

MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL

Wednesday, August 2, 2017

Closed Session – 6:00 p.m.

Open Session - 6:30 p.m.

City Council Chambers
31516 Railroad Canyon Road
Canyon Lake, CA 92587

Closed Session – 6:00 p.m.

1. Call to Order

Mayor Bonner called the meeting to order at 6:00 p.m.

2. Roll Call

Present: Council Members Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren,
and Mayor Bonner.

3. Public Comment

There were no public comments.

4. Closed Session

a. Closed session with Legal Counsel pursuant to Government Code Sections
54956.9(d)(2) and (3)

b. Return/Report from Closed Session

The City Council returned from closed session at 6:26 p.m. with no reportable action.

Open Session – 6:30 p.m.

1. Call Open Session to Order

Mayor Bonner called the meeting to order at 6:30 p.m.

2. Invocation

Invocation was led by Pastor Pete.

Flag Salute

Flag Salute was led by Mark Norton, with the Lake Elsinore San Jacinto Watershed Authority.

3. Roll Call

Present: Council Members Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren, and Mayor Bonner.

4. Approval of the City Council Agenda

Moved by Greene, seconded by Warren to approve the agenda as presented.

Motion carried 5-0 with Council Members Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren, and Mayor Bonner voting aye.

5. Special Presentation and Proclamations

5.1 Presentation by Rick Bishop, Director for Western Riverside Council of Governments (WRCOG)

Jennifer Ward, with WRCOG, was in attendance to make the presentation. Ms. Ward provided a presentation regarding the potential effects and impact of the projected population growth in the region. She went on to discuss the various programs that WRCOG was running in the region for all of its member cities.

There was discussion regarding what funding has been provided to benefit the City of Canyon Lake. Additional discussion was held regarding if funding was available for a slurry seal coat on Railroad Canyon Road.

There was discussion regarding the WRCOG Transportation Uniform Mitigation Fee (TUMF) program.

There was discussion regarding what WRCOG funding for “water issues” was for versus other agencies that were responsible for water quality.

5.2 Proclamation Declaring October 15th to 21st, 2017 as “Freedom from Workplace Bullies Week”

The proclamation was read by Deputy City Clerk Stephanie Roseen.

5.3 Chamber of Commerce Announcements

Jim Randle, Chamber President, was not present to make a presentation.

6. Public Comment

There were no Public Comments.

7. Consent Calendar

7.1 Waiver of Reading in Full of all Ordinances by Title Only

7.2 Adoption of Resolution No. 2017-13, Approving Claims and Demands of the City

7.3 Approve second reading and adoption of Ordinance No. 173 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE REVISING CERTAIN PROVISION OF CANYON LAKE MUNICIPAL CODE CHAPTER 6.01: INTEGRATED WASTE MANAGEMENT PERTAINING TO THE CHANGES IN STATE LAW EFFECTING SOLID, RECYCLABLE AND ORGANIC WASTE COLLECTION AND DIVERSION

7.4 Acceptance of Contract Work: Fire Station #60 Shower Repair and Water Heater Closet Repair – Project No. 2017-02 and Fire Station #60 ADA Retrofit – Project No. 2017-07

7.5 Amendment for Extension of Animal Friends of the Valley Services Agreement

7.6 Approve Increase to the City's Annual Fee to LESJWA from \$10,000 to \$20,000

7.7 Approval of a Proposed Professional Services Agreement with NBS for a User Fee Study

7.8 Approve Informational Flyer on Private Dock Electrical Safety

Council Member Ehrenkranz asked the Item 7.2 check numbers 23250, 23216, and 23185 be pulled and he would have to abstain from check number 23252. Additionally, he had questions on items 7.4 and 7.8.

Item 7.6 was pulled for a member of the public who requested to make comments on the item.

Moved by Haggerty, seconded by Ehrenkranz to approve items 7.1, 7.3, 7.5, and 7.7.

Motion carried 5-0 with Council Members Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren, and Mayor Bonner voting aye.

8. Pulled Consent Calendar Items

7.2 Adoption of Resolution No. 2017-13, Approving Claims and Demands of the City

Council Member Ehrenkranz discussed check numbers 23250 and 23216 and 23185, for air conditioning repairs. He inquired about why the City was using a contractor that was from a neighboring city instead of working with a contractor from Canyon Lake. Staff stated that they used the vendor because that was who had been used in the past and would look into using Canyon Lake vendors in the future.

He went on to discuss that he needed to abstain from approving check number 23253 to the Chamber of Commerce in order to avoid a conflict of interest. The check number stated previously was an error.

7.4 Acceptance of Contract Work: Fire Station #60 Shower Repair and Water Heater Closet Repair – Project No. 2017-02 and Fire Station #60 ADA Retrofit – Project No. 2017-07

Council Member Ehrenkranz stated that he pulled the item to inquire about why the contractor used had been a contractor from outside of Canyon Lake. He stated that he didn't recall seeing any competitive bids for the jobs.

Jim Barrett, Building Official stated that there had been bids done for the jobs, and Masterline Plumbing had been the lowest competitive bid. There was discussion regarding the outreach done for the bids and the issues that smaller, local, contractors had when it came to complying the prevailing wage and the bond requirements.

There was additional discussion regarding the Department of Industrial Relations (DIR) requirements for prevailing wage and the limited number of contractors in Canyon Lake that were registered with the DIR had been contacted for the bid.

Jack Wamsley, resident, discussed the Property Owners Association responsibilities for maintenance.

There was discussion regarding who was responsible for the maintenance of the building.

7.2 Adoption of Resolution No. 2017-13, Approving Claims and Demands of the City

Council Member Haggerty stated that she had sent a lot of questions to Council Member Greene regarding various checks that were on the Claims and Demands. She explained the misprint on the check for the Animal Friends of the Valleys and the checks for the cost of blood draws for DUI's in the City.

There was discussion regarding the court reimbursements for the cost of the blood draws.

There was additional discussion regarding the various animal shelter costs. It was clarified that the City paid for both animal control services and animal sheltering services.

Council Member Haggerty stated that she had also questioned the amounts charged to the City for Fourth of July and Fiesta Days. She stated that she would like to see the staffing levels and duties to see if there was a way to cut those costs.

There was discussion regarding the importance of police presence during the major holidays and what could and couldn't be cut.

Lieutenant Quinata explained the history of the issues in Canyon Lake during the holidays and how staffing was set.

Moved by Bonner, seconded by Greene to approve Item 7.2 as presented.

Motion carried 5-0 with Council Member Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren and Mayor Bonner voting aye.

Moved by Greene, seconded by Haggerty to approve Item 7.4 as presented.

Motion carried 5-0 with Council Member Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren and Mayor Bonner voting aye.

7.6 Approve Increase to the City's Annual Fee to LESJWA from \$10,000 to \$20,000

Jack Wamsley, resident, stated that LESJWA had been an asset to Canyon Lake. He went on to discuss the history of the expenses for LESJWA, and agreed that an increase was due.

Moved by Ehrenkranz, seconded by Greene, to approve the item as presented.

Motion carried 5-0 with Council Member Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren, and Mayor Bonner voting aye.

Mayor Bonner stepped away from the dais at 7:27 p.m.

7.8 Approve Informational Flyer on Private Dock Electrical Safety

Mayor Bonner returned to the dais at 7:29 p.m.

City Manager Palmer introduced the item and provided the staff report.

There was discussion regarding the various jurisdictions on the lake. The City had the jurisdiction to permit and inspect electrical wiring up to the edge of the property line, and Elsinore Valley Municipal Water District had the jurisdiction to permit anything that was actually on the lake, which was their property.

There was discussion regarding the purpose of the handout being informational only regarding electrical codes and to assist residents in navigating which agency they needed to go to for permitting.

There was discussion regarding various language on the handout, and Council requested that staff make minor changes to make the handout more clear. The final draft after changes were made would be sent to the City Council.

Moved by Greene, seconded by Haggerty, to approve the handout with minor wording changes for clarification.

Motion carried 5-0 with Council Member Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren, and Mayor Bonner voting aye.

9. Schedule of Future Events

Mayor Bonner announced the schedule of future events are located on the agenda, website and Friday Flyer.

10. Business Items

10.1 Award of Contract – Landscape Maintenance Services for the City of Canyon Lake

Kenneth Bailey, Public Works, provided the staff report for the item. There had been a bid put out through various methods and a mandatory bid meeting for anyone interested in bidding on the item with 5 different vendors in attendance. CTAI Pacific Greenscape was the only bid received, and CTAI Pacific Greenscape was the current provider of the services. It was stated that the work was currently being done satisfactorily. The breakdown of new costs was discussed.

Moved by Haggerty, seconded by Warren to approve the item as presented.

Motion carried 5-0 with Council Member Ehrenkranz, Greene, Haggerty, Mayor Pro Tem Warren, and Mayor Bonner voting aye.

10.2 Discussion and possible direction to staff regarding smoking restrictions

City Manager Palmer provided the staff report for the item.

There was discussion regarding the City Council's desire that any letter that would be sent from the City to local business owners be provided to the Council prior to it being sent.

There was discussion regarding Property Owners Association (POA) rules regarding smoking at or around POA facilities.

There was additional discussion regarding State guidelines and regulations on smoking in public. There was additional discussion regarding the effect of a potential City smoking ordinance on POA rules.

There was discussion regarding the wording in the letter that had been sent out to the local businesses and what needed to be done to fix the issue. Several businesses felt that they had received a violation and the City needed to clarify that the letter was to share information only.

There was discussion regarding signs in the shopping center regarding State smoking regulations.

Staff stated that they had received their direction to put together another letter to sent to business owners, which would also be sent to the City Council, that was more informational in nature. Staff would also follow-up with the POA to see if there had been or would be any changes in POA smoking regulations.

10.3 Update regarding weed abatement and fire hazard mitigation roles and responsibilities

Council Member Greene discussed his meetings with the POA General Manager and what the POA would be doing about properties in the City and POA boundaries to get the weeds abated. In the future, the City would establish a program that could assist the POA with properties that were difficult and would not comply by using Code Enforcement and the Fire Department. There was discussion regarding what the program would consist of.

10.4 Presentation on amended cannabis laws; initial discussion of City's position on commercial cannabis operations

Karen Feld, Deputy City Attorney, provided the staff report for the item. The City would need an ordinance in place by January 1, 2018 to specify their desired regulations as allowed by the new laws.

Justin Shively with the Longwith Group stated that he was in favor of an ordinance that would regulate marijuana. He added that regulating marijuana would help with safe access and would benefit the City with taxes and fees.

There was discussion regarding what the City was trying to accomplish with an ordinance.

There was discussion regarding each Council Members' feelings about the purpose of an ordinance and their concerns about allowing any type of licensing in the City.

There was discussion regarding the revenues that cities had received via regulation and the expenditures for additional policing.

There was additional discussion regarding each Council Members' stance on the various issues.

Dick Siems, a resident, stated that he was not for or against marijuana, but asked that the Council Members follow the City's vision statement without being driven by fear or greed.

Each City Council Member stated their position on whether they wanted to allow dispensaries, manufacturing and distribution, and/or have a non-profit licensing system.

Staff would put together a draft ordinance based on feedback provided and it would be placed on the next City Council agenda.

10.5 Discussion and possible direction by Council regarding City Hall hours

City Manager Palmer provided the staff report for the item.

There was discussion regarding how staff felt about changing the schedule.

There was discussion regarding the overtime calculations and how the contract with Charles Abbott would be effected.

There was additional discussion regarding the effect changing the schedule would have on employee morale.

There was discussion regarding whether or not there was a public demand for City Hall to be open on Fridays.

Staff would provide additional information on the item at the next City Council Meeting.

10.6 Discussion of City Council Equipment Reimbursement Policy for Cell Phones and Home Internet

Mayor Bonner stated that he doesn't want to carry two cell phones. He went on to explain how he put in for reimbursement.

Council Member Ehrenkranz stated that he found using a City issued phone easy.

Council Member Greene stated that new laws put in place would allow personal information from a personal phone would be able to be taken if requested because the personal phone was reimbursed by the City. He went on to state that he used his personal phone but used it as a tax write-off and didn't request reimbursement.

There was discussion regarding whether or not the Council would like to continue to allow for cell phone reimbursements or if they wanted to move to a City issued cell phone only with no personal cell phone reimbursements.

Staff would update the policy to reflect that reimbursements were still allowed with a cap on the maximum amount allowed for cell phone and internet, with allowing the option to use a City issued cell phone if desired instead of taking the reimbursement. The policy and a new reimbursement form would be brought to the Administration, Finance, and Planning Committee, and then brought to the City Council for final approval at the next meeting.

Deputy City Attorney Feld explained the changes to the public records act that could be made for messages on personal phones if reimbursements were provided.

There was discussion regarding the differences between a stipend and a reimbursement.

There was additional discussion regarding the record keeping requirements if reimbursements are provided.

Staff reiterated that the policy would be updated and brought back for final approval.

Mayor Bonner stepped away from the dais at 8:47 p.m.

11. City Manager Comments

City Manager Palmer provided call statistics for the Fire Station now that Station 60 was re-opened.

Mayor Bonner returned to the dais at 8:50 p.m.

There was discussion regarding whether or not staff should continue to hold City Council reimbursements until the policy is redone and approved. Staff was directed to process the reimbursements that were currently outstanding.

12. Committee and Council Reports/Comments

12.1 Council Member Ehrenkranz

Council Member Ehrenkranz discussed the Vector meeting he had attended. He went on to discuss the ribbon cutting ceremony that he attended.

12.2 Council Member Greene

Council Member Greene discussed the committee meetings he attended and announced that there was additional information from those meetings available to the public in the back of the Council Chambers.

12.3 Council Member Haggerty

Council Member Haggerty discussed the RTA meeting she attended and the success of the summer student rider program.

12.4 Mayor Pro Tem Warren

Mayor Pro Tem Warren discussed the LESJWA meeting she attended and some letters that some city officials had received from a local high school regarding how the lakes were managed. She added that there would be some factual educational efforts done to provide more information to students who had written letters.

12.5 Mayor Bonner

Mayor Bonner discussed attending the Fire Station opening and the League of California Cities meeting he attended. He went on to discuss the "Meet the Mayors" meeting he attended. He added that he was proud and happy with how the City Council and the City Manager were all working together.

13. Announcements

The next regular City Council meeting was scheduled for September 6, 2017 at 6:30 p.m. for Open Session.

14. Adjournment

Mayor Bonner adjourned the meeting at 9:00 p.m.

Respectfully submitted,


Ariel Hall
City Clerk