



JOB ANNOUNCEMENT – Reserve Firefighter
\$50.00 Stipend per 24-hour Shift
Closing Date: No Closing Date; Continuous Recruitment

THE POSITION

The City of Canyon Lake is seeking qualified men and women for the position of Reserve Firefighter. This recruitment is to fill and maintain 15 and 20 positions and then to establish a current eligibility list of qualified candidates. Under the direction of a Fire Captain, as a Reserve Firefighter assigned to a 24-hour shift, perform the following duties: responds to fire, medical, environmental, hazardous material, weather and disaster related emergencies; initiates emergency care to the sick and/or injured patients; renders first aid and lifesaving techniques; engages in fire prevention, suppression, and salvage activities; performs inspection and code enforcement activities; conducts public education session regarding fire/emergency/disaster practices and procedures; maintains fire station; may drive Fire Department equipment; attends instruction sessions related to the job; participates in a variety of training exercises; and performs other special projects or other related duties.

Minimum Qualifications:

- At least 18 years old at time of application.
- Completion of high school or equivalent.
- Valid California Driver's License.
- Valid CPAT or Biddle physical agility test, current within one year.
- Completion from a State of California approved Fire Academy OR one-year as a full-time paid Firefighter with a municipal, state, or federal all-risk fire agency.
- Possession of an Emergency Medical Technician (EMT) or higher from the State of California.
 - Ability to obtain and maintain Riverside County Emergency Medical Services Agency (REMSA) accreditation as a condition of employment.
 - Current CPR from American Heart Association Health Care Professional/BLS card or equivalent which must be maintained.

Desired Qualifications:

- Associates OR Bachelor's degree.
- Possession of a Paramedic (EMT-P) from the State of California.
 - Able to obtain and maintain Riverside County Emergency Medical Services Agency (REMSA) accreditation as a condition of employment.
- Minimum six months' experience with an Ambulance Company or Fire Department.
 - Experience with an ALS provider.
- Possession of Hazardous Materials FRO, ICS-100, ICS-200, IS-700, IS-800, S-190 Introduction to Wildland Fire Behavior, S-130 Firefighter Training, Common Passenger Vehicle Rescue Technician, Low Angle Rope Rescue Operations (or equivalent), and Fire Control 3 certification.

Note: Reserve Firefighters must attend at least four monthly training sessions. Training sessions are held on the third Saturday of each month.

Compensation:

- Stipend: \$50.00 per 24-hour shift. Reserve Firefighters must complete a minimum of two (2) shifts per month.

CANYON LAKE CITY HALL - 31516 RAILROAD CANYON ROAD – CANYON LAKE, CA 92587-9400
PHONE: 951-244-2955 - FAX: 951-246-2022 - WWW.CANYONLAKECA.GOV

Application and Selection Procedure:

To be considered further in the hiring process, all applicants are required to complete the NTN FireTEAM exam. NTN FireTEAM test scores are considered valid with City of Canyon Lake if current within one year of the application.

Applicants must submit a copy of the following documents with a completed City employment application:

- Copy of a certificate of completion from a California State Fire Marshal approved Fire Academy and/or Firefighter I certificate issued by the State of California Fire Marshal.
- Copy of State of California EMT or EMT-P card or written proof of completion of a California state approved EMT training program by time of appointment.
- Copy of current CPR American Heart Association Health Care Professional/BLS card or equivalent.
- Copy of proof of completion of a valid Firefighters Physical Ability Testing (current within one-year of application closing date).
- Copy of valid California Driver's License.
- All other certifications that are listed under minimum qualifications.

The application may be filled out online at www.canyonlakeca.gov/jobopportunities with attachments sent to hr@canyonlakeca.gov. Applications may also be mailed to Human Resources, City of Canyon Lake, 31516 Railroad Canyon Road, Canyon Lake, CA 92587. **Note: Do not submit book-bound material or submit materials such as letters of recommendations, portfolios, or original certificates. These materials may be requested at a later date but will not be considered in the initial phase of selection testing.**

All applications received will be reviewed. Those applicants considered highly qualified will be invited to selection testing which may include, but not limited to, a written test, an oral interview(s), and practical exercises. All testing will have an established pass point. Conditional Offer of Volunteer Service is contingent upon a candidate completing the following with acceptable results: A local police records check, including driving record review; verification of employment history; and background investigation. Prior to placement in a position, an employee must complete a pre-placement medical examination and drug test to determine fitness for duty.

The City of Canyon Lake reserves the right to consider the candidates who best overall meet the qualifications and suitability of the position in the succeeding examination processes: experience and training evaluation, testing and/or interviews.

The provision of this job announcement does not constitute a contract expressed or implied, and any provisions contained herein may be modified or revoked without notice.

The City of Canyon Lake is an Equal Opportunity Employer:

The City of Canyon Lake is an Equal Opportunity Employer and values diversity in its workplace. Applicants are considered for positions without regard to race, color, religion, sex, national origin, ancestry, age, marital or veteran status, disability, sexual orientation, gender identity, or any other basis prohibited by federal, state or local laws.

Persons with a disability who need assistance in the application process, or those needed a job announcement in another format, may call (951) 246-2023 or email hr@canyonlakeca.gov. In compliance with the Americans with Disabilities Act (ADA), the City of Canyon Lake will provide reasonable accommodations for testing to applicants with disabilities, if requested. A written request that includes the accommodation needed is required at time of application.