



**CITY OF CANYON LAKE MINOR PLOT PLAN APPLICATION**

31516 Railroad Canyon Road, Canyon Lake, CA 92587  
Phone: (951) 244-2955 Fax: (951) 246-2022 Project # \_\_\_\_\_  
Date \_\_\_\_\_ Fee - \$184

**Note: This application is for approval of land use purposes only, and does not grant approval for any other licenses or permits that may also be required.**

**GENERAL INFORMATION**

Name of Business or Use \_\_\_\_\_  
Property Address \_\_\_\_\_  
Property/Building Owner \_\_\_\_\_  
Contact Person \_\_\_\_\_ Business Owner \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_  
Phone \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_ Email \_\_\_\_\_

**GENERAL PROPERTY AND BUILDING INFORMATION**

How is building to be used? \_\_\_\_\_  
\_\_\_\_\_  
How was building previously used? \_\_\_\_\_  
If vacant, how long? \_\_\_\_\_  
Uses of adjacent tenant(s) \_\_\_\_\_  
\_\_\_\_\_  
Area of building to be used \_\_\_\_\_ s.f. Number of paved parking spaces for use \_\_\_\_\_  
Do proposed operations involve any storage or activities outside of building? \_\_\_\_\_  
Do proposed operations involve use of hazardous or toxic materials? \_\_\_\_\_  
Is building equipped with fire sprinklers? \_\_\_\_\_ Fire alarms? \_\_\_\_\_  
Attach a description of the proposed business operation, hours of operation, number of employees, processes involved, and major types of machinery and equipment (not including office equipment or retail fixtures). \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please provide a dimensioned (8½"x11" min.) sketch of the floor plan, including each room. Indicate the proposed use of each room and depict all doorways and windows.

**NOTICE**

- You are hereby advised of the following:
- a. All new signs and changes of existing signs will require a separate permit which must be processed through the Planning Division.
  - b. All changes or additions to electrical, plumbing, mechanical, or structural elements require a building permit from the Building Division.

- c. Prior to occupying of a building or unit, a Business License is required from the City of Canyon Lake.

<b>AIR QUALITY AND HAZARDOUS WASTE SITE CERTIFICATIONS</b>
--

(Required pursuant to Section 65850.2(a) of the California Government Code)

**Hazardous Waste Site**

The applicant/owner hereby certifies that s/he has consulted the list of hazardous waste sites for the City of Canyon Lake, available at the Planning Division and dated \_\_\_\_\_ (must be filled in), and the project is/ is not (**circle one**) located on a site included on the list of hazardous waste sites.

**Air Quality/Hazardous Materials Certification:**

1. The applicant/owner hereby certifies that the project **will/will not (circle one)** need to comply with the requirements for a permit for construction or modification from the South Coast Air Quality Management District, 21865 Copley Drive, Diamond Bar, CA 91765, (909) 396-2000. (For additional information please refer to: [http://www.aqmd.gov/permit/requirements\\_for\\_permits.htm](http://www.aqmd.gov/permit/requirements_for_permits.htm)).
2. The applicant/owner hereby certifies that the project **will/will not (circle one)** have more than a threshold quantity of a regulated substance or will contain a source or modified source of hazardous air emissions. Please attach a list of any regulated substances and quantities anticipated, if applicable. (*Note: Any quantity of hazardous waste or handling or storage of any quantity of acutely hazardous materials requires filing of a Management Plan and a permit from County Environmental Health Services. A Management Plan and permit are also required for other hazardous materials if more than the threshold quantities are present, which are typically either 55 gallons of liquid, 200 cubic feet of pressurized gases, or a weight of 500 pounds.*)
3. Describe any use, storage, or discharge of hazardous and/or toxic materials in the known history of this property. \_\_\_\_\_  
Please list the materials and dates, if known. \_\_\_\_\_
4. The project **is/is not (circle one)** located within one-quarter (1/4) mile of a school.

**Certification:** I hereby certify that I have read and understood the above; and that the information furnished with this application is accurate, true and correct.

\_\_\_\_\_  
Applicant's Signature                      Date                      Applicant's Printed Name

\_\_\_\_\_  
Owner's Signature                      Date                      Owner's Printed Name

<b>FOR OFFICE USE ONLY</b>		
----------------------------	--	--

SITE INFORMATION

APPROVAL

DATE

Zoning \_\_\_\_\_

Planning \_\_\_\_\_

\_\_\_\_\_

COMMENTS/CONDITIONS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_