subdivision (d) of Section 54956.9
City of Canyon Lake, et al. v. Jensen, Riverside Superior Court Case No.
CVR12100821

E. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION -
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of
Section 54956.9 - 1 case

The City Council entered Closed Session at 5:02 p.m.

**Open Session – 6:30 p.m.
City Hall Council Chamber
31516 Railroad Canyon Road
Canyon Lake, CA 92587**

CALL OPEN SESSION TO ORDER

Mayor Castillo called the meeting to order at 6:32 p.m.

INVOCATION

Invocation was led by Mayor Pro Tem Smith.

FLAG SALUTE

Flag Salute was led by Josh Steeber.

ROLL CALL

Present: Councilmember Ehrenkranz, Councilmember Greene, Mayor Pro Tem
Smith, Councilmember Welty, and Mayor Castillo

Absent:

CLOSED SESSION REPORT

Attorney Steven Graham stated that there were no items to report out of closed session.

APPROVAL OF THE CITY COUNCIL AGENDA

Motion and second by Councilmembers Greene/Ehrenkranz to approve the agenda.

Motion carried 5-0, with Councilmember Ehrenkranz, Councilmember Greene, Mayor Pro Tem Smith, Councilmember Welty, and Mayor Castillo voting aye.

CEREMONIAL MATTERS *Presentations, Awards, Proclamations*

- Citizen of the Month

Mayor Castillo presented Josh Steeber with a certificate of recognition.

- Proclamation – DMV Donate Life Month

Mayor Castillo presented Erika Heranic with a Proclamation..

- Presentation by City Clerk Ana Sauseda

City Clerk Sauseda presented Mayor Castillo with a small cake in honor of her birthday on April 29th.

COMMUNITY REPORTS

- Elsinore Valley Municipal Water District Update

Director Darcy Burke joined the meeting via teleconference and gave an update on behalf of Elsinore Valley Municipal Water District.

- Canyon Lake Property Owners Association Update from President Chris Poland
Canyon Lake Property Owners Association Board Treasurer Jeanne O'Dell joined the meeting via teleconference and gave an update on behalf of the Property Owners Association.

- Chamber of Commerce Update by President Jeanne O'Dell

President O'Dell joined the meeting via teleconference and gave an update on behalf of the Canyon Lake Chamber of Commerce.

PUBLIC SAFETY UPDATE

❖ Sheriff

Lieutenant James Rayls gave an update on the statistics and answered questions from the Council.

❖ Fire

Mark League, Battalion Chief, gave an update on the statistics and answered questions from the Council.

❖ Code Enforcement

Ruby Manzano, Special Code Enforcement Office, gave an update on the statistics and answered questions from the Council. She also introduced Marlon Johnson as the City's newest Code Enforcement Officer.

PUBLIC COMMENT

There were no comments.

CONSENT CALENDAR

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Resolution - Adoption of Resolution No. 2021-14, Approving Claims and Demands of the City
- (3) Minutes – Approval of City Council Minutes
 - March 24, 2021 – Special City Council Meeting
 - March 3, 2021 – Regular City Council Meeting

Motion and second by Mayor Pro Tem Smith/ Councilmember Ehrenkranz to approve the Consent Calendar.

Motion carried 5-0, with Councilmember Ehrenkranz, Councilmember Greene, Mayor Pro Tem Smith, Councilmember Welty, and Mayor Castillo voting aye.

PULLED CONSENT CALENDAR ITEMS

No items were pulled.

BUSINESS ITEMS

- (4) Resolution – Adoption of Resolution No. 2021-16, Offering Support in Keeping Our Businesses Open and Providing Resources to The Business Community

Presentation by Mayor Pro Tem Smith.

There were no public comments.

Motion and second by Mayor Pro Tem Smith/ Councilmember Greene to adopt Resolution No. 2021-16.

Motion carried 5-0, with Councilmember Ehrenkranz, Councilmember Greene, Mayor Pro Tem Smith, Councilmember Welty, and Mayor Castillo voting aye.

- (5) Resolution – Adoption of Resolution No. 2021-17, Approving the Employment Agreement with the City Manager

Presentation by City Attorney Graham.

There were no public comments.

Motion and second by Councilmember Greene/ Mayor Pro Tem Smith to Adopt Resolution No. 2021-17.

Motion carried 5-0, with Councilmember Ehrenkranz, Councilmember Greene, Mayor Pro Tem Smith, Councilmember Welty, and Mayor Castillo voting aye.

- (6) Ordinance – Approve the Introduction and First Reading of Ordinance No. 206, an Ordinance of the City Council of the City of Canyon Lake, California, Amending Canyon Lake Municipal Code Chapter 2.40 Regarding Holidays Observed by the City

Presentation by City Clerk Sauseda.

There were no public comments.

Motion and second by Mayor Pro Tem Smith/ Councilmember Welty to approve the Introduction and First Reading of Ordinance No. 206.

Motion carried 5-0, with Councilmember Ehrenkranz, Councilmember Greene, Mayor Pro Tem Smith, Councilmember Welty, and Mayor Castillo voting aye.

- (7) Resolutions – City Policies
- Resolution No. 2021-18, Establishing a Social Media Policy
 - Resolution No. 2021-19, Establishing a Vehicle Use Policy
 - Resolution No. 2021-20, Adopting the Employee Handbook & Personnel Policy Manual

Presentation by City Manager Mann.

Mayor Pro Tem Smith left the dais at 7:46 p.m. and returned at 7:49 p.m.

The following members of the public commented on this item:

- Darcy Burke

Councilmember Ehrenkranz left the dais at 8:03 p.m. and returned at 8:07 p.m.

Motion and second by Mayor Pro Tem Smith/ Councilmember Ehrenkranz to Adopt Resolutions No. 2021-18, 2021-19, and 2021-20.

Motion carried 5-0, with Councilmember Ehrenkranz, Councilmember Greene, Mayor Pro Tem Smith, Councilmember Welty, and Mayor Castillo voting aye.

- (8) Resolution – Adoption of Resolution No. 2021-21, Authorizing the City Manager to Execute a Purchase Agreement with National Auto Fleet Group of Watsonville, California, for the Purchase of Two (2) Dodge Durango SUV's to be Used by the New Fire Department as Command Vehicles, with AQMD Funds

Presentation by Fire Consultant/Interim Fire Chief LaTendresse.

Councilmember Greene left the dais at 8:19 p.m. and returned at 8:22 p.m.

There were no public comments.

Motion and second by Mayor Pro Tem Smith/ Councilmember Greene to adopt Resolution No. 2021-21.

Motion carried 5-0, with Councilmember Ehrenkranz, Councilmember Greene, Mayor Pro Tem Smith, Councilmember Welty, and Mayor Castillo voting aye.

- (9) Fire Department Startup Update – Presentation by Fire Consultant/Interim Fire Chief Jeff LaTendresse

Presentation by Fire Consultant/Interim Fire Chief LaTendresse.

CITY MANAGER COMMENTS

City Manager Mann gave a few brief comments.

COMMITTEE AND COUNCIL REPORTS/COMMENTS

- **COUNCILMEMBER EHRENKRANZ**

Councilmember Ehrenkranz gave an update from WRCOG and Vector.

- **COUNCILMEMBER GREENE**

Councilmember Greene gave an update from the Emergency Preparedness Committee and RCA.

- **MAYOR PRO TEM SMITH**

Mayor Pro Tem Smith gave updates from SCAG and RTA.

- **COUNCILMEMBER WELTY**

Councilmember Welty gave an update from LESJWA.

- **MAYOR CASTILLO**

Mayor Castillo reminded everyone about the Essay Contest for high school seniors. She wished good luck to all the candidates running for POA Board and lastly, She congratulated Josh Steeber once again on being named Citizen of the Month.


ANNOUNCEMENTS

Mayor Castillo announced that the next City Council meeting would take place on Wednesday, April 7th at 5:30 p.m. for closed session and 6:30 p.m. for open session.

ADJOURNMENT

The meeting was adjourned at 9:10 p.m.

Respectfully submitted,



Ana V. Sauseda, CMC
City Clerk