

MINUTES
REGULAR MEETING OF THE
CANYON LAKE CITY COUNCIL
Wednesday, February 6, 2019
Closed Session - 5:30 p.m.
Open Session - 6:30 p.m.

City Council Chamber
31516 Railroad Canyon Road
Canyon Lake, CA 92587

Closed Session – 5:30 p.m.

CALL TO ORDER

Mayor Greene called the meeting to order at 5:30 p.m.

CITY COUNCIL ROLL CALL

Present: Council Members Bonner, Castillo, Smith, and Mayor Greene
Absent: Mayor Pro Tem Ehrenkranz

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

The City Council entered Closed Session at 5:30 p.m.

SESSION PURSUANT TO GOVT. CODE SECTION 54956.9(d)(2) – Based upon existing facts and circumstances, a point has been reached where, in the opinion of the City Council upon the advice of legal counsel, there is a significant exposure to litigation against the City – 3 cases

The City Council returned from Closed Session at 6:25 p.m. with no reportable action.

Open Session – 6:30 p.m.

CALL OPEN SESSION TO ORDER

Mayor Greene called the meeting to order at 6:29 p.m.

INVOCATION

Invocation was led by Pastor Pete VanDyke

Flag Salute was led by Darcy Burke

CITY COUNCIL ROLL CALL

Present: Councilmembers Bonner, Castillo, Mayor Pro Tem Ehrenkranz, Councilmember Smith, and Mayor Greene.

APPROVAL OF THE CITY COUNCIL AGENDA

Councilmember Smith requested to pull Item 3 from the agenda.

City Attorney Martyn announced that the City Council met in Closed Session on January 9, 2019, at the Adjourned Regular City Council Meeting and reported the non-renewal of the employment contract with City Manager Aaron Palmer and the appointment of Mike Borja as the Acting City Manager.

CEREMONIAL MATTERS

Presentations, Awards, Proclamations, Announcements

- Chamber of Commerce Announcement
Jim Randall gave an update on upcoming Chamber events.

City Attorney Martyn advised the Mayor to finish the vote on the Approval of the Agenda.

Motion and second by Councilmember Smith/ Mayor Pro Tem Ehrenkranz.

Motion carried 5-0, with Councilmembers Bonner, Castillo, Mayor Pro Tem Ehrenkranz, Councilmember Smith, and Mayor Greene voting aye.

- Recognition – Veterans Day Sponsors
Mayor Greene called on Veterans Day Committee Chair Vicki Warren to present the trophies and certificates.

Committee Chair Warren presented sponsors who were not recognized at the last meeting with tokens of appreciation.

- Recognition – Ethan Clark
Mayor Greene presented Ethan Clark with a Certificate of Recognition for earning his merit badges to become an Eagle Scout.

- Recognition – Community Award Recipients
Mayor Greene presented the following certificates:

- Ryan Hosking – Youth of the Year
- Jordan Ehrankranz – Citizen of the Year
- Lyne Hall – Volunteer of the Year
- Fine Arts Guild – Organization of the Year

- The Friday Flyer – Business of the Year

Chamber of Commerce liaison Jim Randall also presented the Community Award Recipients with a Certificate of Recognition from Congressman Ken Calvert's Office.

PUBLIC COMMENT

Darcy Burke, EVMWD representative, gave updates from the Water District.

There were questions from the Council and discussion regarding live videos in front of the Dam.

Amanda Fisher, representative from Assemblywoman Melissa Melendez's office, gave an update on the upcoming Town Hall Meeting with Melissa Melendez.

CONSENT CALENDAR

- (1) Waive Full Reading, Read all Ordinances by Title Only
- (2) Adoption of Resolution No. 2019-03 - Approving Claims and Demands of the City
- (3) Adoption of Resolution No. 2019-04 – Appointing its City Manager as the City Clerk
- (4) City Council Meeting Minutes
 - January 2, 2019
 - January 9, 2019
- (5) Authorization of Professional Service Agreement with PZL Inc. for Planning Services in the Building & Safety Department

Motion and Second by Councilmembers Bonner/Smith to approve the Consent Calendar with the exception of Item 3.

Motion carried 5-0, with Councilmembers Bonner, Castillo, Mayor Pro Tem Ehrenkranz, Councilmember Smith, and Mayor Greene voting aye.

PULLED CONSENT CALENDAR ITEMS

- (3) Adoption of Resolution No. 2019-04 – Appointing its City Manager as the City Clerk

Councilmember Smith requested clarification regarding the certificates required for appointing the City Manager as the City Clerk.

Attorney Martyn explained that the previous City Manager had been designated by name to be the City Clerk as opposed to by title. The Resolution was corrected so that going forward, the City Manager can be the City Clerk. In the event the Council decides to designate someone else, the Resolution would simply be changed. She stated that there

are certificates required for the City Clerk position which is what current Deputy City Clerk Sauseda is working to complete by September.

Councilmember Smith stated that staff has really stepped up in the absence of a City Manager and thanked them for all their efforts.

Motion and Second by Councilmembers Bonner/Smith to approve Item 3.

Motion carried 5-0, with Councilmembers Bonner, Castillo, Mayor Pro Tem Ehrenkranz, Councilmember Smith, and Mayor Greene voting aye.

SCHEDULE OF FUTURE EVENTS

Mayor Greene announced the schedule of future events are located on the City's website and in the Friday Flyer.

Mayor Greene announced that the City will be hosting a Citizens Emergency Response Training Class on March 1-9.

Councilmember Bonner announced that Animal Friends of the Valleys will be sponsoring an Open House event on February 21, 2019, at 7:30 p.m.

BUSINESS ITEMS

- (6) Agreement with with Multi-Bank Securities, Inc. & Opening a Custodial Agreement with Pershing LLC

Terry Shea, Finance Director, presented the item.

Mayor Pro Tem Ehrenkranz questioned why the City is not dealing with a local bank such as BBVA. Discussion ensued.

Mayor Pro Tem Ehrenkranz questioned page #99 in the agenda packet.

Shea stated that it was included by mistake and should be removed from the packet.

Motion and Second by Councilmember Bonner/ Mayor Pro Tem Ehrenkranz to approve Item 6.

Motion carried 5-0, with Councilmembers Bonner, Castillo, Mayor Pro Tem Ehrenkranz, Councilmember Smith, and Mayor Greene voting aye.

(7) Authorization of Professional Service Agreement with iWorQ and termination of existing software solutions with CAA

Gina Dickson, Special & Code Enforcement Supervisor, gave a power point presentation on the item.

Councilmember Bonner stepped away from the dais at 7:13 p.m. and returned at 7:15 p.m.

Mayor Greene gave a brief overview and stated that the City is trying to modernize its systems and iWorQ gives the City the capabilities to do so. He continued to speak in favor of this item.

Dickson went on to give a demonstration of some of the features available with this software.

Councilmember Smith questioned how the app will integrate with the user face. Discussion ensued.

There was discussion regarding the grand total being \$15,000.00 with an additional annual cost of \$9,000.00. Discussion regarding cost continued.

Councilmember Smith questioned how the City will educate the residents on properly use the app. Discussion ensued.

Motion and Second by Councilmember Bonner/ Mayor Pro Tem Ehrenkranz to approve Item 7.

Motion carried 5-0, with Councilmembers Bonner, Castillo, Mayor Pro Tem Ehrenkranz, Councilmember Smith, and Mayor Greene voting aye.

(8) Introduction and First Reading of Ordinance No. 179 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CANYON LAKE REPEALING AND READOPTING CHAPTER 5.01 REGARDING BUSINESS LICENSES TO UPDATE PROVISIONS AND ADDRESS MOBILE VENDORS AND ENFORCEMENT

Gina Dickson, Special & Code Enforcement Supervisor, presented the item. Staff recommends an amendment to Chapter 5.01 of the Canyon Lake Municipal Code relating to the Business License Registration Program.

Councilmember Bonner questioned the length of time before the City is in possession of the new decals referenced by Dickson.

Dickson stated that the City has already received the decals and is just awaiting approval of the amendment to the Ordinance.

Councilmember Bonner requested clarification on Section 5.01.120 regarding exemptions from licensing requirements. Discussion ensued.

Mayor Greene thanked staff for addressing all the issues.

Councilmember Castillo stated that the residents have been asking for this for quite some time and would like to see this done in conjunction with the Property Owner's Association.

Motion and Second by Councilmembers Castillo/ Smith to approve the Introduction and First Reading of Ordinance No. 179.

Motion carried 5-0, with Councilmembers Bonner, Castillo, Mayor Pro Tem Ehrenkranz, Councilmember Smith, and Mayor Greene voting aye.

(9) Discussion of Implementing an Internship Program for City Hall

Councilmember Smith presented the item.

There was discussion about starting an internship program in conjunction with Assemblywoman Melissa Melendez's office and the Property Owner's Association.

Councilmembers Bonner, Castillo and Mayor Pro Tem Ehrenkranz all spoke in favor of this item.

City Attorney Martyn questioned the start date for the internship program as there are documents which she will need to provide.

Mayor Greene gave direction to staff to move forward with the Internship Program once we have the proper documents in place.

Motion and Second by Councilmembers Castillo/ Smith.

ACTING CITY MANAGER COMMENTS

There were no comments.

COMMITTEE AND COUNCIL REPORTS/COMMENTS

• COUNCIL MEMBER BONNER

Council Member Bonner discussed attending the RCTC Meeting. He also discussed the Move I-15 Forward group and their requests for monetary contributions from surrounding cities. He also stated that the City is coordinating a Public Safety Meeting to be held in the evening at the request of residents.

• COUNCIL MEMBER CASTILLO

Councilmember Castillo discussed attending the Menifee Chief workshop on January 16th. She attended a Conference on January 17th which was meant at solving homelessness in the Watershed. She stated that taking a preventative and proactive stance to prevent homelessness in Canyon Lake is very important. On January 24th she

attended the Water District's Crisis and Communications workshop. She stated that she will be attending the Emergency Preparedness Committee Meeting on February 7th to give an overview on the information that was presented by the Water District. She stated that she has not had the opportunity to attend LESJWA but will be attending in the future. She participated in a conference call regarding the Alum treatment and stated that the distribution scheduled for the week of February 18-22 has been postponed.

- **MAYOR PRO TEM EHRENKRANZ**

Mayor Pro Tem Ehrenkranz discussed attending the League of California Cities meeting in Eastvale. He attended the Vector meeting and gave a report on Climate Change and Insect Eating Dogs. He attended a meeting hosted by Melissa Melendez at the VFW and discussed an Assembly Bill which would ban paper receipts. He attended a meeting at the Chamber of Commerce on January 26th. He also discussed attending a meeting at WRCOG.

- **COUNCIL MEMBER SMITH**

Councilmember Smith thanked his father Councilmember Larry Smith from the City of Calimesa for being in attendance. He discussed attending his first RTA meeting. He attended a tour which was given by CR&R and recommended that everyone else take the tour as well. He thanked Councilmember Bonner for inviting him to attend the Roundtable meeting. He spoke briefly about the meeting with Melissa Melendez's staff regarding the internship program. He spoke about Helping Hands and the canned food drive which was held by the City & POA. He attended Melissa Melendez's Town Hall and spoke about an Assembly Bill which would ban text messages. He discussed meeting with City & POA staff to discuss the City/POA Joint Meeting. He also discussed the purchase of new signs which will notify people that they are entering a Golf Cart Community. Lastly, he stated that the Joint Meeting with the POA will take place on March 26th from 6-9 p.m. and will take place at the Lodge.

Councilmember Castillo stated that she will not be in attendance for the March 26th Joint Meeting.

- **MAYOR GREENE**

Mayor Greene discussed attending the RCA meeting and discussed being on their Executive Committee. He discussed meeting with the Sheriff to discuss the City's contract and stated that the City will be requesting an audit from them. He discussed being on the design team for Western Riverside Cities and the major drill which will take place in April. He stated that the City is moving forward at a fast pace in the search for a new City Manager and they hope to have someone in place by mid-March. Lastly, he spoke regarding a Senator who is proposing holding the gas tax from local cities if their Housing Element Plan is not up to date.

ANNOUNCEMENTS

The next regular City Council meeting is scheduled for Wednesday, March 6, 2019, at 6:30 p.m. for Open Session and 5:30 p.m. for closed session.

ADJOURNMENT

Mayor Greene adjourned the meeting at 7:57 p.m.

Respectfully submitted,



Ana V. Sauseda,
Deputy City Clerk