

MINUTES
MEETING OF THE
CANYON LAKE CITY COUNCIL

Wednesday, March 1, 2017

Closed Session – 6:00 p.m.

Open Session - 6:30 p.m.

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

Closed Session – 6:00 p.m.

1. Call to Order

Closed Session was called to order at 6:00 p.m.

2. Roll Call

Present: Council Members Bonner, Ehrenkranz, Greene, Mayor Pro Tem Warren,
and Mayor Haggerty.

3. Public Comments

There were no public comments.

4. Closed Session

A. Pursuant to Government Code Section 54956.9(d)(1)
Conference with legal counsel – existing litigation
Case No. SWS1601308, *Marina vs City of Canyon Lake*

B. Return/Report from closed session

The City Council returned from Closed Session at 6:20 p.m. with no reportable action.

Open Session – 6:30 p.m.

1. Call Open Session to Order

Mayor Haggerty called the meeting to order at 6:30 p.m.

2. Invocation

The Invocation was led by Pastor Dave Dick with Canyon Lake Community Church.

Flag Salute

Flag Salute was led by Council Member Bonner.

3. Roll Call

Present: Council Members Bonner, Ehrenkranz, Greene, Mayor Pro Tem Warren, and Mayor Haggerty.

4. Approval of the City Council Agenda

Moved by Bonner, seconded by Greene, to approve the agenda as presented.

Motion carried 5-0 with Council Members Bonner, Ehrenkranz, Greene, Mayor Pro Tem Warren, and Mayor Haggerty voting aye.

5. Special Presentations and Proclamations

5.1 Chamber of Commerce Announcements

Jim Randle, Chamber of Commerce President, discussed the Annual Golf Tournament, a meeting at Assemblywoman Melissa Melendez's office regarding a bill that would help small businesses, and a legislative group made up of the surrounding Chambers of Commerce in the area.

6. Public Comment

Resident Marvin Webster discussed closing Sierra Park at dusk due to noise after dark disturbing nearby residences. Mr. Webster also discussed the possibility of an indoor pool because the outdoor pool was closed during the winter.

Mayor Haggerty discussed that the proposed ideas from Mr. Webster should be addressed with the Property Owners Association (POA) and announced that their meetings were held the first Tuesday of the month.

Nancy Horton, division one representative on the Board of Directors for Elsinore Valley Municipal Water District (EVMWD), discussed that the Canyon Lake dam is inspected every year by the Department of Dam Safety and there was a report every December following the inspection.

Nancy Horton also discussed that the larva of either the Zebra or Quagga mussel had been discovered in the Santa Ana River, there was sampling done in Lake Perris, and then went on to explain the damage Zebra and Quagga mussels produced.

Mrs. Horton announced that EVMWD's Board would be voting to change the drought conservation status to stage two.

Resident Jack Wamsley discussed the lack of equipment that the City Building Inspectors brought with them on inspections.

7. Consent Calendar

7.1 Waiver of Reading in Full of all Ordinances by Title Only

7.2 City Council Meeting Minutes

7.2.1 February 1, 2017 – Regular Meeting

7.3 Adoption of Resolution No. 2017-03, Approving Claims and Demands of the City

7.4 Approval of Updated 2017 Agency and Committee Assignments and Appointments.

7.5 Adoption of Resolution No. 2017-02, Re-establishing City Council Committees, Committee Functions, and setting Committee Meeting dates and times.

7.6 Request to Waiver Permit fee for blood drive

7.7 Approval of Animal Services JPA Amendment Regarding Chair and Vice Chair Terms

There was discussion to pull check number 22928 for the entryway monuments because there was an issue with two of the invoices that were to be paid by that check, and accept the City Manager's recommendation to pay one of the invoices listed on that check for a total of \$5984.04.

Moved by Greene, seconded by Ehrenkranz, to approve the Consent Calendar as presented with check number 22928 pulled, and including the City Manager's recommendation to pay a total of \$5984.04 to FastSigns.

Motion carried 5-0 with Council Members Bonner, Ehrenkranz, Greene, Mayor Pro Tem Warren and Mayor Haggerty voting aye.

8. Pulled Consent Calendar Items

There was no further discussion regarding check number 22928.

9. Schedule of Future Events:

There was discussion that the dates for future events were on the City's website, as well as published in the Friday Flyer.

Mayor Pro Tem Warren discussed that the next Public Safety Committee Meeting would be held in the evening, the last Wednesday of the month, March 29, 2017 at 6:00 p.m.

10. Public Hearing

**10.1 Public Hearing, Introduction, and First Reading of Ordinance No. 167 -
Revising and Readopting the Canyon Lake Municipal Code Chapter 9.25:
Sign Regulations relating to clarifying sign measurement criteria and sign
abandonment criteria.**

City Manager Palmer introduced the item. He stated that the Planning Committee met and reviewed the ordinance prior to the Council Meeting. He stated that the City's Planner was out ill and therefore not able to attend the meeting, but the City Attorney had worked with him on developing the ordinance and was able to make the presentation and answer any questions.

Mayor Pro Tem Warren stated that she had a potential conflict of interest and would be recusing herself. Mayor Pro Tem Warren left the dias at 6:52 p.m.

Mayor Haggerty opened the public hearing at 6:53 p.m.

City Attorney Martyn stated that there were two changes to the ordinance provisions, but staff was recommending that the City Council readopt the entire chapter. The first change was regarding how the measurement was taken for the amount of area a sign can take on a building. It had been clarified that the measurement was with regards to the area of the building that the business used as a frontage, and reflected the current practices and enforcement of the provisions. The second change was to the definition of an abandoned sign, and allowed a sign to be maintained with the closed business's information removed as a structure to allow a future tenant to use the sign structure. Additionally, there was changes throughout the ordinance that were in line with the changes made in the prior year.

Council Member Greene provided an example of the sign for the previous restaurant in the shopping center remaining as a structure, so it could be reused in the future by a future tenant at that location.

There were no public comments on the item.

Mayor Haggerty closed the Public Hearing at 6:55 p.m.

Council Member Ehrenkranz clarified what was being approved.

Mayor Haggerty moved to introduce and hold first reading of Ordinance No. 167.

Motion carried 4-0-1 with Council Members Bonner, Ehrenkranz, Greene, and Mayor Haggerty voting aye, and Mayor Pro Tem Warren abstaining.

Mayor Pro Tem Warren returned to the dias at 6:57 p.m.

11. Business Items

11.1 Approval of Fiscal Year 2016-2017 Mid-Year Budget Review and Projections and Proposed Budget Adjustments

City Manager Palmer introduced Finance Director Shea who would be reviewing the past six months of City finances and introducing the changes.

Finance Director Shea stated that revenues were projected to increase, and announced that there would be additional increases due to grants received. He reviewed additional expenses that had been reviewed by the Finance Committee, for the annual Christmas Tree Lighting, a change in the office layout, an increase in training costs for the City Clerk's department, an estimate on the cost for an RFP for a fee study, the costs for the BLM study, generator repairs at the Fire Station, an increase in Public Works costs, maintenance on the City vehicles, and buoys to mark City boundaries in the lake. He stated that even with the increases to expenses it was expected that there would be a larger surplus at the end of the year due to the increases in revenues.

Mayor Pro Tem Warren stated that some of the expenses listed would be covered by new grant funding that the City had received.

There was additional discussion regarding which items were covered by grants.

Council Member Greene discussed how long it had been since a fee study had been done and how necessary it was.

There was discussion regarding the additional expenses being one-time costs.

There was additional discussion regarding cost of living increases to fees that were set by the City and how that would function.

Mayor Haggerty announced that there needed to be a roll call vote for approval.

Staff's recommendation for the item was approved 5-0 with Council Members Bonner, Greene, Ehrenkranz, Mayor Pro Tem Warren, and Mayor Haggerty voting aye.

Staff announced that there needed to be a formal motion and second on the item prior to a vote, so the item would need to be voted on again.

Motion made by Greene, seconded by Warren to approve the item as presented.

Motion carried 5-0 with Council Members Bonner, Ehrenkranz, Greene, Mayor Pro Tem Warren, and Mayor Haggerty voting aye.

12. City Manager Comments

City Manager Palmer announced that the City was now in possession of the Calimesa and County of Riverside Fire Agreement, and he was in the process of reviewing their contract. He announced that the Calimesa contract was for one year at a lower staffing level than the County was currently requiring for other contract cities. He would be contacting County staff regarding the contract, and hopefully would be bringing something to the Council in April for a one year contract, with provisions regarding the City notifying the County six months into the contract whether the City would be willing to extend the contract with a three person staffing model. He announced that staff was still working on other options that would be brought to the Council when they had more information.

Mayor Haggerty discussed past issues with the County Fire Contract regarding staffing levels.

There was discussion regarding when the new contract would take effect to open the staff with a two person crew.

13. Committee and Council Reports/Comments

13.1 Council Member Bonner

Council Member Bonner discussed the League of California Cities meeting that took place, a meeting he had with the Sheriff's Department, a TUMF meeting that was attended, the first round table meeting regarding the town center, the Planning Committee meeting he attended, the Public Safety Committee meeting, and the Administration, Finance, and Planning Committee Meeting.

13.2 Council Member Ehrenkranz

Council Member Ehrenkranz provided information he had received at a Southern California Association of Governments meeting regarding a transportation plan that had been undertaken, efforts towards desalination in the State to help provide potable water. He went on to provide updates from the latest WRCOG meeting, including a fellowship program with UCR and an update on the HERO program. Council Member Ehrenkranz also provided an update on the latest Vector Control meeting and that he had attended the League of California Cities dinner and Student of the Month.

13.3 Council Member Greene

Council Member Greene stated he attended the League of California Cities meeting, a meeting with the Sheriff's department, the Administration, Finance, and Planning Committee meeting, and provided an update on improvements and repairs needed for the Fire Station and other infrastructure in the City. He went on to state that he attended the Water Committee meeting and provided information received there.

13.4 Mayor Pro Tem Warren

Mayor Pro Tem Warren discussed the spring alum treatment, the Southwest Communities Financing Authority meetings for the Animal Friends of the Valleys, an upcoming free spay or neuter day, and a meeting held with Congressman Ken Calvert.

13.5 Mayor Haggerty

Mayor Haggerty discussed the Outstanding Teachers Awards ceremony she attended, the RCTC meeting she attended, the turning lanes onto Grape Street in Lake Elsinore, attempts to increase ridership on busses, a trolley that could be used in the Canyon Lake parade, and a meeting with Congressman Calvert. She went on to discuss an issue that had gone on the week prior to the meeting on social meeting regarding the BLM land in the City. There was a misunderstanding that the City was responsible for picking up litter on BLM land, however the City was actually only responsible for enforcing City ordinances on BLM land, not for maintaining the land and removing litter.

Council Member Bonner stepped away from the dias at 7:32 p.m.

13. Announcements

The next regular City Council meeting was scheduled for **Wednesday, April 5, 2017 at 6:30 p.m. for open session**

14. Adjournment

Mayor Haggerty adjourned the meeting at 7:35 p.m. and announced that a Public Financing Authority Meeting would be following.

Council Member Bonner returned to the dias at 7:35 p.m.

Respectfully submitted,


Stephanie Hunter
Office Specialist

